

**PENN TOWNSHIP**  
**Board of Supervisors**  
**Regular Meeting Minutes – Finnen Community Room**  
**Wednesday, January 20, 2021**  
**6:00 P.M.**

The Penn Township Board of Supervisors held their January work session at 6:00 p.m. on Wednesday, January 20, 2021 immediately after their legally mandated Reorganization meeting.

**Present:**

Victor Mantegna, Chair  
William O'Connell, Vice Chair  
Curtis Mason, Sr., Supervisor  
Jay Ennis, Supervisor  
Laura Sperratore, Supervisor  
Dennis O'Neill, Township Engineer  
Karen Versuk, Director of Operations  
Scott Steele, Chair, Planning Commission  
Jim Davidson, Property Owner  
Joe Davidson  
Resident

**Call to Order:** Board Chair Mantegna announced that the Supervisors attended and information session on January 7 and an executive session on January 20 with the Solicitor.

**Public Comment:**

1. **Approve Meeting Minutes:** Supervisor O'Connell made a motion to approve the meeting minutes from the reorganization and regular meetings on January 4, 2021. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. **Treasurer's Report/Approve Invoices:** Supervisor O'Connell made a motion to approve the Treasurer's report and pay the invoices, Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
2. **Supervisor's Reports: Red Rose Inn** – Supervisor Ennis had no new report. **Chester Water Authority –** Supervisors O'Connell and Mason suggested residents continue to write letters to their senators and representatives in support of CWA.
3. **Engineering Report:**
  - a. **AGSD Update:** Township engineer Dennis O'Neill addressed the impending request from AGSD for a road opening permit and detour associated with the high school project. The school district will formally address the Board on Feb. 3. The Board approved the release of a letter by the engineer to the AGSD. The motion was made by Supervisor Mason. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
  - b. **Phillips Mushrooms:** The township engineer approved a requested escrow release #6 in the amount of \$29,372.36. Supervisor Sperratore made the motion to release the funds. Seconded by Supervisor Ennis. Vice Chair O'Connell abstained. All in favor. Motion passed 4-0.

- c. **Big Elk:** No update.
- d. **Jennersville Farm:** No update.
- 4. **Planning Commission Report:** Planning Commission Chair Scott Steele stated that the Planning Commission reorganized on Tuesday, Jan. 5, 2021 at 7 p.m. in person in the Finnen Room per legal mandate and there was no change in officers.
- 5. **Historical Commission Report:** No report.
- 6. **Active Recreation Committee Report:** Engineer Dennis O'Neill made a presentation to the Board of the proposed sports park plan. O'Neill stated he is ready to go to permitting with the PennDOT HOP and DEP for the sports park. He recommended pursuing all permits including NPDES, now on the front end of the sports park project. Discussions and plans with the Boy Scouts are ongoing in preparation for the construction of the outdoor classroom. Penn will provide a material list and materials for the Scouts. A bocce court was added per the request of Jenner's Pond residents. A proposal by Don Taylor to complete the trails in the outdoor classroom in the amount of \$21,190.00 was presented to the Board. Supervisor O'Connell made the motion to award. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
- 7. **Road Master Report:** No report.
- 8. **Emergency Manager Update:** No report.
- 9. **Operations Report:** An update regarding code enforcement issues was provided. The Board considered cleaning proposals and Supervisor O'Connell made a motion to award Little Red Hen. Supervisor Mason amended the motion asking for it to be reevaluated by both parties in six months. Seconded by Supervisor Ennis. Supervisor Mantegna abstained. All in favor. Motion passed 4-0.
- 10. **Other:** Board Chair Mantegna made an announcement affirming Penn Township's administrative process for considering tax appeals with the following statement,

"The Penn Township Board of Supervisors acknowledges and reaffirms Penn's administrative process for receiving and making determinations on petitions from taxpayers relating to the assessment, determination or refund of all existing and future taxes imposed by the Township. The Penn Township's Board of Supervisors has and will receive, determine all taxpayer petitions relating to the assessment, determinations and/or refunds from any taxpayer requesting any such relief at an Executive Session of the Board. All such executive sessions shall comply with the statutory process required for executive sessions by a municipality."

Supervisor Mantegna further stated that all tax appeals considered in executive session had been rejected.

**Adjourn:** Board Chair Mantegna made a motion to adjourn at 7 p.m. Seconded by Vice Chair O'Connell. All in favor. Motion passed 5-0.

Submitted by Caitlin A. Ianni, Township Secretary