

**PENN TOWNSHIP
Board of Supervisors
Regular Meeting
Wednesday, April 1, 2015
6:00 P.M.**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, April 1, 2015 at the Penn Township building, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chair
Tom Barlow, Supervisor
Ken Bryson, Supervisor

Karen Versuk, Director of Operations
Skip Elvin, Roadmaster
Kevin Matson, Township Engineer
Skip McGrew, Planning Commission
J. Denis Newbold, Planning Commission

1. **Call to Order:** After salute to the flag, Chairman Mason opened the Regular Meeting.
2. **Approve Minutes:** Supervisor Barlow made a motion to approve the Work Session Meeting minutes from March 18, 2015. Seconded by Bryson. All in favor. Motion passed 5-0.
3. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices presented. Seconded by Supervisor Barlow. All in favor. Motion passed 5-0.
4. **Planning Commission Report:** Karen Versuk suggested that Scott Moran be asked to brief the Planning Commission on zoning changes that needed to be added or changed in the Zoning Ordinance overview. The Board of Supervisors stated that it was a good move and for her to proceed on this issue.
5. **Roadmaster Report:** Supervisor Finnen asked that a road inspection by the Board of Supervisors become a regular activity. Roadmaster Elvin will set a date for this inspection.
6. **Operations Report:** Karen updated report on action items was listed as a memorandum and distributed to the Board of Supervisors. She asked the Board to consider creating a foundation to support our facilities. This item will be looked at, at the next Work Session meeting.

7. Township Engineer:

A) Kevin Matson gave a presentation on the 796 interchange. A meeting on this issue with PennDot on April 30th at John Lawrence District office is scheduled.

B) On maintenance of the traffic lights, Kevin Matson will check with the MOB Engineer as to timing. Supervisor Mason stated he has had several complaints.

C) Kevin Matson stated a bridge inspection on Sunnyside Bridge will be held to ensure it meets the National Bridge Inspection Standards.

8. **Red Rose Inn:** Supervisor Mason stated work is being done inside to shore up the walls so that demolition can be started. Also, we need confirmation on the intersection, what is needed.

9. **Mowing Bids:** Four Bids were received. Deerfield Mowing, Inc., W.S. Harwood, McCleary Lawn & Tree, Weaver Lawn Care. Supervisor Mantegna made a motion to award the Bid to W.S. Harwood, the lower bidder, for \$7,850.00. Seconded by Supervisor Bryson. All in favor. Motion passed 5-0.

10. **SECCRA Charter Renewal:** Resolution 2015-04 was read by Chairman Curtis Mason. Denis Newbold, SECCRA member for Penn Township, gave a report on SECCRA and stated the he felt they were doing a good job and was open to the public's concerns. He gave his support to amend its Articles of Incorporation. Supervisor Mantegna made a motion to adopt Resolution 2015-04, which allows the authority to exist for a term of 50 years. Seconded by Supervisor Barlow. Motion Passed 5-0.

11. **Tax Committee:** Karen Versuk, Director of Operations, suggested that Bunny Keene, Penn Township Tax Collector, be considered to be appointed as a delegate for the Chester County Tax Collection Committee. The Board of Supervisors asked Karen to contact Bunny Keene to ask if she would serve.

12. **Park Events:** Proposed Park Events for 2015 and costs. The Board of Supervisors approve the Movie in Penn Park, Halloween Event, and Christmas Event. The Board of Supervisors told Karen to proceed. Chairman Mason and the Board of Supervisors stated the proposals were presented very well and Karen and Caitlin are to be commended.

13. **Organization of Parcel Files:** Karen has the Board of Supervisors approval to look into having clerical help.

PUBLIC COMMENTS: None

Supervisor Barlow made a motion to adjourn.

William Finnen
Township Secretary