

PENN TOWNSHIP
Board of Supervisors
Regular Meeting (Re-advertised)
Wednesday, March 28, 2018
6:00 P.M.

The Penn Township Board of Supervisors readvertised their Regular Meeting which was held on Wednesday, March 28, 2018 at the Penn Township building, Finner Community Room, 260 Lewis Road West Grove, Pennsylvania.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chair
Jay Ennis, Supervisor
William O'Connell, Supervisor
Ken Bryson, Supervisor (excused)

Karen Versuk, Director of Operations
Scott Steele, Chair, Penn Planning Commission
Ralph Churchill, Vice Chair, Penn Planning Commission
Bob Davis, Historical Commission
Chadd Ingram, Ingram Engineering
Jim Miller, Ingram Engineering
Marvin Johnson, ESNG

Call to Order: After salute to the flag, Board Chair Mason opened the Meeting at 4:00 p.m.

Chairman's Announcements:

The Board attended a legal work session with the Township Solicitor on Monday, March 11, 2018, and an informational meeting with AQUA on Wednesday, March 14, 2018 and an informational meeting with their engineers regarding ESNG on Thursday, March 15, 2018.

1. **Approve Meeting Minutes from:** Vice Chair Mantegna made a motion to approve the minutes from the February 21 and March 7, 2018 meetings. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.

2. **Treasurer's Report/Approve Invoices:** Vice Chair Mantegna made a motion to approve the Treasurer's report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
 - a. **Approve CD renewal** – Vice Chair Mantegna made a motion to approve the cd renewals. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
 - b. **Chester County Tax Claim Bureau Tax Exonerations** – Vice Chair Mantegna made a motion to approve the tax claim bureau exonerations. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
3. **Planning Commission Report** – Planning Commission Chairman Scott Steele delivered the Planning Commission report. He discussed the commission's concerns with 187 Kelton Road and mentioned the inclusion of their formal response letter in the Board package. He also mentioned they also noticed the notation of Preliminary/Formal on the Phillips Mushrooms submission. Board Chair Mason expressed concern for the traffic and the single entrance to Phillips Mushrooms. The Board asked Road Engineer Ingram to investigate thoroughly the entrance and an alternate entrance in his review of the Phillips submission.
4. **Historic Commission/Bicentennial Committee Report** – Scott Steele delivered the Historic Commission/Bicentennial Committee report. He reported that the township has been awarded a Mushroom Festival Grant -- \$1000 for preparing historical documents for display. Also, PHMC approved Historical Marker for Sunset Park. For that, Mr. Steele asked the Board to consider an appropriation of \$2,060 for the marker fabrication. The motion to appropriate those funds was made by Vice Chair Mantegna. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.

Supervisor Ennis shared proposals from three contractors regarding removal and replacement of the paint in the Red Rose Inn. The prices varied from \$22,000 to \$48,000. The Board and Historical Commission members discussed this at length but made no award.

Supervisors Ennis and Mason shared HVAC proposals with the Board and Commission. Ed McKinney submitted a proposal of \$26,445, Brandywine HVAC submitted a proposal of \$28,400 and Barry Stevens submitted a proposal of \$23,880 to design and replace the HVAC system in the Red Rose Inn. Supervisor Ennis made a motion to award the work to Barry Stevens in the amount of \$23,880. Seconded by Vice Chair Mantegna. All in favor. Motion passed 4-0.

An additional discussion of holding a meeting with the Historical Commission and the Bicentennial Committee ensued. The Board and the Commission will meet on Wed., April 4, 2018 at 4 p.m. to walk through the Red Rose Inn to consider the punch list proposed by the Historical Commission. After, the three bodies will meet to discuss the Bicentennial prior to the Board meeting.

5. **Road Master Report** – Road Engineer Ingram proposed approximately \$160,000 worth of liquid fuels projects and detailed some small road projects for separate proposals as was done in 2017. He also stated there were additional small projects which could be completed by the township public works. Cracks on the recently paved Ledum Run Road will be fixed by Long’s paving under warranty. There was discussion of converting Hilton Road to a dirt and gravel road. The Board authorized the projects. Vice Chair Mantegna made the motion, seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
6. **Operations Report** – Vice Chair Mantegna made a motion to officially pass storm declaration resolutions 2018-06 and 2018-07. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
Vice Chair Mantegna made a motion to approve the TIFAC Roadway Sufficiency Analysis – Resolution 2018-08. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
Vice Chair Mantegna made a motion to approve DOO Versuk’s signature of Ron Woodworth’s CPA Management Representation letter. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
7. **ESNG – Consider approval of HOPs** – Vice Chair Mantegna made a motion to approve the HOPs as prepared by Ingram Engineering. Seconded by Supervisor O’Connell. All in favor. Motion passed 4-0.
Vice Chair Mantegna made a motion to approve the Eastern Shore Natural Gas easement offer. Seconded by Supervisor O’Connell. All in favor. Motion passed 4-0.
8. **Consider Mowing and Lawn Care Bids** – Two bids were received. One from Marvel’s Landscaping and one from Paoli Services. The Supervisors awarded the Mowing and lawn care bid to Marvel’s based on their satisfactory performance for the past two seasons.
9. **Penn Animal Hospital** – Tabled.
10. **Route 1 Corridor Initiative** – Discuss CCEDC letter – the Board has no response.
11. **Phillips Mushrooms** – The Board requested that Engineer Ingram comprehensively review the Phillips Mushroom preliminary plan with regard to traffic and access, including the potential for an emergency access road through the school property.

- 12. Red Rose Intersection** -- Vice Chair Mantegna made a motion to hire John Strickland to perform the necessary appraisals for the intersection project in the amount of \$1500. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.
- 13. 187 Kelton Road** – Vice Chair Mantegna made a motion to accept the extension letter submitted by HILBEC Engineering regarding 187 Kelton Road and the various comment letter submitted to the applicant. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.
- 14. Red Rose Inn Update** – proposals (HVAC, paint removal, etc) – handled during the Historical Commission report. See above.

PUBLIC COMMENTS: None
Meeting Adjourned at 6:12 p.m.

Caitlin Ianni
Township Secretary