



260 Lewis Road  
West Grove, PA 19390  
(o) 610-869-9620 • (f) 610-869-9194  
[office@penntownship.us](mailto:office@penntownship.us)

## *Conditional Use Application*

• For special exception, variance or appeal •

This application form must be completed and submitted, along with the appropriate payment and attachments, to the Penn Township Secretary, so a hearing may be scheduled. In addition to their original the applicant should turn in seven (7) copies of the completed application and seven (7) copies of any and all plans, as well as an electronic copy of both the application and plans. Please include Applicant's Deed, Lease and/ or agreement of sale.

*This application is made in accordance the Penn Township Zoning Ordinance.*

### TYPE OF ACTION REQUESTED:

☐ **Conditional Use (Board of Supervisors)**

### TOWNSHIP USE ONLY:

Application #: \_\_\_\_\_

Date of Application: \_\_\_\_\_

Date of Hearing: \_\_\_\_\_

Amount Paid: \$\_\_\_\_\_

### APPLICANT

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone(s) \_\_\_\_\_

Email \_\_\_\_\_

Relationship to Owner \_\_\_\_\_

### ATTORNEY

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone(s) \_\_\_\_\_

Email \_\_\_\_\_

### OWNER(S)

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone(s) \_\_\_\_\_

Email \_\_\_\_\_

### ATTORNEY

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone(s) \_\_\_\_\_

Email \_\_\_\_\_

## *Nature of this Application*

*This proceeding is based on the Penn Township Zoning Ordinance*

No. \_\_\_\_\_ Section(s) \_\_\_\_\_

Interest of Applicant/Appellant in Property: \_\_\_\_\_

Statement of Relief Sought/Reason for Application of Appeal: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The following items are attached here to for Penn Township.

(Please note: in addition to the original copy of the application and plan an additional five (5) copies must be turned into the Penn Township office for the application to be considered complete.)

- ☐ Copies of the Deed to the premises described herein.
- ☐ Copies of the legal description of the premises described herein if different from the Deed description in any way.
- ☐ Copies of the site plan, plot plan or survey depicting the entire property affected by the application, the existing buildings, improvements and structures located on such property, and proposed changes or additions to the existing buildings, improvements or structures located on such property and any new buildings, improvements or structures proposed to be constructed or erection such property.
- ☐ A copy of the original application (if any) made to the Zoning Officer.
- ☐ Copies of the order or decision appealed form.

I understand that the Penn Township Board of Supervisors shall have the right to asses any additional costs incurred by this application or appeal. <sup>1</sup>

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

<sup>1</sup> - The hearing costs, initial and additional, are subject to certain limitations under Pennsylvania law.

## *Property Information*

Address \_\_\_\_\_

Tax Assessment Number \_\_\_\_\_ Zoning District \_\_\_\_\_

Date Acquired \_\_\_\_\_ Total Area of Lot \_\_\_\_\_

Present Use(s) \_\_\_\_\_

Proposed Use(s) \_\_\_\_\_

Dimensions of Lot \_\_\_\_\_

Descriptions of Existing Buildings and Structures \_\_\_\_\_

\_\_\_\_\_

## *Proposed Construction*

Building Dimensions: Height \_\_\_\_\_ Width \_\_\_\_\_ Depth \_\_\_\_\_

Square Feet: First Floor \_\_\_\_\_ Second Floor \_\_\_\_\_ Additional \_\_\_\_\_

Total Impervious Coverage after Construction \_\_\_\_\_

Proposed Building Setback: Front \_\_\_\_\_ Rear \_\_\_\_\_

Side \_\_\_\_\_ Side \_\_\_\_\_

Type of Construction Proposed \_\_\_\_\_

Estimated Cost: \$ \_\_\_\_\_

### *Contractor*

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

### *Architect*

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

COMMONWEALTH OF PENNSYLVANIA:

SS.

COUNTY OF CHESTER:

\_\_\_\_\_, being duly sworn according to law, deposes and says that he/she is authorized to make the Affidavit on the Applicant's behalf, and that the facts set forth herein are true and correct to the best of his/her knowledge, information and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ (SEAL)  
Notary Public