

**PENN TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MEETING
Wednesday, July 20, 2011**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, July 20, 2011 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present:	Curtis Mason, Chairman	Jackie Combs, Office Manager
	Robin Marcello, Vice-Chair (Absent)	Skip Elvin, RoadMaster
	Victor Mantegna, Supervisor	Al Federico, Twp. Engineer
	Tom Barlow, Supervisor	Skip McGrew, PC
	Bill Finnen, Supervisor	Spence Andress, Govt Spec.
		Sam McMichael, Twp. Solicitor

Chairman Mason stated that a Conditional Use Hearing for the Historic Resources Map took place at 5:30 p.m.

1. **Call to Order:** After salute to the flag, Chairman Mason opened the Work Session Meeting.
2. **Public Comments:** Larry Waltman asked about procedure to file to have a property exempted from the Historic District. Sam McMichael stated that the Historic Commission does the review and offers a recommendation to the Board of Supervisors.

Supervisor Mantegna made a motion to adopt the Historic Resource Map Ordinance 2011-01. Seconded by Supervisor Barlow – all in favor.

3. **Approve Meeting Minutes:** Supervisor Mantegna made a motion to approve the June 15, 2011 minutes as written. Seconded by Supervisor Barlow – all in favor.
- 4A. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's Report and pay all invoices as presented. Seconded by Supervisor Barlow – all in favor.
- 4B. **Planning Commission:** No Report.
- 4C. **RoadMaster Report:** Road line marking bids were opened, there was only one bid received. This bid was not accepted because the price has doubled since last year. Skip asked to rebid the project. The Board has agreed to send out for rebids. Skip stated a proposal from Pavement Maintenance to do asphalt maintenance of the Township Municipal Building Parking Lot was for \$3,453.00. Supervisor Mantegna made a motion to approve the proposal of Pavement Maintenance in the amount of \$3,454.00. Seconded by Supervisor Finnen – all in favor.

- 4D. **Sewage Reports:** Spence Address asked to have Resolution 2011-05 approved for Dansko Sewage Module. Supervisor Mantegna made a motion to have Resolution 2011-05 Dansko Sewage Module approved. Seconded by Supervisor Barlow – all in favor.
- 4E. **MS4, Recycling, Public Info Report (Karen Busby):** Karen's current report was given to the Board of Supervisors to review.
- 5A. **Jennersville Medical Building:** Supervisor Mantegna made a motion to approve the Conditional Use Request for Jennersville Medical Building outlined in the decision with the Condition that the word in perpetuity is inserted into paragraph 4.
- 5B. **Dansko Waiver Request:** A waiver request to allow the existing off site 12" cmp crossing the private street known as Blair Drive be replaced with a 19" by 30" elliptical RCP that is size to accommodate the 25-year peak flow rate.

Supervisor Mantegna made a motion to approve the waiver request 414.9.C.13A to allow the swale to be designed to accommodate a twenty five (25) year, twenty four (24) hour storm event. Seconded by Supervisor Barlow – all in favor.

- 6A. **West Grove Fire Ambulance Update:** No data has been submitted as requested.
- 7C. **Red Light Grant Program:** Karen Busby and McCormick Taylor Engineering are working on the grant opportunity.
- 7D. **Zoning Charges:** No Action.

Supervisor Mantegna made a motion to adjourn the meeting. Seconded by Supervisor Barlow – all in favor.

Respectfully Submitted,

William A. Finnen
Township Secretary