

**PENN TOWNSHIP  
Board of Supervisors  
Work Session Meeting  
Wednesday, March 18, 2015  
6:00 P.M.**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, March 18, 2015 at the Penn Township building, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

**Present:**

Curtis Mason, Chairman  
Victor Mantegna, Vice Chair  
Tom Barlow, Supervisor  
Ken Bryson, Supervisor

Karen Versuk, Director of Operations  
Skip Elvin, Roadmaster  
Skip McGrew, Planning Commission

**Excused:**

William Finnen, Supervisor/Secretary

1. **Call to Order:** After salute to the flag, Chairman Mason opened the Regular Meeting.
2. **Approve Minutes:** Supervisor Mantegna made a motion to approve the Regular Meeting minutes from March 4, 2015. Seconded by Barlow. All in favor. Motion passed 4-0.
3. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices presented. Seconded by Supervisor Barlow. All in favor. Motion passed 4-0.
4. **Planning Commission Report:** No report.
5. **Roadmaster Report:** No report. Supervisor Mantegna made a motion to approve the snow removal bills with adjustments and accompanying letter. Seconded by Supervisor Barlow. All in favor. Motion passed 4-0.
7. **MOB Escrow Release:** Supervisor Mantegna made a motion to approve the first escrow release for the Jennersville Medical Office Building to Anchor Properties. Seconded by Supervisor Barlow. All in favor. Motion passed 4-0.

8. **Township Facilities**: Supervisor Mason has collected information from three companies which build poured concrete salt sheds. He has also received information from two fence companies. The next step will be to create a bid package for both the salt shed and the fence projects. Board is in agreement to pursue the projects.

9. **Discuss Stormwater Management Fees**: Supervisor Mantegna made a motion to approve the storm water management fees suggested by the Zoning Officer on March 4, Resolution 2015-01. Seconded by Supervisor Bryson. All in favor. Motion passed 4-0.

10. **Discuss Resolution 2015-02**: This resolution establishes fees for purchase of zoning, subdivision and storm water ordinance books. The Supervisors agreed the books should be offered at \$50 per section. Supervisor Mantegna made the motion, seconded by Supervisor Barlow. All in favor. Motion passed 4-0.

11. **Discuss Resolution 2015-03**: This resolution establishes an annual solicitation permit fee of \$500. Supervisor Barlow made the motion, seconded by Supervisor Mantegna. All in favor. Motion passed 4-0.

12. **Tablets for the BOS**: A demonstration will be held for the Supervisors on April 1 at 5 p.m.

13. **Comcast**: Tabled

**PUBLIC COMMENTS**: None

Supervisor Barlow made a motion to adjourn.

With there being no further business, the meeting adjourned at 6:25 p.m.

Karen Versuk  
Director of Operations