

**PENN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Wednesday, June 2, 2010**

The Penn Township Board of Supervisors held their regular meeting on Wednesday, June 2, 2010 at the Penn Township Building, 260 Lewis Road, West Grove, PA 19390 at 6:00 p.m.

Present:	Curtis Mason, Chairman	Jackie Combs, Office Mgr.
	Robin Marcello, Vice-Chair	Jane Finnen, Treasurer
	Victor Mantegna, Supervisor	Skip Elvin, RoadMaster
	Tom Barlow, Supervisor	Scott Allen, Twp. Engineer
	William Finnen, Supervisor	Karen Busby, MS4 Coord
		Township Residents

1. **Call to Order:** After salute to the flag, Chairman Mason opened the Regular Meeting.
2. **Public Comment:** No comments received.
3. **Approve Meeting Minutes:** Supervisor Mantegna made a motion to approve the Minutes of the Public Hearing held on May 25, 2010 at 4:00 p.m. Seconded by Vice-Chair Marcello – all in favor. After the Public Hearing Meeting, the Minutes of the Special Meeting also held on May 25, 2010 was approved including a motion made by Chairman Mason to adopt Ordinance 2010-04. Seconded by Supervisor Barlow – all in favor.
- 4A. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's Report and pay all invoices as presented. Seconded by Vice-Chair Marcello – all in favor.
- 4B. **Planning Commission Report:** John Stefanco, Chairman of the Planning Commission stated approval was given by the Planning Commission for the Hospital Expansion and the CCIU Parking Lot Expansion with the condition that they include all the Township Engineer's comments and approvals on this final plan. Also, he stated that a resident in the Village at Penn Ridge had a deck problem and the Planning Commission had no objections to supporting the resident at the Zoning Hearing Board Hearing on the issue. Vice-Chair Marcello made a motion to send a support letter on this deck issue on behalf of the Board of Supervisors. Seconded by Supervisor Barlow – all in favor.
- 4C. **RoadMaster Report:** The RoadMaster stated that Paschall Mill Road and State Road are the road construction projects for this year and are advertised for Bid Opening on June 16, 2010. Paschall Mill Road is to be overlaid. State Road is to be milled and paved with binder. Next year, State Road will then be overlaid.

Supervisor Finnen stated that he had attended the PennDot Meeting on June 1, 2010 with the RoadMaster on Snow removal. The Township asked that Rt. 796 be given priority as it is Penn Townships North South highway with the hospital in the loop. The last snow storm, the road was closed at both ends for several days.

- 4D. **Sewer Plant Operator:** Chairman Mason stated Ordinance 2010-04 increase in the sewer rates and charges by Resolution as stated in the Ordinance. The Sewer Ordinance originally was issued in 1999. Very little change was needed. DEP is requiring needed changes one of the items is installing a tertiary filter at a cost of \$597,000.00. Resolution 2010-10 will raise the sewer rental fees considerable and will bring the sewer charges more in line. He asked the Board of Supervisors to review Resolution 2010-10 and at the next meeting act on the Resolution.
- 4E. **MS4 Report:** Karen Busby went over the report and a handout to the Board of Supervisors. It consisted of general accomplishments, recycling, newsletter, website and recommendations.
- 5A. **Jennersville Regional Hospital Expansion:** Gregg Davis, Esq. and Rodney Wilson gave a presentation for the addition. They stated better circulation and parking would develop from this expansion.

Scott Allen, Twp. Engineer does not recommend the parking overlay. Chuck Davis spoke on behalf of the hospital administration. He asked for conditional approval of the Preliminary Final Jennersville Regional Plan. He stated that the hospital administration would do whatever is necessary to meeting the township policy on Zoning and Subdivision. Vice-Chair Marcello asked that the Land Development Plan conform to the Subdivision and Zoning Procedure. Supervisor Mantegna agreed. Scott Allen, Twp. Engineer's letter dated May 24, 2010 was gone over by Scott. General miscellaneous addresses for Preliminary Plan approval only. Also, the Becker Engineering Letter needs to be included in a condition. Chuck Davis stated that the Hospital Administration needed to bring about change in its program to address issues related to the Medical Office Buildings, which he is working to bring in compliance. Two waivers were requested by the Jennersville Hospital (Subdivision Paragraph 406.4.C2 and 4.14.9C.5) were granted by the Township Engineer and the Board of Supervisors.

