

**PENN TOWNSHIP  
Board of Supervisors  
Work Session Minutes  
Wednesday, September 16, 2009**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, September 16, 2009 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

**Present:** Curtis Mason, Chairman  
Robin Marcello, Vice-Chairman Jane Finnen, Treasurer  
Harold Bram, Supervisor (Absent) Skip Elvin, RoadMaster  
Victor Mantegna, Supervisor Scott Allen, Twp. Engineer  
William Finnen, Supervisor Twp. Residents

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Work Session Meeting.
2. **Public Comments:** Ross Unruh, Solicitor for Jackson Immuno Research Building Addition asked if the Board of Supervisors would grant a field change. The change is on the Lighting Plan. They would like to request that they be allowed to raise the lights to a height of 30 ft. Vice-Chairman Marcello asked about the parking; how many spaces? Ross stated 103 parking spaces. This would reduce the number of poles to eleven. The present plan is showing 28 poles. This would save the company \$40,000 - \$50,000 dollars. After discussion, the Board of Supervisors decided not to change the plan as recorded. Curtis thanked Ross for his presentation.
3. **Approve Minutes:** Supervisor Mantegna made a motion to approve the September 3, 2009 minutes as posted. Seconded by Vice-Chairman Marcello – all in favor.
- 4A. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's Report and pay invoices as presented. Seconded by Vice-Chairman – all in favor.
- 4B. **Planning Commission Report:** No Report.
- 4C. **RoadMaster Report:** Skip Elvin, RoadMaster, stated that the road banks have been mowed. The repair to the Elk Creek Pump Station is complete. Also, the washouts on State Road is repaired along with Phillips Mill Road, which was caused by the heavy rains. Skip will have the cost for the Estates at London Brook pump station road repair for the next meeting. Scott Allen stated that there was a mistake on the line painting advertisement. Bid stated opening bids are Wednesday, December 2, 2009. Usually, October is the cut-off date for line painting. The secretary will verify the ad and readvertise the new dates.

Supervisor Mantegna stated the invoice discussed with Gary Clanton was settled and he will forward a revised invoice.

- 4D. **Sewer Plant Operation:** Chairman Mason stated when Spence, Bill and himself met with DEP, the Consent Order and Agreement was reviewed and DEP gave the Township time to do the improvements outlined in the COA. One of the improvements was to do a lagoon project on Tax parcel 58-3-8 and 58-1-14. We have a proposal for the constructing and testing of both parcels from Vortex Environmental, Inc. The proposal is for wetland delineation and phase 1 bog turtle habitat survey along with cultural resources notification. The cost would be \$2,550.00 for each parcel. Chairman Mason made a motion to have Vortex Environmental, Inc. do the proposals as submitted. Seconded by Supervisor Finnen – all in favor. Chairman Mason stated that the electric for the new pump at the Conard Pyle site will have to be upgraded.

- 4E. **Requested Zoning Change:** Discussion for the petition for change in the Zoning District and Map for Curt-Rich, LLC.

Supervisor Mantegna read the petition he then made a motion to have it forwarded to the County and the Penn Township Planning Commission. Seconded by Supervisor Finnen. Finnen: yes, Marcello: yes, Mantegna: yes, Mason: abstained, Bram: absent.

- 5A. **Resolution 2009-12:** Sam McMichael, Esq. sent in a memo on 9-2-09 to the Board of Supervisors on trees and shrubbery on the road right-of-ways. Resolution 2009-12 lays out the procedure. Supervisor Marcello made a motion to approve Resolution 2009-12. Seconded by Chairman Mason – all in favor.
- 6A. **Solid Waste County Plan:** Vice-Chairman Marcello will consult with the County and SEECRA then report to the Board of Supervisors. Tom Sinsheimer stated that the landfill did not need to expand which is his opinion.
- 6B. **Comp Plan Update:** Supervisor Finnen stated that he had sent out a memo to the Board of Supervisors suggesting two members from the planning commission. After discussion, with the County the full planning commission should be part of the committee. The Secretary will send a memo to the planning commission.
- 6C. **RE @ Jennersville Extension Request:** Vice-Chairman Marcello made a motion to approve the Extension request of RE @ Jennersville. Application for Preliminary Land Development to January 31, 2010. Seconded by Supervisor Mantegna – all in favor.
- 6D. **Traffic Light at Rt. 796:** Scott Allen stated that CMX is currently in the process for a grading permit to install an overflow stone parking area at the rear of the site. Resolution 2009-9 was adopted by Resolution on June 17, 2009 by the Board of Supervisors.

Chairman Mason stated that the Avon Grove School District agreed to help finance the light at the intersection. This was agreed by both parties and \$70,000 was put in the traffic light fund.

Supervisor Mantegna gave a report on the Act 32. At the present time, there are 560 Tax Collectors for the earned income tax. This act streamlines the collection system. The job of the Act 32 Committee is to determine who will collect the tax. The bylaws will be voted on in November. Supervisor Mantegna will contact Trish Fagan of New London Township to see if she would be our voting delegate.

7. **Revenue Sharing:** This is information that PSATs has put out on their website. The Office Manager will get a sample ordinance.
8. **Public Comment:** Dennis and Betty Shannon were present and asked if anything could be done to help them with the deck request at Villages at Penn Ridge. Discussion followed and Curtis stated it was a Zoning Hearing Board Requirement. An escrow of \$800.00 is required and the overall cost is about \$400.00. Curtis thanked the Shannon's for their presentation.

Supervisor Mantegna made a motion to adjourn the meeting. Seconded by Vice-Chairman Marcello – all in favor.

Respectfully Submitted,

William A. Finnen  
Township Secretary