

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
Wednesday, May 5, 2010**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, May 5, 2010 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present: Curtis Mason, Chairman
Robin Marcello, Vice-Chairman
Victor Mantegna, Supervisor
Tom Barlow, Supervisor
William Finnen, Supervisor
Jackie Combs, Office Mgr.
Jane Finnen, Treasurer
Scott Allen, Twp. Engineer
Twp. Residents

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Regular Meeting.
3. **Public Comments:** No comments.
4. **Approve Meeting Minutes:** Supervisor Mantegna made a motion to approve the Minutes of April 7, 2010 as written. Seconded by Vice-Chair Marcello - all in favor.
- 5A. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's Report and pay all invoices presented. Seconded by Vice-Chair Marcello – all in favor.
- 5B. **Planning Commission Report:** John Stefanco, Chairman of the Planning Commission gave a report from the Planning Commission. He stated that serious traffic and safety issues were discussed on Jennersville Regional Hospital. Also, the Planning Commission would like to review the Highway Occupancy Permit for Big Elk Associates in regard to the Hospital. Chuck Davis, Hospital Administrator stated the sidewalk issue was not able to be installed because of the helicopter pad.

Chairman Mason stated that the Board of Supervisors would ask that the Planning Commission have their review done by the next Board of Supervisors Meeting.
- 5C. **RoadMaster Report:** No Report.
- 5D. **Sewer Plant Operations Report:** Chairman Mason stated that URS was preceding with the soil tests on the sewer site.
- 5E. **MS4 Report, Rec. Report, Recycling, etc. (Karen Busby):** Supervisor Mantegna stated a written report from the MS4 Administrator was received.

- 6A. **CCIU Parking Facility Expansion Waiver Request:** Joe Riper, Esq. gave a request for a parking expansion plan waiver. The waiver would be for 414.9.B.12.d of the Saldo and 422.B.3.g of the Saldo. Supervisor Mantegna made a motion to grant the waivers requested 414.9.B.12.d and 422.B.3.g of the SALDO. Seconded by Supervisor Finnen – all in favor.
- 6B. **CCIU Update:** Scott Allen, McCormick Taylor went over his review dated April 16, 2010 for the CCIU Parking Facility Expansion.
- 6C. **Jennersville Regional Hospital Update:** Scott Allen, McCormick Taylor, stated his first review is complete and was continuing to work with the Hospital Engineer to have the revisions inserted for the June Meeting.
- 8A. **Review LED Sign Bids:** Chairman Mason stated six bids were received. He then read the advertisement. The lowest bid was from Sarro Signs for \$26,842.00. After discussion, Supervisor Mason made a motion to have the Solicitor review the bids. Sarro Signs was the low bidder and was awarded the bid with the condition that the Solicitor reviews the bids for completeness. Seconded by Supervisor Barlow - all in favor.
- 8B. **James McAnany (Sewer Bill):** Discussion on settlement date for the outstanding sewer account. Vice-Chair Marcello made a motion to grant the extension request for 90-days. This 90-day would be from the May 5, 2010 Meeting. Seconded by Supervisor Barlow – all in favor.
- 8C. **URS Proposal (Preliminary Design of New Lagoons):** Supervisor Mantegna made a motion to award the Proposal for Preliminary Design not to exceed \$25,000.00 and subject to the Solicitor's review. Seconded by Supervisor Barlow – all in favor.
- 8D. **URS Proposal (Additional Test Pits on New Site):** Supervisor Mantegna made a motion to approve the URS Proposal not to exceed an additional fee of \$2,500.00 or a site fee of \$11,000.00 for the new storage lagoon site at the (RIBS) site. Seconded by Supervisor Barlow – all in favor.
- 8E. **G & A Clanton Proposal (Additional Test Pit Holes):** Supervisor Mantegna made a motion to approve the G.A. Clanton Proposal for additional test holes at the (RIBS) site not to exceed \$500.00 for four hours. Over four hours an additional \$100.00/hour or a sum of \$800.00 per day. Seconded by Supervisor Barlow – all in favor.

Vice-Chair Marcello made a motion to change the Township Meeting dates to the 1st and 3rd Wednesdays of the month. Seconded by Supervisor Mantegna – all in favor.

10. Chairman's Comments: Jennersville Regional Hospital

Chairman Mason stated the treatment at the Dialysis Unit should be resolved as it has been recommended to the Hospital Administrator for compliance.

Respectfully Submitted,

William A. Finnen
Township Secretary