

**PENN TOWNSHIP
Board of Supervisors
Regular Meeting
Wednesday, November 2, 2016
6:00 P.M.**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, November 2, 2016 at the Penn Township building, Finnen Community Room, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chairman
Ken Bryson, Supervisor
Jay Ennis, Supervisor
William "Radar" O'Connell, Supervisor
Caitlin Ianni, Township Secretary

Karen Versuk, Director of Operations
Don Urban, Road Master
Skip McGrew, Planning Commission
Ralph Churchill, Planning Commission
Nancy Johnson, Chester County Press
3 Residents

Call to Order: After salute to the flag, Chairman Mason opened the Regular Meeting. He announced that the Supervisors attended a meeting with the Solicitor to discuss legal matters on Thursday, October 27, 2016 beginning at 4 p.m.

Public Comment: None.

1. **Approve Minutes:** Supervisor Mantegna made a motion to approve the meeting minutes from October 19, 2016. Seconded by Supervisor Ennis. All in favor. Motion passed 5-0.
2. **Treasurer Report:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay invoices. Seconded by Supervisor Bryson. All in favor. Motion passed 5-0.
3. **Planning Commission:** Planning Commission Chair Skip McGrew stated that the Planning Commission had a presentation from the Avon Grove School District regarding the modular classrooms to be added at Penn London Elementary School. He stated they expressed concern for increased traffic but were told there should be no increase in volume. Other issues for which the Planning Commission has concerns include stormwater, E & S controls, and emergency – the classrooms are not sprinklered. The Planning Commission recommend approval upon successful satisfaction of the issues outlined in MacCombie Engineers' letter and that a sunset date of 4 years be imposed.

4. **Road Master:** Road Master Urban held a pre-winter meeting with the snow removal contractors. He inspected the snow removal contractor's equipment and was more than satisfied with its volume and condition.

500 tons of salt were ordered to begin filling the salt shed.

Roadside mowing is complete for 2016 and grading is done at the salt shed.

The road master requested considering releasing the 10 percent retainage for the salt shed to Petro's Custom Concrete on Dec. 7. They agreed provided the 18-month bond was in place by then.

5. **Operations:** Director of Operations Versuk stated she would address elements of her report in the following agenda items.

6. **Budget 2017:** Supervisor Mantegna made a motion to advertise the 2017 budget. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

7. **Luther House Alarms:** Director of Operations Versuk updated the Board on a meeting with Luther House's Diana Sipe and Lloyd May regarding false and misinterpreted fire alarms. Versuk stated that Supervisor O'Connell, Inspector Lowry, and John Chambers, WGFC Chief and Justin Gattorno, WGFC Deputy Chief were also in attendance. Luther House is seeking proposals to upgrade, correct, or replace its alarm system. Funding will be an issue. They will bring proposals for a remedy to a meeting with the same attendees on January 10, 2017 at 4:30 p.m. In the interim, Inspector Lowry requested they create a STEP process to address alarms and emergencies to create a smoother, more responsive and time sensitive approach to emergency calls.

8. **Ovations:** Supervisor O'Connell made a motion to release the performance bond for Ovations in the amount of \$704,000. Seconded by Supervisor Ennis. Supervisor Mantegna abstained. All in favor. Motion passed 4-0.

9. **Resolution 2016-12:** Supervisor Mantegna made a motion to pass Resolution 2016-12 authorizing Director of Operations Versuk to apply for a trail grant for the sports park via Peco Green Region Grant. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

10. **Avon Grove After Prom:** Supervisor Mantegna made a motion to donate \$500 to the Avon Grove High School After Prom. Seconded by Supervisor Ennis. Supervisor O'Connell abstained. All in favor. Motion passed 5-0.

11. **Red Rose Inn:** Supervisor Ennis presented a proposal for staining the roof of the Red Rose Inn. Supervisor Mason requested two additional proposals be obtained before the Board could consider them.

PUBLIC COMMENTS: none.

Meeting Adjourned at 7:10 p.m.

Caitlin Ianni
Township Secretary