

PENN TOWNSHIP
Board of Supervisors
Work Session
Wednesday, October 19, 2016
6:00 P.M.

The Penn Township Board of Supervisors held their Work Session on Wednesday, October 19, 2016 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chairman
Ken Bryson, Supervisor (excused)
Jay Ennis, Supervisor
William "Radar" O'Connell, Supervisor

Karen Versuk, Director of Operations
Don Urban, Road Master
Skip McGrew, Planning Commission
Ralph Churchill, Planning Commission
1 Resident

Call to Order: After salute to the flag, Chairman Mason opened the Work Session. He announced that the Supervisors conducted a walk-through of the new salt shed and participated in the Zoning Task Force on Wednesday, October 19, 2016 beginning at 4 p.m.

Public Comment: None.

1. **Approve Minutes:** Supervisor Mantegna made a motion to approve the meeting minutes from October 5, 2016. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.
2. **Treasurer Report:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay invoices. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.
3. **Planning Commission:** Planning Commission Chair Skip McGrew presented his report including the upcoming review of the AGSD PLE plan and the drive through ordinance. A general discussion of the AGSD/PLE plan was held and the Planning Commission Chair stated that they would be ready to view a presentation by the school district on Oct. 26. The Director of Operations was asked to contact the school district to invite them to the meeting. Vice Chair Mantegna said he would attend.
4. **Road Master:** Road Master Urban presented three proposals from Long's, Marvel's and Price's for road work for Lewis Road entry to the salt shed. Supervisor Mantegna made a motion to accept Long's proposal for \$19,000 and \$4,000 with the condition that

a change order to include a pipe extension be included. The change order was not to exceed \$250. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.

Road Master Urban presented two proposals for grading and seeding around the salt shed building. Supervisor O'Connell made a motion to accept Marvel's proposal in the amount of \$3,565.00. Seconded by Supervisor Mantegna. All in favor. Motion passed 4-0.

Road Master Urban and the Board generally discussed the completed salt shed. They expressed concern for the sufficiency of the fan in the building and the use of the aluminum products. Road Master Urban will investigate adding an additional fan.

Road Master Urban will hold a pre-winter meeting with the snow removal contractors. Supervisor Mason said he would attend. Road Master Urban was asked to inspect the snow removal contractor's equipment.

5. Operations: Director of Operations Versuk stated she attended a re-assessment hearing for the Sports Park on Oct. 13 with Solicitor McMichael. She is awaiting the results of that hearing.

The Supervisors voted against signing the Household Hazardous Waste contract with CCSWA. Supervisor Mason made a motion. Seconded by Supervisor Mantegna. All in favor. Motion passed 4-0.

6. Jennersville Farm/Roseview: Director of Operations Versuk and Supervisor O'Connell discussed the standing water on the sidewalk and around the sewer in Jennersville Farm/Roseview. They recommended the addition of an inlet to handle rain water and snow melt. The Board members advocate a cease and desist until the situation is remedied and engineered drawings provided.

7. Ovations: Director of Operations Versuk provided an update to the Ovations inlet settlements and deficiencies. Supervisor O'Connell and the Director of Operations reviewed the original list and found additional problems which were included. A minimum acceptable standard of repair was established and a letter sent to John Dolan of Baker Residential by Solicitor McMichael.

8. Intersection Agreement: The Director of Operations was asked to arrange a meeting with Solicitor McMichael to discuss.

9. Red Rose Inn: Supervisor Ennis stated that the work on the Red Rose Inn for this year is almost done. The safety fence will be removed. The porch will be added in spring of 2017. He plans a clean-up day of the Red Rose on Saturday, November 5, 2016.

10. **West Grove Fire Company:** Supervisor Mantegna made a motion to sign the 2017 agreement with West Grove Fire and Ambulance. Seconded by Supervisor Ennis. Supervisor O'Connell abstained. All in favor. Motion passed 3-0.

11. **Chester Water Authority:** The Supervisors authorized the Director of Operations to sign the contract establishing water service for 291 Lewis Road, the salt shed.

PUBLIC COMMENTS: none.

Meeting Adjourned at 7:10 p.m.

Caitlin Ianni
Township Secretary