

PENN TOWNSHIP
Board of Supervisors
Work Session Minutes – Finnen Community Room
Wednesday, April 14, 2021
4:00 P.M.

The Penn Township Board of Supervisors held their advertised work session at 4:00 p.m. on Wednesday, April 14, 2021.

Present:

Victor Mantegna, Chair
William O'Connell, Vice Chair
Curtis Mason, Sr., Supervisor
Jay Ennis, Supervisor (absent)
Laura Sperratore, Supervisor
Karen Versuk, Director of Operations
Ralph Churchill, Vice Chair, Planning Commission
Dennis O'Neill, P.E., Penn Engineer and Active Recreation Committee
Sam McMichael, Esq., Penn Solicitor
Lisa Myers, Penn Treasurer

Call to Order: Board Chair Mantegna called the meeting to order at 4 p.m..

Public Comment: Two items of written public comment were presented:

- A request from Susan Simmons for the BOS to support the fireworks bill, HB988. Board Chair Mantegna made a motion to write a letter of support. Seconded by Supervisor Mason. All in favor. Motion passed 4-0.
- Resident Peter Schlobach had two issues – one regarding billboards, another regarding Tice Road. The supervisors instructed Solicitor McMichael to amend the billboard ordinance to include the Board's intent to restrict billboards to Baltimore Pike in the commercial district only. A motion was made by Supervisor O'Connell. Seconded by Supervisor Mason. All in favor. Motion passed 4-0. Solicitor McMichael addressed the issue of the Tice Road vacation as proposed by Mr. Schlobach. Solicitor McMichael will contact Mr. Schlobach on both issues.

1. **Approve Meeting Minutes:** Supervisor Sperratore made a motion to approve the meeting minutes from the regular meeting on April 7, 2021. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0. Parkside Utility Escrow release - Supervisor Sperratore made a motion to release \$410 to Parkside Utility Escrow funds, seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.

Treasurer Lisa Myers requested guidance regarding direction given in March to invest funds in Raymond James. After a protracted discussion, the Board rescinded their prior order to invest and instructed the Treasurer to keep funds in Money Markets in two banks with the blessing of the Solicitor. The motion was made by Board Chair Mantegna. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0 amending a prior motion.

2. **Supervisor's Reports:**

- a. **Red Rose Inn** – A discussion regarding the proposed town clock for the Red Rose was tabled.
- b. **Chester Water Authority** – Supervisors O'Connell reported that there are new signs available for CWA in the lobby.

3. **Engineering Report:**

- a. **Brown Partnership Stormwater O & M Agreement:** Supervisor O'Connell made a motion to approve the Stormwater O & M Agreement. Seconded by Supervisor Sperratore. All in favor. Motion passed 4-0.
- b. **AGSD Update: No update.**
- c. **Phillips Mushrooms:** No update.
- d. **Big Elk:**
 - i. . Financial security recommendation for Phase 2 in the amount of \$1,335,841.42. per engineer Dan Daley. Supervisor Sperratore made a motion to approve. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.
 - ii. A release request of \$5,000 for the decommissioning of the Big Elk temporary holding facilities was made by Supervisor Sperratore. Seconded by Supervisor Mason. All in favor. Motion passed 4-0. A subsequent request to return \$25,800 in financial security for the now terminated pump and haul system was made by Supervisor Sperratore. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.
- e. **Jennersville Farm:** No update.
- f. **Solicitor McMichael:**
 - i. 863 W. Baltimore Pike update
 - 1. Solicitor McMichael reviewed the history of the condemnation of the property emphasizing that the property was condemned with the support of all three involved parties as they could not agree – two estates and the current resident. This action would allow each of the three entities to access their financial claims which they cannot currently do. We have the right to possession. There is clear title, a clear Phase I environmental report and it is to be used for public purposes which the Board identified as public safety.
 - ii. Ordinances to consider:
 - 1. Septic certification/proof of inspection/maintenance ordinance – the Supervisors instructed the Solicitor to advertise.
 - 2. Street opening ordinance. The Supervisors instructed Solicitor and engineer to proceed.
 - 3. Park Violations and Fees ordinance. The Supervisors instructed the Solicitor to proceed.
 - iii. MS4 – Solicitor McMichael and Engineer Dennis O'Neill discussed the prior week's MS4 meeting. Inspections will be handled by township staff. The township should accept the help of Ellen Kohler to assist with HOAs. The township staff is to locate all HOA documents and review. The Planning Commission will be the MS4 Committee.

4. **Planning Commission Report:** Planning Commission Vice Chair Ralph Churchill stated that the PC approved the Grech submission on Kelton Road.

- a. **Resolution 2021-07 –** The Board considered the approval of the Grech sewage planning module. Supervisor Sperratore made a motion to approve. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.

- b. **Resolution 2021-08** – The Board considered the minor subdivision of the Grech property with the stormwater waiver approved by the Planning Commission. The motion was made by Board Chair Mantegna to be signed outside of a public meeting. Seconded by Supervisor Sperratore. All in favor. Motion passed 4-0.

5. **Historical Commission Report:** No report.

6. **Active Recreation Committee Report:** O'Neill and Versuk reported that the grants were submitted. Kiosks were tabled.

7. **Road Master/Facilities Report:** Road Master Karen Versuk and Supervisor O'Connell posed the following items for discussion:

- a. **Snow Removal 2021-2022:** The Supervisors agreed to bid out the 2021-2022 snow removal for neighborhoods.
- b. **Security Cameras:** Four security cameras will be installed in the township building, park and parking area of the 260 Lewis Road building.
- c. **Salt Shed:**
 - i. 500 gallon fuel tank was approved.
 - ii. Two cabinets were approved – one not to exceed \$300 and one not to exceed \$2100.
 - iii. Ceiling for the lean to was approved not to exceed \$2500.
 - iv. Flooring was to be done by Long's Paving.
 - v. Bin blocks – the Board agreed to purchase or acquire 30 bin blocks.
 - vi. Grader box – the Board requested the office to get prices
 - vii. Tools – okayed up to \$500, revisit the remaining list in one month.
 - viii. Truck – okayed \$800 repair to F350.

8. **Operations Report:** Fee schedule tabled until May 5.

Adjourn: Supervisor O'Connell made a motion to adjourn at 7:36 p.m. Seconded by Supervisor Sperratore. Motion passed 4-0.

Submitted by Caitlin A. Ianni, Township Secretary