- 5B. **CCIU Parking Lot Expansion:** Scott Allen, Twp. Engineer stated his review letter was in progress. As no buildings are involved, he is okay with just a final plan. Joe Riper, Esq. was present on behalf of the CCIU will be looking into the Spencer Right-a-Way. They will hopefully have everything complete for the next Board of Supervisors Meeting on June 16, 2010.
- 5C. **McMahon Engineering Quote:** Vice-Chair Marcello made a motion to approve the quote for Southwest Corner of Lewis Road and Baltimore Pike for engineering for the ADA Curb Ramp of \$3,000.00. Seconded by Tom Barlow – all in favor.
- 7A. **Bob Walker (CCP):** Bob Walker of the Chester County Planning Commission Census Dept. gave an award to the Township for having a 90% return of Census Data. Penn Township was No. 1 out of all the Municipalities in Chester County. He presented all Board Members and Staff with beverage cups and thanked the Township for their support.

- Chuck Davis along with Gregg Davis representing Jennersville Regional Hospital stated that they had reviewed Scott Allen's remarks and would agree to a Preliminary Plan Approval with conditions. Chairman Curtis Mason made a motion to approve the Preliminary Plan of Jennersville Regional Hospital with the conditions that they complete all the items outlined in the May 24, 2010 letter from McCormick Taylor and the items outlined in the Becker Letter of May 3, 2010 along with issues in regard to the MS4 and the hospital administration working to resolve issues related to the sewer system. Seconded by Tom Barlow – all in favor.
- 7B. **SCCCC:** Vice-Chair Marcello made a motion to become a member of the Southern Chester County Chamber of Commerce with a membership fee of \$100.00/year. Seconded by Supervisor Barlow – all in favor.
- 7C. **ZHB Application Shannon Residence:** After review of the applicant's request, the Board had no problem with Mr. & Mrs. Shannon's project being presented to the Zoning Hearing Board for review. Vice-Chair Marcello made a motion to write the Zoning Hearing Board Solicitor a letter from the Board recommending this project move forward. Seconded by Tom Barlow – all in favor.
- 7D. **Comprehensive Plan:** The Board of Supervisors would like to have the third Wednesday of each month for the Committee Meeting on the Comprehensive Plan along with the Planning Commission. The third Wednesday is the regular workshop meeting night. This regular meeting would be from 6:00 p.m. to 7:00 p.m. At 7:00 p.m. start the Comprehensive Plan Meeting and go until 9:00 p.m. or until completion of agenda.
- 7E. **GIS Agreement:** Vice-Chair Marcello made a motion to approve the Tier II Agreement up to 100 hours of the GIS Consortium Staff Assistance per year. Seconded by Supervisor Barlow – all in favor.
- 7F. **Resolution 2010-10:** Tabled until Wednesday, June 16, 2010 Meeting.
- 7G. **Mobile Dredging Contract:** Supervisor Barlow made a motion to have the Solicitor contact another sewer dredging expert for an opinion. Sam will also contact Mobile Dredging to see if an agreement can be made prior. Seconded by Supervisor Finnen – all in favor.
- 7H. **Traffic Design Rt. 796 & Pennocks Bridge Road:** Scott Allen stated he needs the easements for the pole locations for the traffic light. The Township will notify the Solicitor to proceed.
9. **Chairman's Comments:** Chairman Mason stated that in reference to the Sunnyside Road Bridge that himself and Bill Finnen will see if an agreement can be worked out with the homeowner at 165 Sunnyside Road and proceed.

10. **Public Comments:** Chairman Mason asked for any public comments. Chris Pedersen asked about the sidewalk along Baltimore Pike up to Jennersville Road. Supervisor Finnen stated it would be on the Jenners Pond property along the road berm and a drawing has been sketched on the project already.

Respectfully Submitted,

William A. Finnen
Township Secretary