

**PENN TOWNSHIP**  
**Board of Supervisors**  
**Regular Meeting**  
**Wednesday, May 1, 2019**  
**6:00 P.M.**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, May 1, 2019 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania.

**Present:**

Curtis Mason, Chairman  
Victor Mantegna, Vice Chair  
Jay Ennis, Supervisor  
William O'Connell, Supervisor  
Ken Bryson, Supervisor

Karen Versuk, Director of Operations  
Ralph Churchill, Chairman, Penn Planning Commission  
Dennis O'Neill, Township Engineer  
15 attendees

**Call to Order:** After salute to the flag, Board Chair Mason opened the Meeting at 6:00 p.m. on May 1, 2019.

**Chairman's Announcements:** Members of the Board attended a meeting to discuss legal matters prior to the 6 p.m. Board Meeting. The Board also attended a continued public hearing at 5:30 p.m. Board Chair Mason attended an awards ceremony at PSP Troop J and expressed how impressed he was by the accomplishments of Troop J.

**Public Comment:** Roseview resident, Nancy Howard, had some questions regarding the roads in Roseview. DOO Versuk explained that the developer would be addressing those issues and has also been required to increase escrow.

1. **Approve Meeting Minutes from:** Supervisor Mantegna made a motion to approve the regular minutes from the April 3, 2019 meeting. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. **Treasurer's Report/Approve Invoices:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
2. **Planning Commission Report –** No report.
3. **Historic Commission/Bicentennial Committee Report –** No report.  
**Red Rose Inn –** No report.

4. **Road Master Report** – The small road proposals were tabled pending an additional proposal. Township Engineer Dennis O’Neill presented the liquid fuels bid package for advertising approval. A motion was made by Supervisor Mantegna to advertise the 2019 Liquid Fuels bid package on PennBid. Seconded by Supervisor O’Connell. All in favor. Motion passed 5-0. The Board requested that the Director of Operations present the memo regarding vacating roads to the Township Solicitor. Board Chair Mason suggested changing the name of Lewis Road to Finnen Way in honor of longtime Township Supervisor/Secretary Bill Finnen. Supervisor Mantegna made the motion. Seconded by Supervisor O’Connell. All in favor. Motion passed 5-0.
5. **Operations Report** – DOO Versuk discussed the progress of the intersection project. She also discussed the progress of Roseview/Jennersville Farm and read aloud the most recent engineering report. The Board chose to table a motion to release the moratorium on building permits pending more progress and the escrow transfer. The motion was made by Supervisor Mantegna. Seconded by Supervisor O’Connell. All in favor. Motion passed 5-0.

DOO Versuk asked if the Board wished to renew its membership to Brandywine Conservancy? Supervisor Mason made a motion to renew. Seconded by Supervisor O’Connell. All in favor. Motion passed 4-0. (Supervisor Mantegna was excused at 6:20 p.m. to attend to a family matter.).

DOO Versuk requested permission to engage Rothwell for the new copier, which was unanimously approved.

6. **Sports Park** – Township Engineer Dennis O’Neill presented a new version of the township active sports park based upon comments received from the Board and sports organizations locally. He displayed the new plan and provided detail regarding access and parking.
7. **Consider Ordinance 2019-01** – Make a motion to adopt Ordinance 2019-01 which amends the Penn Township Zoning Ordinance of 1968 including Articles 1-21 and the Zoning Map and Water Overlay Map. TABLED.
8. **Big Elk** – No Report.
9. **AGSD** – No Report.
10. Other – No Report.

At 7:37 p.m., Supervisor Bryson made a motion to continue the May 1 Supervisors Meeting to Wednesday, May 15, 2019 at 6 p.m. Seconded by Supervisor O’Connell. All in favor. Motion passed 4-0.

Submitted by Caitlin A. Ianni, Township Secretary

**PENN TOWNSHIP**  
**Board of Supervisors**  
**Regular Meeting**  
**Wednesday, May 15, 2019 (continued from May 1)**  
**6:00 P.M.**

The Penn Township Board of Supervisors continued their Regular Meeting from Wednesday, May 1, 2019 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania to Wednesday, May 15, 2019 at 6 p.m. immediately after the close of the Public Hearing held at 5:00 p.m.

**Present:**

Curtis Mason, Chairman  
Victor Mantegna, Vice Chair  
Jay Ennis, Supervisor  
William O'Connell, Supervisor  
Ken Bryson, Supervisor

Karen Versuk, Director of Operations  
Ralph Churchill, Chairman, Penn Planning Commission  
5 attendees

**Call to Order:** After salute to the flag, Board Chair Mason opened the continued Meeting at 6:00 p.m. on May 15, 2019.

**Chairman's Announcements:** Members of the Board attended a meeting to discuss legal matters prior to the 6 p.m. Board Meeting. The Board also attended a continued public hearing at 5:00 p.m.

**Public Comment:** No comment.

- 1. Treasurer's Report/Approve Invoices:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
- 2. Zoning Ordinance Updates –** Solicitor Sam McMichael stated that after a properly advertised and posted public hearing process, the Supervisors had a proposed ordinance 2019-01 for consideration. Supervisor O'Connell made a motion to adopt Ordinance 2019-01 which amends the Penn Township Zoning Ordinance of 1968 including articles 1 through 21 and the Zoning Map and Water Service Area Overlay Map. Seconded by Supervisor Mantegna. All in favor. Motion passed 5-0.

**3. Roseview/Jennersville Farm Update** – Supervisor Mantegna made a motion to transfer the restrictive account/letter of credit for Sheridan Construction from M & T Bank to First Resource Bank in the amount of \$415,300.18 upon execution of a new tri-party agreement. Further, he made a motion to lift all restrictions on the condition that the Township Engineer, Dan Daley, approves the developer’s progress. He also has the power to enforce the restrictions if progress stops or is unsatisfactory. Seconded by Supervisor O’Connell. All in favor. Motion carried 5-0.

**4. Small Road Projects** – Supervisor Mantegna made a motion to accept the proposal by Don Taylor for the small road projects. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.

At 6:30 p.m., Supervisor Bryson made a motion to adjourn the May 15 Supervisors Meeting continued from May 1, 2019. Seconded by Supervisor O’Connell. All in favor. Motion passed 5-0.

Submitted by Caitlin A. Ianni, Township Secretary