

**PENN TOWNSHIP
Board of Supervisors
Work Session Meeting
Monday, January 20, 2016
6:00 P.M.**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, January 20, 2016 at the Penn Township building, 260 Lewis Road West Grove, Pennsylvania at 6:00 p.m.

Present:

Curtis Mason, Chairman
Victor Mantegna, Vice Chairman
Ken Bryson, Supervisor
Jay Ennis, Supervisor
William "Radar" O'Connell, Supervisor

Karen Versuk, Director of Operations
Don Urban, Road Master
Dennis O'Neill, Township Engineer
Skip McGrew, Planning Commission

Call to Order: After salute to the flag, Chairman Mason opened the Regular Meeting.

Public Comment: None.

1. **Approve Minutes:** Supervisor Mantegna made a motion to approve the regular and reorganization meeting minutes from January 4, 2016. Seconded by Supervisor Bryson. All in favor. Motion passed 5-0.
2. **Treasurer Report:** Supervisor Mantegna made a motion to approve the Treasurer's report and pay invoices. Seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.
3. **Planning Commission:** Skip McGrew stated that the Planning Commission had not met since his last report. They would meet on January 27, 2016.
4. **Road Master Report:** Road Master Don Urban provided an update of his activities. He gave an overview of a meeting with Gary Clanton regarding snow removal, and his progress on meeting with contractors to address the outstanding items report. He noted that Danny Peters was completing a bridge inventory complete with pictures and who is responsible for each, as well as a sign inventory for the township. He discussed preparations for the upcoming snowstorm.
6. **Engineers Report:** Dennis O'Neill of MacCombie Engineers told the Supervisors his team would be out at 7 a.m. on Thursday, January 21, 2016 to assess the work on the Shoppes of Jenner's Village site. If the appropriate permits were not in place he would

issue a stop work order. He has put the playground work out to bid. The Active Adult Fitness work will go out to bid on January 27, 2016 on PennBid. There was general discussion of MS4.

7. **Conard Pyle Subdivision:** Supervisor Mantegna made a motion to approve the Conard Pyle Subdivision #2. This was seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

8. **Salt Shed:** The Board of Supervisors awarded the Salt Shed Site Bid in the amount of \$146,162.50 to Out of Site Infrastructure, Inc., the low bidder. Motion by Supervisor Bryson, seconded by Supervisor O'Connell. All in favor. Motion passed 5-0.

The Supervisors considered the design proposal for the salt shed submitted by McComsey Builders in the amount of \$2,500.00. Supervisor Mantegna made a motion to accept the proposal, seconded by Supervisor Bryson. All in favor. Motion passed 5-0.

9. **Penn Sports Park:** Penn Township is the official owner of a portion of the former Conard Pyle property along Route 796. A sign marking the location is being erected in the next week. Currently, the property is rented until 6/30/16.

10. **Unruh/Patel request:** The Supervisors discussed the request to change the zoning ordinance which would permit Jenner's Commons to have a drive through for a Dunkin Donuts. The Board decided to vote on the request. Supervisor Mantegna made a motion against considering a zoning change for that location, seconded by Supervisor O'Connell. Supervisor Mason abstained. All in favor. Motion passed 4-0.

11. **Phillips Mushroom:** The Supervisors entertained a request to provide a letter of acknowledgment to PennDOT on behalf of Phillips Mushrooms' HOP extension request. Supervisors do not want to issue a letter without seeing a whole plan for the site. Supervisor Mantegna made a motion to deny the request, Supervisor Ennis seconded. Supervisor O'Connell abstained. All in favor. Motion passed 4-0.

12. **TMACC:** A request for the renewal of their annual membership in the amount of \$1,000 by TMACC was tabled pending a determination of what benefits the membership supplies for the township.

PUBLIC COMMENTS: none.

Meeting Adjourned at 7:18 p.m.

Caitlin Ianni
Township Secretary