

**PENN TOWNSHIP**  
**Board of Supervisors**  
**Work Session Meeting**  
**Wednesday, April 15, 2015**  
**6:00 P.M.**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, April 15, 2015 at the Penn Township building, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

**Present:**

Curtis Mason, Chairman  
Victor Mantegna, Vice Chair  
Tom Barlow, Supervisor  
Ken Bryson, Supervisor

Karen Versuk, Director of Operations  
Skip Elvin, Roadmaster  
Kevin Matson, Township Engineer  
Skip McGrew, Planning Commission

Supervisor Mason stated an Executive Session was held at 5:00 p.m. to discuss technical issues.

**Call to Order:** After salute to the flag, Chairman Mason opened the Regular Meeting.

1. **Approve Minutes:** Supervisor Mantegna made a motion to approve the Work Session Meeting minutes from April 1, 2015. Seconded by Bryson. All in favor. Motion passed 5-0.
2. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices presented. Seconded by Supervisor Barlow. All in favor. Motion passed 5-0.
3. **Planning Commission Report:** Skip McGrew, Planning Commission, stated that the Planning Commission was pleased that Scott Moran was to work with them on the Zoning issue.
4. **Roadmaster Report:** After discussion the Board agreed to overlay Harvest Lane and look at Elliot Drive and Dutton Farm Lane. Any drainage issues are to be considered on these roads. Also, the Roadmaster is to do the punch list from the road inspection.
5. **Operations Report:** Discussion on the tablets. Supervisor Mantegna made a motion to order six (6) laptop units. Seconded by Supervisor Barlow. Motion passed 5-0. Supervisor Barlow made a motion to have Karen, Director of Operations, proceed to

looking into establishing a non-profit to raise funds for the township events. Seconded by Supervisor Finnen. Motion passed 5-0.

6. **Resolution Appointing Tax Committee Delegate:** Supervisor Mantegna made a motion to approve Resolution 2015-05. Seconded by Supervisor Barlow. Motion passed 5-0.

7. **Replacing Section of the Playground Rock Wall:** Supervisor Mantegna made a motion to approve the quote from Biting Gametime for \$1,266.22. Seconded by Supervisor Bryson. Motion passed 5-0.

8. **Traffic Signal Email:** The issue is to be placed on the next meeting agenda and additional quotes are to be asked for.

9. **Project C.U.R.E.:** The Board of Supervisors stated the Zoning Officer should make the determination and the project has the Board of Supervisor's support.

10. **Avon Grove Memorial Day Parade:** Supervisor Finnen made a motion to give \$500.00 to the parade committee. Seconded by Supervisor Bryson. Motion passed 5-0.

**PUBLIC COMMENTS:** None

Supervisor Barlow made a motion to adjourn.

William Finnen  
Township Secretary