

PENN TOWNSHIP
Board of Supervisors
Regular Meeting
Wednesday, December 6, 2017
6:00 P.M.

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, December 6, 2017 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

Present:

Curtis Mason, Chairman	7 residents
Victor Mantegna, Vice Chairman	Denis Newbold, Planning Commission
Ken Bryson, Supervisor	Bruce VanKleek , Planning Commission
Jay Ennis, Supervisor	Scott Steele, Historical Commission
William O'Connell, Supervisor	David Maicher, Zoning Hearing Board
Karen Versuk, Operations	

Call to Order: After salute to the flag, Chairman Mason opened the Meeting.

Chairman's Announcements: Chairman Mason announced that the Board attended an information session on December 6, 2017.

Public Comment: None.

1. **Approve Minutes:** Supervisor Mantegna made a motion to approve the meeting minutes from November 1, 2017. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.
2. **Treasurer Report:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay invoices. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

With the verbal approval of Solicitor McMichael, Supervisor Mantegna made a motion to release the \$508,365.07 from the Anchor Property escrow account. \$30,000 will be withheld for a period of 18 months effective Nov. 1, 2017 ending May 1, 2019 as maintenance security for the traffic signal at Route 1 and Route 796. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.

3. **Planning Commission:** Supervisor Mantegna made a motion to accept the resignations of Planning Commission Chair Skip McGrew and Member Ron Hill

effective Dec.31, 2017. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

The Board gratefully recognized the contributions of both McGrew and Hill by presenting commemorative pen and pencil sets thanking them for their service to Penn Township.

Planning Commission Vice Chair Denis Newbold delivered a report to the Board. He stated they interviewed applicant Scott Steele at their November meeting and wished to recommend his appointment to the Planning Commission to the Board of Supervisors. Supervisor Mantegna made the motion to appoint Scott Steele to the Planning Commission. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

- 4. Historic Commission/Bicentennial Committee:** Scott Steele reported that the Historical Commission submitted and application for an historical marker for Sunset Park through the PHMC on Nov. 27.

- 5. Road Master:** Director of Operations Versuk requested the Board consider purchase of a salt spreader for the F350 which would use the same salt as the dump trucks for snow operations. Supervisor O'Connell made the motion to approve the purchase. Seconded by Supervisor Bryson. All in favor. Motion passed 5-0.

DOO Versuk requested to purchase running boards for one of the F550s. New Holland Ford offered to pay half the cost or \$375 with free installation. Supervisor Mason made the motion. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.

- 6. Operations:** Director of Operations Versuk requested that the Board make a motion to endorse the CPA Audit Engagement letter for Ron Woodworth. Supervisor O'Connell made a motion to endorse. Seconded by Supervisor Bryson. All in favor. Motion passed 5-0.

Consider Avon Grove After Prom donation. A motion to donate \$500 was made by Supervisor Mantegna. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

Township Secretary Caitlin Ianni prepared updated sponsorship packages for Picnic which were distributed to the Board.

- 7. Budget:** Supervisor O'Connell made a motion to adopt the 2018 budget as advertised. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.

(Supervisor Bryson was excused from the meeting at this point.)

Supervisor O'Connell made a motion to advertise the 2018 meeting schedules for Planning Commission and Board of Supervisors. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.

8. **Willowdale Chapel:** Director of Operations Versuk requested the Board approve the Willowdale Chapel Stormwater Agreement. The motion was made by Supervisor Mantegna. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.

9. **Red Rose Inn:** Supervisor Ennis requested that the Board approve a motion for replacement of the Red Rose Inn porch roof. Three proposals were obtained with the low proposal being from Smucker's Exteriors in the amount of \$19,750. Supervisor Ennis made the motion. Seconded by Supervisor O'Connell. All in favor. Motion passed 4-0.

Supervisor Mantegna made a motion to approve the Griffiths exterminator proposal for termite treatment and quarterly pest control for the Red Rose Inn. Seconded by Supervisor Ennis. All in favor. Motion passed 4-0.

10. **Community Room Parking Lot Light Proposal:** Supervisor Mason presented a light package for the community room parking lot from Titan LED in the amount of \$ 2,659.97. Supervisor Mantegna made the motion. Supervisor Ennis seconded. All in favor. Motion passed 4-0.

PUBLIC COMMENTS: None

Meeting Adjourned at 6:30 p.m.

Caitlin Ianni
Township Secretary