

**PENN TOWNSHIP
Board of Supervisors
Work Session Meeting
Wednesday, September 21, 2016
6:00 P.M.**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, September 21, 2016 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chairman
Ken Bryson, Supervisor
Jay Ennis, Supervisor
William "Radar" O'Connell, Supervisor

Karen Versuk, Director of Operations
Don Urban, Road Master
Skip McGrew, Planning Commission
Ralph Churchill, Planning Commission
Nancy Johnson, Chester County Press

Call to Order: After salute to the flag, Chairman Mason opened the Work Session Meeting. He announced that the Supervisors attended a Zoning Task Force meeting on Wednesday, September 21, 2016 at 4 p.m.

Public Comment: None.

1. **Approve Minutes:** Supervisor Mantegna made a motion to approve the meeting minutes from September 7, 2016 with one correction to the date. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.
2. **Treasurer Report:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay invoices. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.
3. **Ordinance Revision C-1 Village Commercial –** Supervisors considered advertising an amendment to the ordinance regarding drive throughs in the C-1 Village Commercial district. Supervisor O'Connell made the motion to advertise, conditioned upon checking to ensure that the ordinance for the C-2 district would be consistent with the C-1. Seconded by Supervisor Mantegna. All in favor. Motion passed 5-0.
4. **Salt Shed:** Road Master Urban requested approval to over seed the basin at the salt shed. Mr. Urban presented a proposal from Marvel's Landscaping in the amount of \$500 for the work. The Board unanimously approved the work but cautioned against change orders with regard to the salt shed.

5. **Operations Report:** Director of Operations Versuk discussed the alarm issue at Luther House. The Board requested that a letter be sent to Luther House by the Building Inspector requesting that they update the alarm system.

Versuk discussed the inlet issue with Ovations and requested that the matter be discussed with the Solicitor if no resolution were realized by September 30. They also requested that McCormick Taylor be contacted as they had done the inspections.

PUBLIC COMMENTS: none.

Meeting Adjourned at 6:50 p.m.

Caitlin Ianni
Township Secretary