

**PENN TOWNSHIP
BUILDING PERMIT REQUIREMENT CHECKLIST**

In order to expedite your permit application the following documentation may be required as a condition for approval:

_____ Completed Building Permit Application

_____ Completed Plumbing Permit Application

_____ Completed HVAC Permit Application

_____ Completed Electrical Permit Application

_____ New construction must comply with the International Energy Conservation Code

_____ Workers Compensation Form pursuant to the Worker's Compensation reform Act, P.A. 44. Homeowners are **NOT** considered contractors.

_____ Two sets of Blueprints depicting scope of work. The plans must be sealed by a Registered Architect. The Building Official may waive the registered design professional seal if the work is of a minor nature.

_____ Two plot plans indicating – Zoning Requirements, Driveway, Utilities, etc.

_____ Two sets of Grading Plans demonstrating compliance with proper Stormwater Management, Erosion & Sediment Controls, etc.

_____ Road Opening Permit for new access to lot indicating clear sight triangle, distances, drainage swales.

_____ Potable Water Permit

_____ Sewage Permit

_____ Homeowners Association Approval (if applicable)

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED
CURRENT CODE 2009 INTERNATIONAL CODE SERIES**

This list does not preclude any other governmental approvals. When in doubt please contact the Building Inspector at (610) 692-9232