

**PENN TOWNSHIP**  
**Board of Supervisors**  
**Regular Meeting**  
**Wednesday, December 4, 2019**  
**6:00 P.M.**

The Penn Township Board of Supervisors held their Regular Meeting at 6 p.m. on Wednesday, December 4, 2019 at the Penn Township building, in the Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania.

**Present:**

Curtis Mason, Chairman  
Victor Mantegna, Vice Chair  
Jay Ennis, Supervisor  
William O'Connell, Supervisor  
Ken Bryson, Supervisor

Karen Versuk, Director of Operations  
16 Visitors

**Call to Order:** After salute to the flag, Board Chair Mason opened the Meeting at 6:00 p.m. on December 4, 2019.

**Chairman's Announcements:** The Supervisors attended the CCATO dinner on Thursday, November 21, 2019 at Mendenhall Inn. The Supervisors attended a meeting regarding legal matters prior to the December 4, 2019 Board meeting.

**Public Comment:** No comment.

1. **Approve Meeting Minutes:** Supervisor Mantegna made a motion to approve the meeting minutes from the November 6, 2019 meeting. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. **Treasurer's Report/Approve Invoices:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0. **Motion to approve Big Elk escrow release –** Supervisor Mantegna made a motion to approve the escrow release for Big Elk in the amount of \$720,091.65. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.
2. **Supervisor's Reports:** Supervisor Ennis made a motion to approve the deck proposal for the Red Rose Inn not to exceed \$8000.00 and the Kennett Glass proposal not to exceed \$1800.00. The two proposals were seconded by Supervisor Mantegna and Mason, respectively. All in favor. Motions passed 5-0. There was no Chester Water Authority report. Supervisor O'Connell made the motion to approve the generator proposal to VP Electric in the amount of \$29,271.00. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. Supervisor Ennis made a motion to waive the permit fees for Red Rose Inn and the generator installation. Seconded by Supervisor Mantegna. All in favor. Motion passed 5-0.
3. **Planning Commission Report:** Planning Commission Vice Chair Ralph Churchill stated that the Planning Commission supports the variance request of the AGSD regarding the proposed new

high school except for the overhead electric, trees and curbing. Their next meeting would be on 12/18/19 at which time they will discuss the stormwater management with Planning Commission Secretary Denis Newbold.

4. **Historical Commission Report:** No report.
5. **Road Master Report:** No report.
6. **Operations Report:** Director of Operations Versuk requested the Board consider a motion to extend the contract of Paoli Services for 2020 lawn care. Supervisor Mantegna made the motion to advertise. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. She announced that the annual State of the Township was available for the attendees. She also announced that 8,600 pounds of paper had been shredded at the fall shredding event in November. The dates for the Board of Supervisors and Planning Commission reorganizations were announced. DOO Versuk asked the Board to consider exercising the option to renew in the lawn and grounds maintenance contract with Paoli Services. Supervisor Mantegna made the motion to renew. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. Finally, DOO Versuk and Township Engineer Dennis O'Neill made a presentation to the audience and Board regarding the proposed sports park plan. DOO Versuk handed out an Executive Summary with map and explained the goal of the presentation was to obtain feedback regarding public opinion on the current plan. Township Engineer O'Neill made a presentation of the plan and a bit of the history of the planning process which began in 2014. He stated the current plan is for a dawn to dusk park with entrance and exit on Route 796. At present the site features a trail and parking area. Three phases are anticipated which are planned to be done around grant cycles, overall cost is expected to be around \$5 million. O'Neill and Versuk are working on a DCNR development grant for 2020. Anticipated award date would be 2021. The first question posed to the audience who were able to examine the plan was, "What would the community like to see to make the site accessible to all?" Resident Chris Herring stated he would like to see a natural area/habitat which could be used for education. O'Neill and Versuk explained there is an area for that and showed the location. Resident Ron Hill asked if the fields were formal with painted lines or informal. He also asked about gazebos. O'Neill responded that there were flex fields which could be either. Gazebos are also planned but a formal concession area is not as it falls under CCHD, food handling, etc. and becomes very expensive. Resident Julie Anders suggested bike trails and asked if the same restrictions in effect at the passive park regarding pets and wheeled vehicles (bikes, skateboards) would exist at the sports park. Supervisors Mason and Mantegna stated those restrictions would not be in place and bicycles and pets were permitted at the sports park. Additional suggestions were accessibility for physically challenged and seniors along the lines of the Can-Do playground in Wilmington, De. Other discussion items included bocce, pickle ball, and tennis (though tennis was ruled out due to the volume of unused tennis courts in the area). Further discussion included the mandates of Landscapes3, the Chester County Comprehensive Plan recently adopted and egress to the sports park property. Overall, the community was supportive of the plan as displayed with the above suggestions.
7. **Budget 2020:** The Supervisors considered adoption of Resolution 2019-10 which formally approved the 2020 Budget as presented and appropriated the associated expenditures for 2020. The motion was made by Supervisor Mantegna. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
8. **Park and Facility Rental Fees –** The Supervisors considered adoption of Resolution 2019-11 which establishes park and facility rental fees for 2020. The motion was made by Supervisor Mantegna. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
9. **Act 172:** The Supervisors considered approval of the Act 172 eligible first responders for 2019. Further, they authorized the Director of Operations to sign the Active Volunteer Act 172 certificates and authorized the Treasurer to submit the certificates to Keystone for the awarding of the

volunteer tax credits. The motions were made by Supervisor O'Connell. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.

**10. Graul Request:** The Supervisors considered a request from the Grauls to allow their existing dwelling to remain in use while a new dwelling is constructed on their property. Supervisor Mantegna made a motion to approve the request. The length of the approval is contingent upon the issuance of the occupancy permit by the building inspector for the new dwelling at which time the approval to remain in the old dwelling will expire. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.

**11. Roseview Update:** Chris Herring asked that the spreadsheet be updated to reflect that the guard rail had NOT been installed at the Bergbauer home, 201 Roseview. DOO Versuk stated she would forward the information to the Township Engineer for updating and ask that he reach out to the developer as well.

**12. AGSD:** The Board considered the extension request of the Avon Grove School District regarding their preliminary plan for the new high school to February 6, 2020. The motion was made by Supervisor O'Connell. Seconded by Supervisor Bryson. Supervisor Mantegna abstained. All in favor. Motion passed 4-0.

**13. Big Elk:** The Board was asked by the Township Engineer to consider the clubhouse dimensions, layout and any other details. Supervisor Mantegna mentioned he had some concerns and asked that the Township Engineer contact him directly to discuss. He suggested tabling the matter until January.

**14. Award Presentation:** Board Chair Mason presented Supervisor Bryson with a commemorative gift for his 6 years of service as Supervisor to Penn Township.

**15. Public Comment: None.**

**Adjourn:** Adjourned at 7:30 p.m.

Submitted by Caitlin A. Ianni, Township Secretary