

**PENN TOWNSHIP
Board of Supervisors
Regular Meeting
Wednesday, May 2, 2018
6:00 P.M.**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, May 2, 2018 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chair
Jay Ennis, Supervisor
William O'Connell, Supervisor
Ken Bryson, Supervisor

Karen Versuk, Director of Operations
Scott Steele, Chair, Penn Planning Commission
Ralph Churchill, Vice Chair, Penn Planning Commission
Donald May, resident
Marcella Peyre-Ferry, Chester County Press

Call to Order: After salute to the flag, Board Chair Mason opened the Meeting at 6:00 p.m.

Chairman's Announcements:

The Board attended a public hearing prior to the regular meeting at 5 p.m. to gather public comment regarding the proposed Ordinance 2018-01.

Public Comment: None.

1. **Approve Meeting Minutes from:** Supervisor O'Connell made a motion to approve the minutes from the April 18, 2018 meeting. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
2. **Treasurer's Report/Approve Invoices:** Supervisor O'Connell made a motion to approve the Treasurer's report and pay the invoices. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.

3. **Planning Commission Report** – Planning Commission Chairman Scott Steele delivered the Planning Commission report.
4. **Historic Commission/Bicentennial Committee Report** – Scott Steele discussed the plans for the dedication of the historical marker at the site of the former Sunset Park.
5. **Road Master Report** – Supervisor Bryson provided an update with regard to the planned liquid fuels projects which will be advertised in the May 9 and May 16 Chester County Press. The decision to rent a trailer for the skid loader was made and DOO Versuk is to look for grants for 2019 for trailers. In addition, the Board requested that additional proposals be sought for the inlet repairs.
6. **Operations Report** – Karen Versuk requested that the Board consider Resolution 2018-10 which would authorize her to apply for a Greenways, Trails and Recreation Grant. She asked the Board to consider proposals for mulching the township building, playgrounds and park. Two proposals were received – Weaver’s \$10,300 and Marvel’s \$9,245. Supervisor Jay Ennis made the motion to approve the Marvel’s proposal in the amount of \$9,245. Seconded by Supervisor Bryson. All in favor. Motion passed 5-0. The Board declined to accept the proposal for the fertilizing and weeding in the park. 5-0.

The Director of Operations stated that the CCIU had submitted a letter requesting a waiver of land development and grading permit for the construction by the carpentry students of a small (220 sq ft) running shed to be used in the Vet Tech program at TCHS. Board Chair Mason made a motion to waive the land development and grading permits. Seconded by Supervisor Bryson. All in favor. Motion passed 5-0.

7. **VPP -- Rezoning** – No update. Waiting for changes to be incorporated into the final document by CCPC
8. **Ordinance 2018-01** – The Board considered Ordinance 2018-01 an ordinance creating a traffic impact fee of \$2,259 per trip and map identifying the affected areas within the township to ensure the costs of needed capital improvements for new growth and development. Board Chair Mason read the proposed ordinance aloud. The motion to adopt with **no exemptions** was made by Supervisor O’Connell. Seconded by Supervisor O’Ennis. All in favor. Motion passed 5-0.
9. **Phillips Mushrooms** – No update.
10. **Dunkin Donuts** – No update.

11. Red Rose Inn – Smucker’s carpentry proposal for \$5,100 was tabled pending more information. An electrical submission for \$8,630 was accepted under the condition of reviewing it with the contractor. Supervisor Ennis made the motion to accept with conditions. Seconded by Supervisor O’Connell. All in favor. Motion passed 5-0.

12. Red Rose intersection – DOO Versuk and Engineer Giampaolo to work on the easements and permissions required.

PUBLIC COMMENTS: None

Meeting Adjourned at 7:10 p.m.

Caitlin Ianni
Township Secretary