

PENN TOWNSHIP
Board of Supervisors
Regular Meeting
Wednesday, April 18, 2018
6:00 P.M.

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, April 18, 2018 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chair
Jay Ennis, Supervisor
William O'Connell, Supervisor
Ken Bryson, Supervisor

Karen Versuk, Director of Operations
Scott Steele, Chair, Penn Planning Commission
Ralph Churchill, Vice Chair, Penn Planning Commission
Larry Waltman, Penn Historical Commission

Call to Order: After salute to the flag, Board Chair Mason opened the Meeting at 6:00 p.m.

Chairman's Announcements:

The Board attended a public hearing prior to the regular work session at 5 p.m.

Public Comment: None.

1. **Approve Meeting Minutes from:** Supervisor Mantegna made a motion to approve the minutes from the April 4, 2018 meeting. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
2. **Treasurer's Report/Approve Invoices:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. Supervisor Mantegna further made a motion to sponsor the 2018 Mushroom Festival in the amount of \$500. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

3. **Planning Commission Report** – Planning Commission Chairman Scott Steele delivered the Planning Commission report. He discussed the Phillips submission meeting on April 12 which was attended by Planning Commission Secretary Denis Newbold.
4. **Historic Commission/Bicentennial Committee Report** – Scott Steele discussed the plans for the dedication of the historical marker at the site of the former Sunset Park. The event will now be called “Sunset Park Day”. Supervisor Mantegna made a motion to appropriate \$10,000 for the day’s events. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
5. **Road Master Report** – Supervisor Bryson provided an update with regard to the planned liquid fuels projects. The discussion of buying v. renting a trailer for the skid loader was discussed. Danny Peters is to gather rental prices. Supervisor Mantegna made a motion to approve the planned liquid fuels projects and small repair projects for 2018. Seconded by Supervisor O’Connell. All in favor. Motion passed 5-0. Inlet repairs were tabled pending a proposal from Ingram Engineering.
6. **Operations Report** – Karen Versuk provided an update to the Board. She requested funds to recognize the staff for Administrative Assistants Day which was granted. She requested approval to purchase park shelters from Green Tree Structures in the amount of \$14,000. The motion was made by Supervisor Mason, seconded by Supervisor Mantegna. All in favor. Motion passed 5-0. DOO Versuk discussed the need for mulch in the park and surrounding the building. The Board asked that proposals be obtained in time for the next meeting. She further discussed the paving in the parking lot and park paths. The asked her to obtain proposals. Finally, she discussed the intersection project and obtaining consent to enters for the affected properties. The Board mandated that Versuk and Engineer Steve Giampaolo handle those.
7. **VPP -- Rezoning** – The Board discussed in detail the parking provisions in the rezoning project. They made several changes and asked DOO Versuk to make those changes and send them to the Solicitor and County Planner Speirs.
8. **Resolution 2018-09** – The Board considered resolution 2018-09 which was the adoption of the TIFAC’s recommended Capital Improvement Plan. The motion to adopt was made by Supervisor Mantegna. Seconded by Supervisor O’Connell. All in favor. Motion passed 5-0.
9. **Phillips Mushrooms** – DOO Versuk updated the Board on the plan and the meeting between Phillips and Engineer Dan Daley.

10. Red Rose Inn – The Board waived all permit fees for the future for Red Rose Inn while it is owned by Penn Township. The motion was made by Supervisor Mantegna. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

PUBLIC COMMENTS: None

Meeting Adjourned at 6:56 p.m.

Caitlin Ianni
Township Secretary