

PENN TOWNSHIP
Board of Supervisors
Regular Meeting Minutes
Wednesday, April 1, 2020
6:00 P.M.

The Penn Township Board of Supervisors held their Regular Meeting at 6:00 p.m. on Wednesday, April 1, 2020. Due to the Governor's Stay at Home order the meeting was held virtually.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chair
Jay Ennis, Supervisor
William O'Connell, Supervisor – Left @ 7:00 p.m.
Laura Sperratore, Supervisor

Karen Versuk, Director of Operations
Scott Steele, Planning Commission Chair
Ralph Churchill, Planning Commission Vice Chair
Caitlin Ianni, Township Secretary
Scott Moran, Building/Zoning Inspector
Emergency Management Coordinator Chuck Freese
Six additional callers

Call to Order: Board Chair Mason opened the Regular Meeting at 6:00 p.m. on April 1, 2020. Karen Versuk read the virtual meetings rules to all callers.

Public Comment: No Comments.

1. **Approve Meeting Minutes:** Supervisor Sperratore made a motion to approve the meeting minutes from the March 4, 2020 meeting. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
Treasurer's Report/Approve Invoices: Supervisor Sperratore made a motion to approve the Treasurer's report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0. Supervisor Mason made a motion to transfer \$3.4 million in CDs into a three-month, 1.3% CD at Fulton Bank. Seconded by Supervisor Mantegna. All in favor. Motion passed 5-0.
2. **Supervisor's Reports:** Supervisor Ennis reports that the motion activated security light for the Red Rose Inn will be installed soon. Supervisor Mason reported he had no new updates for Chester Water Authority. D.O. Versuk stated that Chester Water Authority yard signs were being distributed.
3. **Planning Commission Report:** Planning Commission Chair Scott Steele stated
4. **Historical Commission Report:** Scott Steele had nothing to report. D.O. Versuk stated that the Red Rose Inn Yard Sale has been postponed until May 9, 2020.
5. **Active Recreation Committee Report:** Supervisor Mantegna stated that their last meeting was very productive. He also stated that the ARC is requesting a traffic study be done at some point to determine the best possible place for the entrance. Supervisor Mason thought it may be best to

hold off until more is known about the new traffic circles and what Star Roses plans to do with their property. D.O. Versuk stated that they have meeting with Star Roses on April 14, 2020 to discuss.

6. **Road Master Report:** D.O. Versuk asked the Supervisors to consider the provided proposals for line striping and new truck for the April 15, 2020 Board of Supervisors Work Session. D.O. Versuk also stated that the liquid fuels went out to bid and bids are due April 29th. The Supervisors will consider the bids at the May 6, 2020 BOS meeting.
7. **Emergency Manager Update:** D.O. Verusk reported that Medic 94 is using the Penn Township community room as their home base for the time being. Emergency Management Coordinator, Chuck Freese, gave an update on the COVID-19 pandemic, specifically in Chester County. He stated that in southern Chester County there were only 21 cases, so far, compared to surrounding areas he thought that the area was doing very well. He also stated they are predicting the apex of the virus will take place around April 15 to April 19 and they are preparing for it. He reported that he is submitting resource requests for various community organizations daily so that everyone should be prepared. Supervisor Mantegna thanked Chuck for his hard work.
8. **Operations Report:** D.O. Versuk asked the Supervisors to consider amending setbacks in the RS district. Supervisor Mantegna made the motion to have the solicitor begin the amendment process. Seconded by Supervisor Ennis. Motion passed 4-0. D.O. Versuk reported that commercial building inspector, Tom Lowry has officially retired. The current residential building inspector, Scott Moran, ask to be considered as his replacement. Supervisor Mantegna asked Scott how he was going to be more responsive if he took over, Scott stated that he will be hiring more help. Supervisor Sperratore made a motion to expand Scott's duties. Seconded Supervisor Ennis. Motion passed 4-0. D.O. Versuk also reported that Weaver Mulch requested to store mulch at the Red Rose Inn parking lot in exchange for mulching services. Supervisors stated that they were not interested.
9. **Emergency Continuity Plan:** Supervisor Mantegna made a motion to formally adopt the Emergency Continuity Plan. Seconded by Supervisor Ennis. Motion passed 4-0.
10. **Phillips Mushrooms:** No report.
11. **Roseview Update:** No report.
12. **Big Elk:** No report.

Chairman Comments: Supervisor Mason stated that the solicitor is advising the Supervisors to consider condemnation of the Holcomb property. Supervisor Mason would like to have an in person informational meeting on April 15th. Supervisor Mantegna

Adjourn: Adjourned at 7:30 p.m.

Submitted by Caitlin A. Ianni, Township Secretary