

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
Wednesday, August 18, 2010**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, August 18, 2010 at 6:00 p.m. at the Penn Township Building, 260 Lewis Road, West Grove, PA.

Present:	Curtis Mason, Chairman	Jane Finnen, Treasurer
	Robin Marcello, Vice-Chair	Jackie Combs, Office Mgr.
	Victor Mantegna, Supervisor	Skip Elvin, RoadMaster
	Tom Barlow, Supervisor	Scott Allen, Twp. Engineer
	Bill Finnen, Supervisor	Twp. Residents

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Work Session Meeting.
2. **Public Comments:** No comments received.
3. **Approve Meeting Minutes:** The meeting minutes of August 4, 2010 and Special Meeting of August 4, 2010 Minutes were approved as written. Supervisor Mantegna made a motion to approve the Special Meeting Minutes of August 4th and the Regular Meeting Minutes of August 4, 2010. Seconded by Supervisor Barlow – all in favor.
- 4A. **Treasurer's Report:** Vice-Chair Marcello made a motion to approve the Treasurer's Report and pay all invoices as presented. Seconded by Supervisor Mantegna – all in favor.
- 4B. **Planning Commission:** No report received.
- 7A. **Planning Commission Member:** Supervisor Finnen made a motion to appoint Skip McGrew to the vacancy position on the Planning Commission. Seconded by Supervisor Barlow – all in favor. Supervisor Mason thanked Skip McGrew for his community service involvement as this area is not easy to find people willing to serve.
- 4C. **RoadMaster Report:** The Roadmaster reported on the entrance of the Estates at LondonBrook Pump Station. He stated that the property owner wanted to stone and not black top the drive back to pump station. Therefore, his plan is to use 12" inches of No. 4 and 5" of 2A stone rolled in tight. If this fails, then black top will have to be installed. All township roads have been mowed. State Road is being milled and millings will be stored on township property. Paschall Mill will be overlaid the week of August 29th, 2010.

The Secretary will prepare the line painting bid. Supervisor Finnen made a motion to approve the proposal for Long's Asphalt, Inc. to widen the corner of Kelton Road culvert next to John Bare Storage Units at a cost of \$8,400.00. Seconded by Supervisor Barlow – all in favor

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Chairman Mason made a motion to approve the proposal from Wagoner's Custom Contracting, Inc. to remove and install the existing fire door at the end of the hallway at the Township Building for \$912.00. Seconded by Supervisor Mantegna – all in favor.

- 4D. **Sewer Plant:** Discussion of Godwin Pumps. Supervisor Mason stated that this needed to be sized and specked for the pump stations. Will one pump be useable on the different locations? Supervisor Barlow made a motion to look into the purchase of one. Seconded by Supervisor Finnen – all in favor. Also, the Pump Stations are single phase and this needs to be converted to three phase. PECO is looking at the conversion.
- 7C. **Introduction of Chester County Planners:** Chairman Mason welcomed Susan Elks from the Chester County Planning Commission. She gave out a meeting agenda for the task force and Chester County Planning Commission. The review of the VPP Grant Agreement and review of the work program and schedule was agreed. She asked for the Penn Township Planning Commission to be advised of the update. She then went over Chapters 1 and 2. She stated the next meeting will be September 15, 2010 at 7:00 p.m.
- 7B. **Penn Devco Phase 2 BB Building (Joe Riper's Letter):** Chairman Mason made a motion that the amended Final Land Development Plan - Penn Devco Phase II Expansion Building BB will be modified to provide that PennDevco would make payment of the \$45,000 sidewalk contribution on Building BB prior to the issuance a building permit. Seconded by Supervisor Mantegna – all in favor. PennDevco will add this Note to the Final Land Development Plan.

Supervisor Mantegna made a motion to approve Resolution 2010-17 requesting TCC to contract the collection of tax other than EIT. Seconded by Supervisor Finnen – all in favor.

Supervisor Mantegna made a motion to adjourn. Seconded by Supervisor Finnen – all in favor.

Respectfully Submitted,

William A. Finnen
Township Secretary