

PENN TOWNSHIP
Board of Supervisors
Regular Meeting Minutes – Finnen Community Room
Wednesday, December 1, 2021
6:00 P.M.

The Penn Township Board of Supervisors held their regular meeting at 6:00 p.m. on Wednesday, December 1, 2021, in the Finnen Community Room, 260 Lewis Road, West Grove, PA 19390.

Present:

Victor Mantegna, Chair
William O'Connell, Vice Chair
Curtis Mason, Sr., Supervisor(excused)
Jay Ennis, Supervisor
Laura Sperratore, Supervisor
Karen Versuk, Director of Operations
Dennis O'Neill, Township Engineer
Ralph Churchill, Vice Chair, Planning Commission
Seventeen attendees

Call to Order: Board Chair Mantegna called the meeting to order at 6 p.m. The Board Chair read aloud a proclamation in honor of the Historical Commission and presented the Commission members with plaques in honor of their service to community pertaining to the Red Rose Inn. The Commission members dedicated thousands of hours to the restoration of the Inn, tours and return of the Red Rose Rent Day. The Supervisors presented the plaques and proclamations to Historical Commission Chair Kathy Wandersee, Vice Chair Scott Steele, Members Bob Davis, Peg Emerson, Pat Horrocks, Ray mackey, Patty Moidel, and Larry Waltman as Penn Township Volunteers of the Year 2021.

Public Comment: None.

- 1. Approve Meeting Minutes:** Supervisor O'Connell made a motion to approve the meeting minutes from the regular meeting on November 3, 2021. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0. Supervisor O'Connell made a motion to approve the invoices for payment. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0. Supervisor O'Connell made a motion to approve the Treasurer's report. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
 - a. Supervisor Mantegna made a motion to approve the CPA engagement letter for Ron Woodworth for the 2021 audit. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.
 - b. Resolution 2021-15 – Supervisor Ennis made a motion to adopt the General and Capital budgets for 2022. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.
 - c. Escrow release for Jennersville Farms in the amount of \$23,703.50 with a remaining balance of \$285,966.18 was requested by the developer and approved by the engineer. Supervisor Ennis made the motion to release conditioned upon a meeting on site with the engineer to review the roads and escrow balance which was done on Dec. 13. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.

- d. Avon Grove School District requested an escrow release in the amount of \$1,683,661.25 with a remaining balance of \$3,520,822.30. The motion to release was made by Supervisor Ennis. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.

2. Supervisor's Reports:

- a. **Red Rose Inn** – Supervisor Ennis – no report
- b. **Chester Water Authority** – Supervisor O'Connell – no report
- c. **Jennersville Hospital – No report.**

3. Engineering Report:

- a. **Traffic signal easement agreements (4) between AGSD and Penn Township, Waltman, Penndevco.** A motion to approve was made by Supervisor O'Connell. Seconded by Supervisor Ennis conditioned upon the satisfaction of all loose ends. All in favor. Motion passed 4-0.
- b. **Phillips Mushrooms – see engineering report.**
- c. **Big Elk – See engineering report.**

4. Planning Commission Report: Scott Steele reported that a sketch plan would be presented regarding Hood Farm on Dec. 22.

5. Historical Commission Report: Chairwoman Kathy Wandersee reported that over 500 people have toured the Inn since September and noted how loved the building is by the community.

6. Recreation Committee Report:

- a. Sports Park update: DOO Versuk stated that there is a site meeting with DCNR on Dec. 3 that she will attend with Engineer O'Neill. Dennis O'Neill requested the bid package for the sports park be tabled until January for advertisement consideration.
- b. Passive Park update: The Veterans Garden bid package is out for bid. Clam Shell proposal via Costars is being prepared.

7. Road Master/Facilities Report: Plow for tractor ordered, snow meeting held, and letters to HOAs are to be sent.

8. Emergency Management: Act 172 – Consider the list of first responders for approval for the Act 172 tax credit as submitted by West Grove Fire and Ambulance Company. The motion was made by Supervisor O'Connell. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.

9. Operations Report: A VPP grant was awarded to the township by the County of Chester for the purpose of updating the Comprehensive Plan. A motion was made by Supervisor O'Connell to appoint Brandywine Conservancy as the planner. Seconded by Supervisor Sperratore. All in favor. Motion passed 4-0. A recommended task force was submitted and approved via motion made by Supervisor Ennis. Seconded by Supervisor Sperratore. All in favor. Motion passed 4-0.

Items of Business:

10. Resolution 2021-16 – Amend Park Rules -- Motion? -- The motion to amend was made by Supervisor Ennis. Seconded by Supervisor Sperratore. All in favor. Motion adopted 4-0.

11. 863 W. Baltimore Pike – Settlement was made on Nov. 29, 2021. Tenant will move in May 2022.

12. 890 W. Baltimore Pike – Consider on lot sewage management agreement as approved by the solicitor? Motion was made by Supervisor Ennis. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.

Public Comments: Board Chair Mantegna notified the public that the Jennersville Hospital WARN notice had been received and 293 jobs would be lost with the closure. He reviewed the upcoming township events with the public.

Adjourn: Supervisor O'Connell made a motion to adjourn at 6:51 p.m. Seconded by Supervisor Ennis. Motion passed 5-0.

Submitted by Caitlin A. Ianni, Township Secretary