

**PENN TOWNSHIP
Board of Supervisors
Work Session Meeting
Wednesday, March 4, 2015
6:00 P.M.**

Supervisor Mantegna stated a continued Public Hearing was held at 5:00 p.m. March 4, 2015 to consider adoption of the amended provisions of Articles II, IV, V, VA, IX, XII, XIII, XV, and XX. The meeting was again continued until the regular Supervisor's meeting at 6:00 p.m.

At 6:00 p.m., after the Call to Order of the Supervisor's Regular Meeting, Supervisor Mantegna opened the meeting. Supervisor Barlow made a motion to adopt Ordinance 2015-01 to amend the provisions of Articles II, IV, V, VA, IX, XII, XIII, XV, and XX. Seconded by Supervisor Bryson.
All in Favor. Motion passed 5-0.

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday March 4, 2015 at the Penn Township building, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chair
Tom Barlow, Supervisor
William Finnen, Supervisor
Ken Bryson, Supervisor

Karen Versuk, Director of Operations
Skip Elvin, Roadmaster
Skip McGrew, Planning Commission
Township Residents

1. **Call to Order:** After salute to the flag, Chairman Mason opened the Regular Meeting.
2. **Approve Minutes:** Supervisor Barlow made a motion to approve the Work Session Meeting minutes from February 18, 2015. Seconded by Supervisor Finnen.
All in favor. Motion passed 5-0.
3. **Treasurer's Report:** Supervisor Barlow made a motion to approve the Treasurer's report and pay the invoices presented. Seconded by Supervisor Bryson.
All in favor. Motion passed 5-0.

4. **Planning Commission Report:** Skip McGrew stated that Caitlin Ianni was welcomed by the Planning Commission and will be a plus to their meeting as secretary. He thanked the Board of Supervisors for making the appointment. Also, he accepted the zoning summary of amendments for the Planning Commission to review along with ordinance 2015-01.

5. **Roadmaster Report:** Snow removal has been a problem but it should improve with the addition on the salt shed.

6. **Operations Report:** Karen's report included complaints being addressed, Pennsylvania Road Audit, bridge inspection, computer upgrades, Stormwater management, and events.

7. **796 Red Rose Intersection:** Work is being done inside the Red Rose Inn to close openings so when demolition is done everything will be closed in the basement. The mason is matching the stone work. Kevin Matson, Township Engineer, is proceeding to work in funding at the state level.

8. **Review and Approve CPA's Letter:** A motion was made by Supervisor Finnen to approve CPA's engagement letter. Seconded by Supervisor Barlow. All in Favor. Motion passed 5-0.

9. **Municipal Agreement for EMS from WGFC:** Supervisor Mason stated this agreement was a lot of work to get all parties to agree and will be in effect for five years. Supervisor Mason made a motion to adopt Ordinance 2015-02 Emergency Service Agreement. Seconded by Supervisor Barlow. All in Favor. Motion passed 5-0. Supervisor Mason made a motion to approve the agreement. Seconded by Supervisor Mantegna. All in Favor. Motion passed 5-0.

10. **Township Facilities:** Supervisor Mason will proceed to get estimates for a salt shed, looking into concrete for the support of shed walls. The survey for the site is complete. It will be located on Lewis Road. Park Fence: The present fence will be relocated to the new site approximately 257 feet of fence. Gates will be hinged. Voted to move forward. 5-0.

11. **Stormwater Management Fees:** Back on agenda.

12. **Chester County Tax Claim Bureau:** Supervisor Mason made a motion to exonerate four (4) real estate parcels for \$48.71 property tax liens. Seconded by Supervisor Barlow. All in favor. Motion passed 5-0.

13. **Tax Collector Software:** Supervisor Finnen made a motion to approve the invoice from OAC Network Solutions for \$650.00. This is for the Township Tax Collector. Seconded by Supervisor Mason. All in Favor. Motion passed 5-0.

14. **Tablets for the BOS:** Supervisor Mantegna stated that we should purchase one and have Karen give it a try. All agreed.

15. **Comcast:** Tabled

PUBLIC COMMENTS: None

Supervisor Bryson made a motion to adjourn.

With there being no further business, the meeting adjourned.

William Finnen
Secretary