

**PENN TOWNSHIP
Board of Supervisors
Regular Meeting Minutes –
Finnen Community Room
Wednesday, December 7, 2022
6:00 P.M.**

The Penn Township Board of Supervisors held their regular meeting at 6:00 p.m. on Wednesday, December 7, 2022, in the Finnen Community Room, 260 Lewis Road, West Grove, PA 19390.

Present:

Victor Mantegna, Chair (excused)
William O'Connell, Vice Chair
Curtis Mason, Sr., Supervisor
Jay Ennis, Supervisor
Laura Sperratore, Supervisor
Winifred Sebastian, Solicitor
Dennis O'Neill, Township Engineer
Lt. Dan Steele, Pa State Police, Troop J
Karen Versuk, Director of Operations
Scott Steele, Planning Commission
Ralph Churchill, Planning Commission (excused)
David Maicher, ZHB and resident
Rick Shaw, Roseview HOA
Larry Waltman, Historical Commission
Marcella Perry-Feyre, Chester County Press

Call to Order: Board Vice Chair O'Connell called the meeting to order at 6:00 p.m. He reminded the audience about Pearl Harbor Day as a Day of Remembrance. He continued the meeting and turned the meeting over to Solicitor Sebastian who opened an advertised public hearing at 6:01 p.m.

Public Hearing: Solicitor Sebastian reviewed the hearing procedures and presented the proof of publication for Ordinance 2022-03 an ordinance amending the Penn Township Subdivision and Land Development Ordinance to remove the 2013 section containing the prior stormwater ordinance and Ordinance 2022-04 which would establish the new Penn Township stand alone Stormwater Management Ordinance of 2022 as Exhibit #1. She presented the minutes with comments from the Penn Township Planning Commission as Exhibit #2. She presented the Chester County Planning Commission comments as Exhibit #3. She then presented both ordinances for review and requested comments from the attendees. Hearing none, she adjourned the hearing at 6:03 p.m.

The regular meeting was reconvened at 6:04 p.m.

Public Comment: Resident and Zoning Heard Board member David Maicher made a request that the trees on the northwest side of Kelton be trimmed in the right of way.

1. **PA State Police:** Lt. Dan Steele, Commander of Troop J in Avondale provided an update on the strong and positive relationship between Penn and Troop J. He provided a call summary and that the number of calls has decreased since 2021. He reported that there have been no significant crime waves except for catalytic converter thefts and that has been addressed. Speeding remains a challenge as Troop J covers 17 municipalities. He reminded the Supervisors that speed limit signs should be posted every half mile and suggested considering speed monitors for data collection purposes. He stated that 90% of crashes are driver error.
2. **Approve Meeting Minutes/Approve invoices/Treasurer's report:** Supervisor Sperratore made a motion to approve the meeting minutes from the November 2, 2022, meeting. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0. Supervisor Sperratore then made a motion to approve the invoices and the Treasurer's report. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0. The Board considered an escrow release #1 for Big Elk – Phase 3 in the amount of \$951,747.80 leaving a remaining balance of \$667,158.31. A motion was made by Supervisor Sperratore. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
3. a. **Supervisor's Reports:**
 - a. **State of the Township 2022** – now available
 - b. **Red Rose Inn** – No update
 - c. **Chester Water Authority** – Supervisor O'Connell – City of Chester filed for bankruptcy.
 - d. **Jennersville Hospital** – No report
4. **Engineering Report:**
 - a. AGSD – No report.
 - b. Big Elk – No report.
 - c. Jennersville Farm Update – Provided by HOA president Rick Shaw.
5. **Planning Commission Report** – Upcoming meetings on 12/28 and 1/4
6. **Historical Report:** Jennersville chair donated. Next Red Rose open house April 2023.
7. **Parks, Recreation and Trails Committee:** No report.
8. **RoadMaster/Facilities Report:** No report.
9. **Operations Report:** No report.
10. **Appoint CPA to conduct 2022 Annual Audit:** Ron Woodworth, CPA was appointed to conduct the annual audit. The motion was made by Supervisor Sperratore. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
11. **Act 172:** Supervisor Sperratore made a motion to approve the Act 172 tax credit for the certified fire and EMS volunteers from West Grove Fire and

Ambulance for 2022. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.

12. **Sports Bid Packet:** Supervisor Sperratore made a motion to approve the Sports Bid Packet for advertisement. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.

13. **Ordinance 2022-03:** Supervisor Ennis made a motion to adopt Ordinance 2022-03 which would amend the Penn Township Subdivision and Land Development Ordinance to remove the 2013 section containing the prior stormwater ordinance. Seconded by Supervisor Sperratore. All in favor. Motion passed 4-0.

14. **Ordinance 2022-04:** Supervisor Sperratore made a motion to adopt Ordinance 2022-04 the Penn Township stand alone Stormwater Management Ordinance of 2022. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.

15. **Resolution 2022-11:** Memorialized Ordinance 2022-03 and 2022-04 motion made by Supervisor Ennis. Seconded by Supervisor Sperratore. All in favor. Motion passed 4-0.

16. **Resolution 2022-12 2023 Budget** – Supervisor Ennis made the motion to adopt the 2023 General and Capital budgets. No tax increase is included. Seconded by Supervisor Mason. All in favor. Motion passed 4-0.

Public Comments: No comments.

The meeting adjourned at 6:39 p.m.

Submitted by Caitlin A. Ianni, Township Secretary