

**PENN TOWNSHIP
Board of Supervisors
Work Session Meeting
Wednesday, November 4, 2015
6:00 P.M.**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, October 21, 2015 at the Penn Township building, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

Present:

Curtis Mason, Chairman
Tom Barlow, Supervisor
Ken Bryson, Supervisor
Bill Finnen, Supervisor

Karen Versuk, Director of Operations
Skip Elvin, Road Master
Kevin Matson, Township Engineer

Call to Order: After salute to the flag, Chairman Mason opened the Regular Meeting.

Public Comment: None.

1. **Approve Minutes:** Supervisor Finnen made a motion to approve the regular meeting minutes from October 21, 2015. Seconded by Barlow. All in favor. Motion passed 4-0.
2. **Treasurer Report:** Supervisor Barlow made a motion to approve the Treasurer's report and pay invoices. Seconded by Supervisor Bryson. All in favor. Motion passed 4-0.
3. **Planning Commission:** No report.
4. **Road Master Report:** All overlays complete.
5. **Operations Report:** The Township Christmas party will be held on December 17, 2015. Reorganization will be January 4, 2016 at 6:00 p.m.
6. **Engineers Report:** Intersection counts need adjustments. Supervisor Mason will review and have Karen revise the counts and advise Kevin of the changes. Discussion on the intersection costs was reviewed. Penn Dot estimates are \$1,600,000.00, Township part is \$800,000.00. Grants are also being discussed.

7. **Resolution 2015-14:** Supervisor Barlow made a motion to approve Resolution 2015—14, signers for Conard Pyle settlement agreement. Seconded by Supervisor Bryson. All in favor. Motion passed 4-0.

8. **2016 Budget:** Discussion of line items. Supervisor Finnen made a motion to advertise the 2016 budget. The budget will then be ready for the December 9, 2015 Board of Supervisors meeting. Seconded by Supervisor Bryson. All in favor. Motion passed 4-0.

9. **Avon Grove After Prom:** Supervisor Barlow made a motion to give the donation request of \$500.00 for the Avon Grove After Prom. Seconded by Supervisor Bryson. All in favor. Motion passed 4-0.

10. **Additional Funding for WGFC:** The West Grove Fire Company ad hoc committee letter from October 30, 2015 requested additional 2016 funding. The Penn Township Supervisors agree to the additional funding with the condition that all municipal parties participate.

11. **New Furnace:** Supervisor Finnen made a motion to approve the quote from JD' s Plumbing of \$7,431.85.00. Seconded by Supervisor Bryson. All in favor. Motion passed 4-0.

12. **Village of Penn Ridge:** Karen will have the Solicitor review the snow removal proposal from Outside Unlimited Professional Land Care.

13. **MS4 Presentation by Denis O'Neill, MacCombie Engineers:** Engineering gave a presentation and a draft strategy to address TMDL's on the Christiana Watershed. A new out fall location map was presented. Supervisor Mason made a motion to advertise the MS4 requirements. Seconded by Supervisor Bryson. All in favor. Motion passed 4-0.

14. **Salt Shed Site Work:** Supervisor Barlow made a motion to approve the salt shed site work proposal and drawing. Seconded by Supervisor Bryson. All in favor. Motion passed 4-0.

PUBLIC COMMENTS:

Supervisor Barlow made a motion to adjourn. Seconded by Supervisor Bryson. All in favor. Motion passed 4-0.

Caitlin Ianni
Township Secretary