

**PENN TOWNSHIP
Board of Supervisors
Regular Meeting Minutes
Wednesday, September 2, 2009**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, September 2, 2009 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present:

Curtis Mason, Chairman	Harold Walls, Office Mgr.
Robin Marcello, Vice-Chairman	Jane Finnen, Treasurer
Harold Bram, Supervisor	Skip Elvin, Road Master
Victor Mantegna, Supervisor	Scott Allen, Twp. Engineer
William Finnen, Supervisor	Twp. Residents

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Regular Meeting.
2. **Public Comments:** No comments.
3. **Approve Minutes:** Supervisor Mantegna made a motion to approve the August 19, 2009 Minutes. Seconded by Supervisor Bram – all in favor.
4. **Treasurer's Report:** Vice Chairman Marcello made a motion to approve the Treasurer's Report and pay all invoices as presented. Seconded by Supervisor Bram – all in favor.
- 4B. **Planning Commission Report:** No Report.
- 4C. **RoadMaster's Report:** Skip Elvin, RoadMaster, reported that he had two proposals for the Lewis Road Culvert Project. Received a bid from Technivate in the amount of \$5,137.87 and a bid from Robert Morrison Excavating in the amount of \$3,900.00. Supervisor Mantegna made a motion to award the bid of \$3,900.00 to Robert Morrison Excavating. Seconded by Vice-Chair Marcello – all in favor.

Skip then discussed the Kelton Road Culvert Replacement. Two proposals were received. Skip will review the Technivate Proposal due to it having three options.

Skip stated he would like to do the line painting as soon as it can be arranged.

The Elk Creek Pump Station Road Repair. Supervisor Mantegna made a motion to approve the proposal for the stone base 12 ft. wide by 8" thick at the Elk Creek Pump Station from Technivate in the amount of \$3,908.85. Seconded by Vice-Chair Marcello – all in favor.

- Supervisor Mantegna made a motion to approve the proposal for the washout on State Road from Technivate in the amount of \$1,109.22. Seconded by Supervisor Finnen – all in favor.
- 5A. **Rejuvenation of the Rose Garden:** Supervisor Finnen stated that Steve Hutton affirmed that the soil was contaminated and should be removed. Chairman Mason stated this should be done in the early spring – all agreed. The Supervisors will put in line item in the budget.
- 5B. **Berkheimer Update:** Supervisor Mantegna gave a report on the Berkheimer update. He stated in most new taxables, they are being picked up. A lot are being withheld by the Township or Borough they reside in. The plan in process is getting most taxables and it would help if a Use and Occupancy permit was in place to track new businesses. Chairman Mason asked if a taxable was not paying the tax, could the taxing authority go back and collect the back taxes? Supervisor Mantegna stated that it appears that the Authority can only go back one tax year.
- 6A. **TCC – Act 32:** Supervisor Mantegna stated the forms are complete and certification of appointments have been made.
- 6B. **YMCA Basin Update:** Scott Allen from McCormick Taylor gave a report on the letter addressed to the Board of Supervisors dated September 2, 2009. He stated that he recommended that the changes to the outlet control structure be approved by the Board of Supervisors subject to the condition outlined in the report. Chairman Mason asked if the redesign should not work, could bonding be put in place to cover a failure of the stormwater system? Supervisor Mantegna made a motion to have the Solicitor look at the Agreement with this solution as part of the Agreement. Seconded by Supervisor Bram – all in favor.
- 7A. **Chester County Solid Waste Management Plan:** Vice-Chair Marcello stated that it appears that the Township should monitor the plan and at this time nothing needs to be done.
- 7B. **PennDot Invoice:** The Highway Occupancy Permit was discussed and as the work was not turned in on this invoice, the Board of Supervisors felt they were still responsible for sending a letter to Joe Lubitsky at the CCIU Unit as the description of work is the installation of the 3" HDPE Sanitary Force Main and Highway Occupancy Permit for the Technical College/High School on Pennocks Bridge Road.
- 8A. **Comprehensive Plan:** Supervisor Finnen asked to have the Board of Supervisors study step one as outlined in the report subject Comprehensive Plan Task Force. Appoint members on October 7, 2009 at the next Regular Township Meeting.

- 9A. **Pump Station Access Road:** Discussion on concrete grass pavers 225 long. Skip will see if he can come up with a better option. This is for the Estates of London Brook access lane for the sewer trucks.
- 9B. **Road Repair Options:** Chairman Mason suggested having Gary Clanton sit down with the Board of Supervisors and workout a compromise on his invoice.
- 10. **Public Comments:** Calvin Bonenberger asked about the September 30, 2009 Meeting, which is to be held on the 5th Wednesdays of each month. After discussion, Calvin stated he would pool the Planning Commission. He would then get back to Harold Walls, Township Office Manager.

Supervisor Harold Bram made a motion to adjourn the meeting. Seconded by Victor Mantegna – all in favor.

Respectfully Submitted,

William A. Finnen
Township Secretary