



260 Lewis Road
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Fire Pit Rental Agreement

Thanks to the generosity of Marvel's Landscaping, LLC. Penn Township is now able to offer the use of their park fire pit to the public. The beautiful fire pit is located by Gazebo #1 and #2, and across the path from the Pavilion. It is great for anyone looking to make s'mores in the park or wanting to have a little warmth for an evening party. The fire pit can be rented in conjunction with either the pavilion or a gazebo.

ALL RULES AND REGULATIONS FOR THE FIRE PIT MUST BE FOLLOWED AS WELL AS ALL GENERAL PARK RULES. Any regulations that are not followed may result in forfeit of your security deposit and fines as well as losing the privilege to rent our facilities.

****RENTING PROCEDURES****

The security guard will be given a key to the fire pit the week of renter's scheduled use. Renters will also be given a poker, shovel, fire starter and mitts to lift the hot lid off the fire pit. Key, poker, shovel and mitts **MUST** be returned in the condition they were given to you. Wood will also be supplied; located behind round white gazebo in an outdoor cabinet, you will use **ONLY** the allotted wood and fire starter in the fire pit. **YOU MUST bring your OWN lighter.** We have also supplied a hose with water hook up, located next to the white round gazebo by the handicapped entrance. When renter is done with the fire pit they are responsible for cleaning out the burned wood and ashes. They must use the shovel and place them into the provided 'ashes' bucket; bucket with ashes will then be placed **NEXT** to storage cabinet, **NOT** inside. Once fire is safely out, ashes cleaned up, and the fire pit is locked up the renter will place all the supplies and extra wood they were provided with back into the storage cabinet along with the keys to the fire pit and cabinet. Renter must ensure the cabinet is locked before leaving.

RENTAL FEE

\$50.00 rental fee (cash or check) **PLUS** \$50.00 security deposit (**CASH ONLY**)
\$20.00 per hour security guard fee (cash or check)

All rentals will be a minimum of three (3) hours,
extra hours may be purchased for \$20.00 per hour

This fee is for both Township Residents and Non-Residents. After inspection of the fire pit and its materials, the security deposit will be returned to the renter. It is the renter's responsibility to come in to pick up their security deposit. The security deposit can be picked during normal office hours at the Township building.

PLEASE READ THE BELOW RULES AND REGULATIONS CAREFULLY AND INITIAL AFTER EACH RULE.

1. RENTERS are solely RESPONSIBLE for any injuries to renter(s), event guests or park patrons while fire pit is in their use. Penn Township CANNOT be held accountable for ANY injuries. _____ *initial*
2. Renter is responsible for any damages done to the fire pit or park while fire pit is in their use. _____ *initial*
3. Renter will ONLY use provided materials to light fire. _____ *initial*
4. Renter MUST keep spark screen on fire pit while in use. _____ *initial*
5. Renter is responsible for all of the provided materials. This means if materials are damaged or lost, Renter is required to replace them. _____ *initial*
6. Renter will NOT burn ANYTHING other than only the provided wood. This means ABSOLUTELY NO TRASH is to be burned. _____ *initial*
7. ABSOLUTELY NO flammable fluids are to be used to light fire pit. This includes lighter fluid and gas. _____ *initial*
8. There are to be NO CHILDREN LEFT UNATTENDED around fire pit, whether fire is lit or not. _____ *initial*
9. DO NOT leave a lit fire pit unattended at any time. _____ *initial*
10. Renter is responsible for making sure fire is completely put OUT safely and burned wood and ashes are placed into the provided 'ashes' bucket. Bucket must be placed NEXT to outdoor storage shed. _____ *initial*
11. Misuse of fire pit or park may result in forfeit of security deposit, fines and loss of renting privileges. _____ *initial*
12. Renter is responsible for making sure the trash is emptied after your party and taken to the dumpster in the parking lot. _____ *initial*
13. NO ALCOHOL is to be on Penn Township property at any time. _____ *initial*
14. Renter and their guests WILL follow ALL general park rules, rules are posted at the entrance of the park along the fence. _____ *initial*

Fire Pit Application

Please provide us with a copy of your driver's license or ask us to make a copy for you.

Name or Renter(s): _____

Approximate Attendance: _____ Occasion: _____

Date & Time of Event: _____

Applicant Phone Number(s): _____

Applicant Address: _____

Are you also renting a pavilion or gazebo? If yes, circle which one below.

Pavilion	Gazebo #1	Gazebo #2	Gazebo #3	Gazebo #4
_____	_____	_____	_____	_____

Rental Fee Amount: _____
(Cash or Check ONLY)

Security Deposit: _____
(CASH ONLY)

Security Guard: _____
(Cash or Check ONLY)

*Security Deposit is due at the time you wish to reserve your date, along with your completed application. Rental Fee is due two weeks before your event. We do **NOT** accept credit cards; rental fee can only be paid in cash or check (made out to Penn Township). The security deposit **MUST** be paid in **CASH ONLY**.*

***By signing I am indicating that I have read, understood and agreed to abide by all of the Fire Pit Rules and Regulations, as well as ALL general park rules.*

Renter Signature

Date