

**PENN TOWNSHIP  
Board of Supervisors  
Regular Meeting Minutes –  
Finnen Community Room  
Tuesday, January 3, 2023  
6:00 P.M.**

The Penn Township Board of Supervisors held their regular meeting at 6:00 p.m. on Tuesday, January 3, 2023, in the Finnen Community Room, 260 Lewis Road, West Grove, PA 19390.

**Present:**

Victor Mantegna, Chair  
William O'Connell, Vice Chair  
Curtis Mason, Sr., Supervisor  
Jay Ennis, Supervisor  
Laura Sperratore, Supervisor  
Winifred Sebastian, Solicitor  
Karen Versuk, Director of Operations  
Scott Steele, Planning Commission  
Ralph Churchill, Planning Commission  
Kathy Wandersee, Historical Commission Chair

**Call to Order:** Board Chair Victor Mantegna called the meeting to order at 6:05 p.m. following the Organization meeting. He announced the Board met in an information session with the Solicitor prior to the organization meeting.

**Public Comment:** Resident and Zoning Heard Board member David Maicher made a request that the trees on the northwest side of Kelton be trimmed in the right of way.

1. **Approve Meeting Minutes/Approve invoices/Treasurer's report:**  
Supervisor Sperratore made a motion to approve the meeting minutes from the December 7, 2022, meeting. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. Supervisor Sperratore then made a motion to approve the invoices and the Treasurer's report. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
2. **Supervisor's Reports: N/A**
3. **Engineering Report: N/A**
4. **Planning Commission Report –** Upcoming meeting on 1/4
5. **Historical Report:** The Supervisors formally acknowledged the decade of service of Kathy Wandersee as Historical Commission Chair by presenting her with a plaque, flowers, and gift card. Scott Steele read the proclamation honoring

her service aloud. Mrs. Wandersee retired as Historical Commission Chair on December 31, 2022.

6. **Parks, Recreation and Trails Committee:** No report.
7. **RoadMaster/Facilities Report:** The Board would like to consider purchasing speed monitors at their January 18, 2023, meeting.
8. **Operations Report:** No report.
9. **Resolution 2023-02:** Ron Woodworth, CPA was appointed to conduct the annual audit. The motion was made by Supervisor O'Connell. Seconded by Supervisor Sperratore. All in favor. Motion passed 5-0.
10. **Resolution 2023-03:** Supervisor O'Connell made a motion to appoint the members of the Zoning Hearing Board. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
11. **Jenner's Commons/CBRE Extension:** Supervisor Sperratore made a motion to accept the Jenner's Commons extension until March 8, 2023. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
12. **863 W. Baltimore Pike:** Penn Township was awarded \$850,000 by the Chester County Commissioners for the purpose of constructing a southern Chester County EOC to house Medic 94. Supervisor O'Connell made a motion to waive the requirement for land development for the site. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. While all necessary permits will be applied for and obtained, the Supervisors also entertained a motion to waive permit fees. The motion was made by Supervisor Mason. Seconded by Supervisor Ennis. Motion passed 5-0. Supervisor Mantegna further made a motion to instruct Solicitor Sebastian to draw up an agreement regarding rental fees and responsibilities between the township and any user of the 863 property. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.
13. **Cell Towers – Advertise for sale:** Supervisor Mantegna made a motion to advertise the township cell towers for sale. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.
14. **Other item:** Supervisor Mantegna made a motion directing the Solicitor to research and report back on Jenner's Pond Road and Baltimore Pike ownership. Seconded by Supervisor Sperratore. All in favor. Motion passed 5-0.
15. **Other item:** Supervisor Mantegna made a motion to terminate any agreement with Code Inspections. Seconded by Supervisor Mason. All in favor. Motion passed 5-0.

**Public Comments: No comments.**

**The meeting was adjourned at 7 p.m.**

Submitted by Caitlin A. Ianni, Township Secretary