

PENN TOWNSHIP
Board of Supervisors
Regular Meeting Minutes
Finnen Community Room
Wednesday, November 1, 2023
6:00 P.M.

The Penn Township Board of Supervisors held their regular meeting at 6:00 p.m. on Wednesday, November 1, 2023, in the Finnen Community Room, 260 Lewis Road, West Grove, PA 19390.

Present:

Victor Mantegna, Chair
William "Radar" O'Connell, Vice Chair
Curtis Mason, Sr., Supervisor
Jay Ennis, Supervisor
Laura Sperratore, Supervisor
Karen Versuk, Director of Operations
Scott Steele, Penn Planning Commission Chair
Dennis O'Neill, Penn Township Engineer
Marcella Peyre-Ferry, Chester County Press
Jim Davidson, Property Owner
D. Thompson
Chris Herring, Resident
Jim Mundell, Resident
Carlton Snow, Resident
Adriana Gallagher, Resident
2 Visitors

Call to Order: Board Chair Mantegna called the meeting to order at 6 p.m. He requested an executive session to address a legal matter. The Board stepped out for this session from 6 p.m. to 6:08 p.m.

Upon their return, Board Chair Mantegna made a motion to consider an addition to the agenda for Resolution 2023-11 authorizing the Director of Operations to submit an LSA grant for the final phase of the sports park. Supervisor Sperratore seconded the motion. All in favor. Motion passed 5-0 to add the Resolution to the agenda.

Public Comment: Board Chair Mantegna called for public comment on agenda items. Hearing none, he proceeded with the items of business.

Items of Business:

1. Meeting Minutes/Special Meeting Minutes/Invoices/Treasurer's Report –

Supervisor Sperratore made a motion to approve the meeting minutes from October 4, 2023. Seconded by Supervisor Ennis. All in favor, motion carried 5-0. Supervisor Sperratore made a motion to approve the Treasurer's Report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion carried 5-0.

- a. Supervisor Sperratore made a motion to advertise the CPA. Seconded by Supervisor Ennis. All in favor. Motion carried 5-0.

2. **Supervisors** - Supervisor Sperratore made a motion to adopt Resolution 2023-11 which was added to the agenda by unanimous motion earlier in the meeting. Seconded by Supervisor O'Connell. All in favor. Motion carried 5-0.
 3. **Engineering** – No report.
 4. **Planning Commission** – The Planning Commission reviewed three items – Jackson Immuno, 5 Elliott, and 121 Corby Road. Planning Commission Chair Steele also noted that the November PC meeting was advertised to be rescheduled to November 29. At that meeting the comprehensive plan will be considered.
 5. **Historical Commission** – No report.
 6. **Parks, Recreation and Trails** – No report.
 7. **Operations/Road Master** –
 - a. **There will be a Shredding event on Nov. 4.**
 - b. **Resolution 2023-10** – Vacate and replace with county-specific wording regarding the county as tax collector. The motion was made by Supervisor Mantegna. Seconded by Supervisor Ennis. All in favor. Motion carried 5-0.
 8. **2024 Budget** – Supervisor O'Connell made a motion to adopt the 2024 General and Capital Budgets with no tax increase and no new taxes. Seconded by Supervisor Sperratore. All in favor. Motion carried 5-0.
 9. **121 Corby Road** – The Board discussed the zoning hearing board application for 121 Corby Road. Supervisor Mantegna made a motion to not support the application. Seconded by Supervisor Ennis. All in favor. Motion carried 5-0. The Board Chair requested that the Director of Operations send a letter of no support for the application to the Zoning Hearing Board Solicitor.
 10. **5 Elliott Drive** – A conditional use hearing will be held at 5:30 p.m. on December 6 to consider the application for a garage at 5 Elliott Drive.
 11. **Casa Carmen Winery Sewer O & M Agreement** – The Board tabled the request to conditionally approve the Casa Carmen Winery Sewer O & M Agreement as they had not seen the agreement.
 12. **Mackey Extension Request to February 14, 2024** – The Board accepted the extension request for the Mackey simple subdivision submission.
 13. **AQUA email request** – The Board received an email request to dig test pits on township-owned property in the Estates of London Brooke. Board Chair Mantegna stated that the Director of Operations had “rightfully” denied the request as the decision should come from the Board. With no motion forthcoming, the Board chose to table the request.
 14. **Comprehensive Plan** – A public hearing will be held on November 29, 2023, at 7 p.m. during the Penn Planning Commission meeting.
- Public Comments:** None.

The meeting was adjourned at 7:14 p.m.

Submitted by Karen Versuk