



Penn Township
260 Lewis Road
West Grove, Pennsylvania 19390
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January 2, 2024 @ 6:00 p.m.
The Finnen Community Room
Reorganization Meeting

Call to Order: After salute to flag, the Penn Township Board of Supervisors Re-Organization will be called to order by Chairman Mantegna.

Supervisor-Elect Carlton Snow will be sworn in by the Honorable Scott Massey, Magisterial District Judge.

Appoint Temporary Chairman: Motion was made by _____ seconded by _____ and carried to appoint _____ as temporary Chairman.

Appoint Temporary Secretary: Motion was made by _____ seconded by _____ and carried to appoint _____ as temporary Secretary.

****At this point, the Temporary Chairman should assume control of the meeting until the Election of Officers is complete and a permanent Chairman is selected.**

Election of Officers:

Chairman: Motion was made by _____ seconded by _____ and carried to appoint _____ as Chairman. Mantegna _____ O'Connell _____ Ennis _____ Sperratore _____ Snow _____

Vice-Chairman: Motion was made by _____ seconded by _____ and carried to appoint _____ as Vice-Chairman. Mantegna _____ O'Connell _____ Ennis _____ Sperratore _____ Snow _____

****Upon election of new officers, new Board Chair should assume control of the meeting and others assume their new roles.**

Appointments/Wages 2024: Motion was made by _____ seconded by _____ and carried to making the appointments and setting the suggested wages for 2024.

Township Office Closures 2024: Motion was made by _____ seconded by _____ and carried to approve the dates the township office will be closed in 2024.

Board of Supervisors Meetings: Motion was made by _____ seconded by _____ and carried approving the following: All Regular meetings of the Board of Supervisors will be held on the 1st Tuesday of each month. Please note this is a change from the past. Work Session Meetings will be held on the 3rd Tuesday of the month, January through March, and then September and October. Agenda deadline is 12 p.m. the Wednesday preceding

the regular meeting unless otherwise noted. All meetings begin at 6 p.m. at the Township Building in the Finnen Community Room, 260 Lewis Road, West Grove, PA 19390 unless notice is posted otherwise at the township building, on the township website and/or social media. The public is invited. The Board of Supervisors of Penn Township will meet in the 2024 calendar year on the following dates for Regular Meetings: January 2, February 6, March 5, April 2, May 7, June 4, July 2, August 6, September 3, October 1, November 19 (due to Election Day), and December 3. Work Session Meetings are as follows: January 16, February 20, March 19, September 17, October 15, 2024.

Resolution 2024-01 -- Pass all Resolutions and Ordinances on Record as of Dec 31, 2023 for the year 2024:

Motion was made by _____ and seconded by _____ and carried to pass all Resolutions and Ordinances on Record as of Dec. 31, 2023 for 2024.

Adjournment of Organizational Meeting: _____ made a motion to close the Re-Organization Meeting and open the Regular Township Meeting. Seconded by _____ all in favor.