

PENN TOWNSHIP
Board of Supervisors
Work Session
Wednesday, March 20, 2019
6:00 P.M.

The Penn Township Board of Supervisors held their Work Session on Wednesday, March 20, 2019 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chair
Jay Ennis, Supervisor
William O'Connell, Supervisor
Ken Bryson, Supervisor

Karen Versuk, Director of Operations
Dennis O'Neill, P.E., Township Engineer
Scott Steele, Chairman, Penn Planning Commission
Ralph Churchill, Vice Chair, Penn Planning Commission

Call to Order: After salute to the flag, Board Chair Mason opened the Meeting at 6:00 p.m. on March 20, 2019.

Chairman's Announcements: Members of the Board attended a meeting to discuss legal matters prior to the 6 p.m. Board Work Session.

Public Comment: None

1. **Approve Meeting Minutes from:** Supervisor Mantegna made a motion to approve the regular minutes from the March 6, 2019 meeting. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0. **Treasurer's Report/Approve Invoices:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
Supervisor Mantegna made a motion to grant the Treasurer's request to move \$1.1 million from general checking to a CD at Fulton Bank. This included the closure of the building account which is now being handled within the Capital Fund.
2. **Planning Commission Report –** Planning Commission Chairman Scott Steele stated that the zoning ordinances had undergone a final review and were returned to the Solicitor who then to the Chester County Planning Commission for their final review.
3. **Historic Commission/Bicentennial Committee Report –** Scott Steele reported that Historical Commission was working on Bicentennial displays for this year's events.

Red Rose Inn – Supervisor Ennis stated that the flooring restoration work is complete. There was a general discussion of contacting RoadCon to potentially assist with correcting the water issues in the Red Rose Inn basement.

4. **Road Master Report** – The Supervisors agreed with the proposed liquid fuels projects for this year. Township Engineer Dennis O’Neill and DOO Versuk discussed Baker Road and the need for a total replacement of the pipe and a repave of the entire Penn Township section of Baker. They also discussed using liquid fuels to do stormwater work on Ewing Drive as well as some smaller projects throughout the township including a small portion of State Road and Woodcrest Road. A meeting to approve the projects will be held with Penn DOT on April 10.
5. **Operations Report** – DOO Versuk discussed the progress of the intersection project. She also discussed the progress of Roseview/Jennersville Farm. Supervisor Mantegna made a motion to have the Township Solicitor issue a letter of default to the developer. Seconded by Supervisor O’Connell. Motion passed 5-0. Supervisor Mantegna made an additional motion to request that Steve Long provide an opinion with regard to the roads in Roseview to ensure that the escrowed amount of money for final paving and repair is sufficient. Seconded by Supervisor O’Connell. All in favor. Motion passed 5-0.
6. **Sports Park** – Township Engineer Dennis O’Neill presented the updated Master Site Plan applied to the former Conard Pyle site. Engineer O’Neill stated that the plan has been adapted to a smaller site with significant wetlands and features two phases with multi-purpose fields, baseball fields, 240 parking spaces, playground, multi-purpose court, and two story storage building.
7. **Mowing Bid** – The mowing contract for 2019 was considered. Six contractors submitted bids. All packages were deemed complete by DOO Versuk. The bids were as follows:
 - Deerfield Mowing -- \$23,400
 - Paoli Services -- \$18,360
 - Pickel Landscape Group -- \$30,612
 - Marvel’s Landscaping -- \$20,640
 - Outside Unlimited -- \$41,997
 - Carter & Sons Lawn Care -- \$24,500Paoli Services, Inc. was low bidder. Supervisor Bryson made a motion to award Paoli Services. Seconded by Supervisor O’Connell. All in favor. Motion passed 5-0.
8. **Household Hazardous Waste Contract** – Supervisor Mantegna made a motion to approve the Household Hazardous Waste Contract for 2019-2021. Seconded by Supervisor Mason. All in favor. Motion passed 5-0.
9. **Big Elk** – Waiting for plans for signature.

Submitted by Caitlin A. Ianni, Township Secretary
Adjourned at 7:30 p.m.