

PENN TOWNSHIP
Board of Supervisors
Work Session Minutes – Finnen Community Room
Wednesday, March 17, 2021
6:00 P.M.

The Penn Township Board of Supervisors held their work session at 6:00 p.m. on Wednesday, March 17, 2021.

Present:

Victor Mantegna, Chair
William O'Connell, Vice Chair
Curtis Mason, Sr., Supervisor
Jay Ennis, Supervisor
Laura Sperratore, Supervisor
Karen Versuk, Director of Operations
Ralph Churchill, Vice Chair, Planning Commission
Larry Waltman, Resident

Call to Order: Board Chair Mantegna announced that the Supervisors attended an information session with Chester County prior to the board meeting.

Public Comment: None.

1. **Approve Meeting Minutes:** Supervisor Ennis made a motion to approve the meeting minutes from the regular meeting on March 3, 2021. Seconded by Supervisor Mason. All in favor. Motion passed 5-0. **Treasurer's Report/Approve Invoices:** Supervisor Ennis made a motion to approve the Treasurer's report and pay the invoices, seconded by Supervisor Mason. All in favor. Motion passed 5-0.
 - a. **Phillips Mushrooms Escrow Release #7 –** Supervisor Ennis made a motion to approve release #7 for Phillips Mushrooms in the amount of \$22,937.24. Seconded by Supervisor Mason. All in favor. Motion passed 4-0. Supervisor O'Connell abstained.
2. **Supervisor's Reports:**
 - a. **Red Rose Inn** – A discussion regarding the proposed town clock for the Red Rose was entertained and whether to consider a 2 or 4 faced clock. The Board requested that Administrative Assistant Amber McEwing find locations of the clocks nearest Penn so that the Board can see them. The items on which the Board agreed: the town clock should have numbers not numerals, date established and Penn logo, the color of dark green or black with gold, 12 ft in height, and electric not solar.
 - b. **Chester Water Authority –** Supervisors O'Connell reported that litigation in 16 suits is pending.
3. **Engineering Report:**
 - a. **AGSD Update:** HOP comment letter – Okay to release? A motion to release the HOP comment letter from McMahon to AGSD was made by Supervisor O'Connell. Seconded by Supervisor Sperratore. All in favor. Motion passed 5-0.

- b. **Phillips Mushrooms:** No update.
 - c. **Big Elk:** No update.
 - d. **Jennersville Farm:** No update.
4. **Planning Commission Report:** Planning Commission Vice Chair Ralph Churchill stated that the PC approved the Grech submission on Kelton Road.
 5. **Historical Commission Report:** Historical Commission's Supervisor Ennis confirmed the dates for the Red Rose Rent Day as September 24-25-26, 2021. He requested that the staff place orders for the porta potty trailer from McGovern. DOO Versuk requested that the Historical Commission determine their tent, table and chair needs for the event as soon as possible so that the Township Secretary can place the order.
 6. **Active Recreation Committee Report:** The Supervisors approved the purchase of and installation of two dog waste stations for the sports park one to be placed in the upper trail and one in the lower trail near the outdoor classroom. Kiosks were tabled pending more options. Resolution 2021-06 to allow the Director of Operations to sign and submit the upcoming DCNR grant was considered. Supervisor Sperratore made the motion to approve. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. Proposals from McMahon Associates (\$124K), EB Walsh (\$87K) and MacCombie Engineering (\$60K) were received to apply for the PennDOT HOP and design the entrance of the sports park. The Supervisors discussed the proposals and Supervisor O'Connell made a motion to award the work to MacCombie Engineering "not to exceed \$60,000.00". Seconded by Supervisor Mason. All in favor. Motion passed 5-0.
 7. **Road Master Report:** Road Master Karen Versuk reported that the liquid fuels bid package is out to bid on Pennbid and the bid opening is April 1. Mowing bids were presented for consideration. Marvel's Landscaping was awarded the bid for the year's mowing and mulching. The motion to award was made by Supervisor Ennis. Seconded by Supervisor Mason. Supervisor Sperratore voted against the measure. The motion passed 4-1 to award the mowing and mulching to Marvel's landscaping.
 8. **Emergency Manager Update:** The Board directed the DOO to set up a meeting with the Solicitor regarding emergency management issues. They also directed the DOO to set up a meeting with Medic 94.
 9. **Operations Report:** The April 7 meeting will feature a presentation by the Penn Township Solicitor, Sam McMichael, Penn Township Engineer Dennis O'Neill, and Ellen Kohler, J.D. of University of Maryland and Shane Morgan of the White Clay Watershed Foundation. A proposal to repair/install headwalls on Sunnyside Road submitted by Don Taylor was considered. Supervisor Sperratore made the motion to approve. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0. (Board Chair Mantegna was excused at 6:52 p.m.).
10. Other:

Adjourn: Supervisor O'Connell made a motion to adjourn at 7:36 p.m. Seconded by Supervisor Sperratore. Motion passed 4-0.

Submitted by Caitlin A. Ianni, Township Secretary