

**PENN TOWNSHIP
Board of Supervisors
Work Session Meeting
Wednesday, September 19, 2018
6:00 P.M.**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, September 19, 2018 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chair
Jay Ennis, Supervisor
William O'Connell, Supervisor
Ken Bryson, Supervisor

Karen Versuk, Director of Operations
Scott Steele, Planning Commission Chair and Historical Commission Member

Call to Order: After salute to the flag, Board Chair Mason opened the Meeting at 6:00 p.m. on September 19, 2018.

Chairman's Announcements:

The Board met with their Solicitor to discuss legal matters on September 12, 2018 and prior to the Sept. 19 official Board meeting.

Public Comment: None.

1. **Approve Meeting Minutes from:** Supervisor Mantegna made a motion to approve the minutes from the September 5, 2018 meeting. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
2. **Treasurer's Report/Approve Invoices:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
3. **Planning Commission Report –** Planning Commission Vice Chairman Scott Steele requested to send Planning Commission member Bill Wells to SALDO class at West Chester University. Supervisor Mason made the motion. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

4. **Historic Commission/Bicentennial Committee Report** – Supervisor Ennis provided an update regarding progress on the Red Rose Inn. He presented two flooring proposals to the Board for consideration. Supervisor Ennis made a proposal to offer the flooring proposal to Aspen Hardwood in the amount of \$10,899.50 which was the low submission. Seconded by Supervisor Bryson. All in favor. Motion passed 5-0.
5. **Road Master Report** – Supervisor Bryson updated the Board regarding the pipeline restoration, liquid fuels work, and Baker Road. They Board discussed the complain from Ledum Run Road and suggested posting additional signage.
6. **Operations Report** – Director of Operations Versuk discussed the upcoming picnic on Saturday, Sept. 22. She also set a date to discuss the 2019 budget with the Supervisors.
7. **ASA Application for Cole** – Supervisor Mantegna made the motion to approve the application. Supervisor Ennis seconded. All in favor. Motion passed 5-0.
8. **Roseview/Jennersville Farm** – No homeowners were present to address the issues in Roseview. An update was provided by DOO Versuk indicating the grading project was not complete but substantial progress had been made and the engineer was comfortable releasing building permits. The Board discussed the recent release of an occupancy permit. They also discussed the absence of a report regarding the basin clean outs and an escrow update for increase from the builder though one has been requested numerous times since May. Supervisor Mantegna proposed a number of conditions in light of the missing items. He authorized the release of the four building permits which have been held by the township. He re-enacted the cease and desist pending a basin report, escrow report and increase, test bores in the roads, that certificates of occupancy be issued only after passing an inspection by both the building inspector and engineer. That grading be inspected as stakeout to ensure compliance with the approved plan. That new homeowners sign off on a paper stating that they have been informed that the roads are private and will not be taken by the township in perpetuity in accordance with the final approved plan. Seconded by Supervisor Mason. All in favor. Motion passed 5-0.

A resident complaint regarding truck traffic in the early hours of the morning was also received. The Board instructed the DOO to contact the Solicitor to send a letter.

9. **Chester Water Authority** – The Board had a general discussion of the CWA sale proposal by AQUA.

10. Aqua America – The Board had a general discussion about the proposed rate increase.

11. VPP Zoning Project – DOO Versuk reminded the Board that there will be a public hearing on Wed., Oct. 17, 2018 at 5 p.m. in the Finnen Room. All properties were posted, books ordered, advertisements run, and postcards mailed township wide.

12. Real Estate Option – No action.

13. Other – The Board discussed the new high school. They made a motion to request the elected school board members to provide regular reports to the BOS during public meetings. Supervisor O'Connell made the motion. Supervisor Mason seconded. Supervisor Mantegna recused himself from the vote. Motion passed 4-0.

PUBLIC COMMENTS: None

Caitlin Ianni
Township Secretary