

**PENN TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
Wednesday, May 20, 2009**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, May 20, 2009 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present:	Curtis Mason, Chairman	Jane Finnen, Treasurer
	Robin Marcello, Vice-Chairman	Skip Elvin, RoadMaster
	Victor Mantegna, Supervisor	Scott Allen, Twp. Engineer
	Harold Bram, Supervisor	Twp. Residents
	William Finnen, Supervisor	

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Work Session Meeting.
2. **Public Comment:** Chris Pedersen stated he wanted to thank the Board of Supervisors for giving the garden folks a water line for the garden. Chairman Mason stated service is our goal to the community.
3. **Approve Minutes:** Vice-Chairman Marcello made a motion to approve the May 20, 2009 Minutes. Seconded by Supervisor Mantegna – all in favor.
- 4A. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's Report and pay all invoices presented. Seconded by Vice-Chair Marcello – all in favor.
- 4B. **Planning Commission:** No Report.
- 4C. **RoadMaster Report:** Skip Elvin, RoadMaster, stated potholes have been completed. A road inspection is complete and the recommendations are ready to prepare for PennDot.
- 4D. **Sewer Plant:** Chairman Mason stated the SBRs are working and meeting the required output. The letter to DEP on Paschall Mill Estates to recover sewer allocation. Chairman Mason asked that this be completed as soon as possible.
- 5A. **AGREM Presentation:** Chuck Freese, Emergency Management Coordinator, presented a certificate that states that Penn Township is a sustaining member for the last ten years and is committed to the preparation, prevention, response and recovery planning for natural and manmade disasters. Chairman Mason thanked AGREM for their thoughtfulness. Supervisor Finnen suggested that the Township provide a frame for the certificate – all agreed.
- 5B. **Grass Cutting Policy:** Discussion followed as to the Section 1403 in the Zoning Ordinance. The policy of the complaint and memo to the owner is to be followed. The complaint in question is no property owner is available and the property is to go to Sheriff's Sale. The secretary is to consult with the Sheriff's Department. Chairman Mason stated that the mortgage company will usually respond.

- 5C. **Postage Machine:** Supervisor Mantegna made a motion to renew the yearly contract for the Pitney Bowes Postage Meter. Seconded by Harold Bram – all in favor.

Joe Riper, Esq. on behalf of the CCIU asked the Board of Supervisors if they would agree to an Agreement that would prepare on the stone channel on the Moore Property to correct the issue. This would be a simple agreement. Scott Allen, Twp. Engineer, stated that as long as the owner is satisfied, the engineering principal would be workable. Supervisor Mantegna made a motion that the Board of Supervisors agrees to the Agreement being prepared as long as the township is hold harmless in the Agreement and the owner is satisfied. Seconded by Supervisor Finnen – all in favor. Joe stated he was trying to get a final solution to the issue.

Joe Riper then asked if he could discuss the Giant Land Development plan yet to be presented for their addition. Discussion followed as to a variance with a cost estimate on the parking that they would prepare a 7 ft. retaining wall on the western side of the property this would be engineered and parking spaces could be increased. The parking as engineered does not contribute to the parking area. If the Township would agree, this cost would go to the contribution for the sidewalks. Supervisor Mantegna asked about the contribution? Joe stated it would be in a fee in lieu of.

- 6A. No Response.

- 6B. **Park Use Complaint:** The ultimate Frisbee would be included as a team sport for an active park. We have a passive park and this would not be allowed. Complainant would be notified by letter.

- 6C. **Park Security:** Chairman Mason suggested changing the sign and hours. Put Emergency Number on the Sign. Communicate with the Hospital to have summer hours 6:00 a.m. to 9:00 p.m. The Board of Supervisors agreed to put this change in. The office will put a notice on the Bulletin Board of the Emergency Number.

Supervisor Finnen is to ask Tim McCleary for a proposal on the Sewer Plant area needing cleaned up.

Supervisor Mantegna made a motion to adjourn the meeting. Seconded by Vice-Chair Robin Marcello – all in favor.

Respectfully Submitted,

William A. Finnen
Township Secretary