

PENN TOWNSHIP
Board of Supervisors
Work Session Meeting
Wednesday, February 18, 2015
6:00 P.M.

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday February 18, 2015 at the Penn Township building, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chair
Tom Barlow, Supervisor
William Finnen, Supervisor
Ken Bryson, Supervisor

Karen Versuk, Director of Operations
Skip Elvin, Roadmaster
Skip McGrew, Planning Commission
Township Residents

1. **Call to Order:** After salute to the flag, Chairman Mason opened the Work Session Meeting.
2. **Approve Minutes:** Supervisor Mantegna made a motion to approve the minutes on Zoning Amendment changes, Public Hearing on proposed DANSKO C2 Amendment changes, and Board of Supervisor regular meeting minutes from February 4, 2015. Seconded by Supervisor Barlow.
All in favor. Motion passed 5-0.
3. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay the invoices presented. Seconded by Supervisor Barlow.
All in favor. Motion passed 5-0.
4. **Planning Commission Report:** Skip McGrew asked about the zoning ordinance amendment. Supervisor Mason stated that they had been continued until March 4, 2015 at 5:00 p.m. Karen gave Skip a new copy of our present zoning ordinance so they can update ordinance books, if necessary.
5. **Roadmaster Report:** Discussion on salt storage. Supervisor Mason stated he talked to Clanton, Inc. and this issue should be under control.
6. **Operation Report:** Karen's monthly report was distributed to the Board of Supervisors. She stated two issues needed to be followed up on. New road occupancy procedure and the 796 and Faggs Manor Road gas line installation.

7. **Proposed Salt Shed**: Moving forward this is a use by right. No zoning hearing board required.

8. **Approve Mowing Bid for Advertisement**: Supervisor Mantegna made a motion to approve the advertisement for mowing and lawn care. Seconded by Supervisor Finnen. All in Favor. Motion passed 5-0.

9. **Avon Grove After Prom Donation**: Supervisor Mantegna made a motion to approve the After Prom donation of \$500. Seconded by Supervisor Bryson. All in Favor. Motion passed 5-0.

10. **Zoning and Subdivision Ordinance**: Supervisor Mason stated that a meeting was held with the Chester County Planning Commission and they put the township on schedule for a September start. Updated ordinance books were given to the Board of Supervisors so that they could compare a list of changes that may be used by the committee.

11. **Stormwater Management Fees**: Karen is working on this issue.

12. **Comcast Agreement**: Solicitor is investigating.

13. **Municipal Agreement for WGFC EMS**: Supervisor Mason stated that the Board of Supervisors should consider adopting this ordinance on March 4, 2015. The agreement is for 5 years and will require the Borough of West Grove and the six townships to sign the agreement along with the West Grove Fire Company.

14. **Chairman Comments**: Supervisor Mason stated that EMS impact fees should be considered by the Board of Supervisors. Emergency and municipal service tax is now collected at up to \$52 a year. This tax relates to employee participation. If you make less than \$12,000 per year you are exempted. Act 222 of 2004 allows the Second Class Township, section 22.5 restricted us under 1 to use the municipal service tax funds for emergency services. Supervisor Mason suggested that the township Board of Supervisors look at Act 222 and then make a decision on how to use the tax.

PUBLIC COMMENTS: None

Supervisor Mantegna made a motion to adjourn.

With there being no further business, the meeting adjourned.

William Finnen
Secretary