

**PENN TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
Wednesday, July 15, 2009**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, July 15, 2009 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present: Curtis Mason, Chairman
Robin Marcello, Vice-Chairman
Harold Bram, Supervisor
Victor Mantegna, Supervisor
William Finnen, Supervisor
Jane Finnen, Treasurer
Skip Elvin, RoadMaster
Scott Allen, Twp. Engineer
Twp. Residents

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Work Session Meeting.
2. **Public Comment:** No comments.
3. **Approve Minutes:** Vice-Chairman Marcello made a motion to approve the June 17, 2009 Meeting Minutes. Seconded by Supervisor Bram – all in favor.
- 4A. **Treasurer's Report:** Supervisor Bram made a motion to approve the Treasurer's Report and pay all the invoices. Seconded by Supervisor Marcello – all in favor.
- 4B. **Planning Commission Report:** Chairman Bonenberger, Penn Township Planning Commission gave his report. They have been working on Ordinance Review. He asked direction on a Burning Ordinance – much discussion followed. Vice-Chairman Marcello stated that Act 101 Recycling had a burning section and she would research the subject. Also, Supervisor Mantegna stated that the Zoning Officer had a burning provision in the BOCA Code.

Vice-Chairman Marcello stated that issues passed onto the Planning Commission must be agreed on by the Board of Supervisors before passing onto the Planning Commission. Also, the Fire Chief should be asked for comments on the burning issue. The Board of Supervisors agreed to have the Penn Township Planning Commission proceed to give comments on a Burning Ordinance.

Chairman Mason, stated that Dana Casella was presented as a candidate for the position of Secretary to the Planning Commission. Victor Mantegna made a motion to appoint Dana Casella as Recording Secretary to the Planning Commission with the hours and salary agreed by the Board of Supervisors. Seconded by Vice-Chairman Marcello – all in favor.

- 4C. **RoadMaster Report:** Skip Elvin stated that Hipkins and Sunnyside were complete on the project resurfacing. Phillips Mill was yet to be started. He asked that the proposals for G.A. Clanton, Inc. to repair Elk Creek Farms inlets be paid as the work is done. Supervisor Bram made a motion to approve the lump sum for inlet repair at Elk Creek Farms for \$950.00. Seconded by Vice-Chairman Marcello – all in favor. Skip stated he had a quote from David Brenneman & Sons for \$4,000.00 for 183 inlets at three locations. Skip will continue to ask for proposals.

Supervisor Mason asked Skip to verify the Verizon damage done at the four crossings in Elk Creek Farms.

- 4D. **Sewer Plant Operation:** Supervisor Mason stated a mud pump was bought and will be a big savings in the sludge removal. He stated that the Elk Creek Farms Pump Station had some vandalism. This is being corrected at the Elk Creek Farms in the wet area the sewer lines tend to bellie and this continues to cause problems.
- 4E. **Avon Grove Library Report:** Chris Pedersen handed out an activity report. He stated the demand for the library services was up. A lot of people are looking for work and are using the library for resources. Penn Township checked out 28,249 items. He thanked the Board for contributing to the library and being supportive.

Chairman Mason suggested that the library put up a stand with information for the public library service for Penn Township Day September 12, 2009. Curtis asked Chris to ask the library if they would consider this suggestion? Chris stated he would ask.

- 4F. **Comprehensive Plan Report:** Supervisor Finnen asked the Board of Supervisors if August 19, 2009 at 5:00 p.m. would be a good date to meet with Carol Stauffer from the Chester County Planning Commission. She would brief the Supervisors on the Comprehensive Plan Revision. The Board of Supervisors agreed to meet with her on this date.

Discussion on Vacations: It was decided not to have a public meeting on August 5, 2009. Supervisor Mantegna made a motion to cancel the August 5, 2009 meeting scheduled at 6:00 p.m. at the Township Building. Seconded by Vice-Chairman Marcello – all in favor.

- 5A. **Signal Service Quote:** Harold Walls, Office Manager, stated he met with the Fire Company and Signal Service at the site. It was decided that there was not enough sight distance to activate the light. A new pole detector should be mounted on the pole on the corner of Beiler-Campbell site. Supervisor Bram made a motion to have Signal Services Proposal for \$1,700.00 for the detector work be approved. Seconded by Supervisor Marcello – all in favor.

- 5B. **Electric Repair Quotes:** The new building covers up the control for the lights on the park walkways. This allows the lights to stay on all the time. Two bids were received – New London Electric, Inc. and Southern Chester County Electric. Supervisor Mantegna made a motion to accept the New London Electric low bid for \$1,380.00. Seconded by Vice-Chair Marcello – all in favor.
- 6A. **Moore/CCIU Agreement:** The item 6A is to table. Agreement is necessary.
- 6B. **Act 32 Representative:** Discussion – The Board of Supervisors stated Victor Mantegna is already liaison for taxes to the Board of Supervisors. Supervisor Finnen made a motion to have Supervisor Mantegna as voting member to the TCC Tax Collection Committee for Act 32 and John Swirsding as Alternate Voting Member. Seconded by Supervisor Mantegna – all in favor.
- 6C. Cancelled.
- 6D. **RE & Jennersville Extension:** Vice-Chair Marcello made a motion to approve the Extension Request dated to October 15, 2009 as requested by Michael Gill, Esq. RE @ Jennersville. Seconded by Supervisor Bram – all in favor.
- 6E. **Jackson Immuno Research:** Chairman Mason asked if Jackson Immuno could be moved up on the agenda – all agreed. Ross Unruh, Solicitor, for Jackson Immuno asked if the Board of Supervisors would grant the applicant the field change requested and approved by McCormick Taylor dated May 15, 2009? Scott Allen went over the modification. Supervisor Bram made a motion to approve the field change request as explained in the July 15, 2009 memorandum from McCormick Taylor. Seconded by Vice-Chair Marcello – all in favor.
- 7A. **Avon Grove School Extension Request:** Discussion on the Avon Grove School District asked for an extension of Condition No. 9 of the Conditional Use Decision Document to August 15, 2012. This is pursuant to the Penn Township Zoning Ordinance at Sections 2008.D.6 and 2008 D.7.

Supervisor Mantegna made a motion to grant a one-year extension to August 15, 2010 on the Avon Grove School District Condition No. 9 of the Conditional Use Document pursuant to Sections 2008.D.6, 7. Seconded by Supervisor Finnen – all in favor.

- 7B. **Challenge Grant Program:** No Action.
- 7C. **Penalty Charge Discussion:** No Action.

- 7D. **Benasutti Sewer Connection Complaint:** Discussion followed as to the discharge line for two houses. Chairman Mason suggested that David Benasutti get a copy so that our sewer engineer could look at the problem and come up with a solution or option.
- 7E. **Jack Kelly Retention Basin – (Ovations):** Harold Walls will contact Ovations to see if this complaint can be addressed and answered.
- 8A. **Farmer’s Market:** Supervisor Finnen asked the Board to consider a Farmers Market Day in the parking lot. After discussion, the Board suggested that Supervisor Finnen look into a Market Guide or Rules that would set the Regulations for the event.

Scott Allen, Township Engineer, stated that the YMCA had a construction meeting on their project. Discussion: Chairman Mason asked about their final plan approval. Scott will look into this along with if all fees were settled. Before any permits, we need to complete the planning process. Harold will contact Ed Foley, Solicitor for the YMCA.

Supervisor Mantegna made a motion to adjourn the meeting. Seconded by Vice-Chair Marcello – all in favor.

Respectfully Submitted,

William A. Finnen
Township Secretary