

**PENN TOWNSHIP  
Board of Supervisors  
Work Session Meeting  
Wednesday, October 17, 2018  
6:00 P.M.**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, October 17, 2018 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania.

**Present:**

Curtis Mason, Chairman  
Victor Mantegna, Vice Chair  
Jay Ennis, Supervisor  
William O'Connell, Supervisor  
Ken Bryson, Supervisor

Karen Versuk, Director of Operations  
Scott Steele, Planning Commission Chair and Historical Commission Member  
Ralph Churchill, Planning Commission Vice Chair  
8 residents

**Call to Order:** After salute to the flag, Board Chair Mason opened the Meeting at 6:00 p.m. on October 17, 2018.

**Chairman's Announcements:**

The Board met with their Solicitor prior to the meeting to address legal issues. The Board held a Public Hearing properly advertised at 5 p.m. to consider the zoning ordinance and zoning map changes. That meeting was continued until 5 p.m. on Wednesday, Nov. 7, 2018 at the Finnen Community Room.

**Public Comment:** None.

1. **Approve Meeting Minutes from:** Supervisor Mantegna made a motion to approve the minutes from the October 3, 2018 meeting. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
2. **Treasurer's Report/Approve Invoices:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.

3. **Planning Commission Report** – Planning Commission Vice Chairman Scott Steele informed the Supervisors that the Planning Commission would submit their recommendation letter regarding the Phillips Mushrooms plan in time for the Nov. 7 meeting.
4. **Historic Commission/Bicentennial Committee Report** – Supervisor Ennis provided an update regarding progress on the Red Rose Inn including the inside is painted, the HVAC is being installed and the lighting would be installed soon. Supervisor Mantegna made a motion to authorize Director of Operations Karen Versuk to investigate the cause of the defect with the mortar in the Red Rose and the solicitor to mediate and seek damages. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
5. **Road Master Report** – Supervisor Bryson updated the Board regarding the pipeline restoration work that it was scheduled for mid-November by Long’s Paving.
6. **Operations Report** – DOO Versuk reminded the Supervisors that the budget would need to be advertised in November. She asked that they review the capital budget prepared based on their discussions with the Treasurer.

The Supervisors set the official Halloween date for Wednesday, Oct. 31, 2018 from 6 to 8 p.m.

7. **Roseview Update** – The engineer is reviewing the escrow update prepared and sent by McCarthy Engineering, Sheridan Properties’ engineer.
8. **VPP Zoning Project** – Chairman Mason announced that there was a Public Hearing to consider the zoning ordinance and map updates that day prior to the regular meeting. The Public Hearing was continued until Wednesday, Nov. 7, 2018 at 5 p.m. in the Finnen Community Room.
9. **Red Rose Intersection Update** – The bid package for the intersection improvement project has been advertised and is available on PennBid. The anticipated award date is Nov. 7, 2018 during the Board of Supervisors meeting if the bid packages are all deemed complete and a recommendation is made by the engineer.

**10. PUBLIC COMMENTS: None**

Caitlin Ianni  
Township Secretary