

**PENN TOWNSHIP**  
**Board of Supervisors**  
**Regular Meeting Minutes**  
**Finnen Community Room**  
**Wednesday, December 6, 2023 6:00 P.M.**

The Penn Township Board of Supervisors held their regular meeting at 6:00 p.m. on Wednesday, December 6, 2023, in the Finnen Community Room, 260 Lewis Road, West Grove, PA 19390.

**Present:**

Victor Mantegna, Chair  
William "Radar" O'Connell, Vice Chair  
Curtis Mason, Sr., Supervisor  
Jay Ennis, Supervisor  
Laura Sperratore, Supervisor  
Karen Versuk, Director of Operations  
Scott Steele, Penn Planning Commission Chair  
Dennis O'Neill, Penn Township Engineer  
Marcella Peyre-Ferry, Chester County Press  
Carlton Snow, Supervisor-Elect  
31 Visitors

**Call to Order:** Board Chair Mantegna called the meeting to order at 6 p.m. He announced that the Board met in Executive Session regarding a legal matter on November 28, 2023. Prior to the regular meeting there was a conditional use hearing at 5 p.m. for an application submitted by the owner of 5 Elliott Drive. The hearing was continued to January 17, 2024 at 5 p.m.

**Public Comment:** Board Chair Mantegna called for public comment on agenda items. Hearing none, he proceeded with the items of business.

**Items of Business:**

1. **Meeting Minutes/Special Meeting Minutes/Invoices/Treasurer's Report –**  
Supervisor Sperratore made a motion to approve the meeting minutes from November 1, 2023. Seconded by Supervisor Ennis. All in favor, motion carried 5-0. Supervisor Sperratore made a motion to approve the Treasurer's Report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion carried 5-0.
2. **Supervisors -** No report.
3. **Engineering –**
  - a. **863 W. Baltimore Pike bids –** Township Engineer Dennis O'Neill read the bids aloud, provided tabulations to the Board, and will make a recommendation for the January 2, 2024 Board meeting.
4. **Planning Commission –** The Planning Commission reviewed 5 Elliott Drive and the Severance/Maule Subdivision. Planning Commission Chair Steele also noted that at the November PC meeting the planning commission held a public hearing regarding the comprehensive plan.
5. **Historical Commission –** The last Red Rose Inn tour would be held on Sunday, Dec. 10, 2023 from noon to 2 p.m.
6. **Parks, Recreation and Trails –**

- a. DOO Versuk stated that the contracts for the sports park are with Kinsley Construction and once the endorsed contracts are received that the Board will be given them to formally accept.
  - b. Mike Giacometti submitted a letter of interest to be considered as a member of the Parks, Recreation and Trails Committee.
7. **Operations/Road Master** –
- a. **Bobcat – Tabled.**
  - b. **Winter Wonderland Christmas Village and Santa** – Sunday, Dec. 10.
  - c. **Organization meeting is Tuesday, Jan. 2, 2024 at 6 p.m.**
8. **5 Elliott Drive Conditional Use** – A conditional use hearing was held at 5:00 p.m. on December 6 to consider the application for a garage at 5 Elliott Drive. The hearing was continued to Wednesday, January 17, 2024 at 5 p.m.
9. **Casa Carmen Winery Sewer O & M Agreement** – The considered, with the support of the Township Solicitor and Township Engineer, the sewer o & m agreement for Casa Carmen Winery. Supervisor Sperratore made the motion to accept. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
10. **Act 172 EMS tax credit for qualified West Grove Fire and Ambulance volunteers** – Supervisor O'Connell made the motion to approve. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
11. **AQUA** –
- a. **Email request to dig test pits on township property** – addressed by Township Solicitor.
  - b. **No response was received regarding the water line.** A late reply was received from Kyle Roberts that CWA approved their request. No line is installed and no timeline provided.
  - c. **Email request regarding agenda.** No comment.
12. **Severance/Maule minor subdivision** – Scott Steele stated the Planning Commission recommended the approval of the minor subdivision of the Severance property to the Maule property. Township Engineer Dennis O'Neill had no objection to recommending approval. A motion was made to approve the subdivision by Supervisor O'Connell. Seconded by Supervisor Sperratore. All in favor. Motion passed 5-0.
13. **Recognition of 26 years of service** -- Supervisor Curtis A. Mason, Sr. – A number of special guests were on hand and spoke in recognition of Supervisor Mason's years of service including Senator Carolyn Comitta, State Representative John Lawrence, Magisterial District Judges Scott Massey and Matthew Seavey, Herb MacCombie, Peter Schlobach, and all of the Penn Supervisors. Supervisor Mason was also presented with several resolutions including one from West Grove Borough as well as other mementos of his service.

**Public Comments:** None.

**The meeting was adjourned at 7:30 p.m.**

Submitted by Caitlin Ianni