

**PENN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
Wednesday, April 7, 2010**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, April 7, 2010 at 6:00 p.m. at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

<b>Present:</b>	Curtis Mason, Chairman	Jackie Combs, Office Manager
	Robin Marcello, Vice-Chair	Jane Finnen, Treasurer
	Victor Mantegna, Supervisor	Skip Elvin, RoadMaster
	Tom Barlow, Supervisor	Karen Busby, MS4 Consultant
	William Finnen, Supervisor	Scott Allen, Twp. Engineer
		Sam McMichael, Twp. Solicitor
		Tom Sinsheimer, PC
		Twp. Residents

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Regular Meeting.
2. **Public Comments:** No Comments
3. **Approve Minutes:** Supervisor Mantegna made a motion to approve the March 3, 2010 Minutes. Seconded by Vice-Chair Marcello – all in favor.
- 4A. **Treasurer’s Report:** Vice-Chair Marcello made a motion to approve the Treasurer’s Report and pay all invoices as presented. Seconded by Supervisor Mantegna – all in favor.
- 4B. **Planning Commission:** Tom Sinsheimer stated that the Hospital Expansion project should include changing of the entrance. Supervisor Mantegna suggested that at this time, the Board of Supervisors had not reviewed the plan and comments should be held to a later meeting.
- 4C. **RoadMaster Report:** Skip Elvin stated that the problem at Commerce Blvd. at the Capitol Specialties drainage was corrected. Skip stated that a water problem on Faggs Manor Road was being looked into with Chester Water Authority. He asked about hiring a dump truck and road sweeper to do the clean-up from leftover slag from snow removal. At this time, the Board of Supervisors suggested to not do any sweeping of roads. Skip stated that he would like to suggest doing an overlay this year of State Road.
- 4D. **Tax Collector’s Report:** The Tax Collector is working with the Treasurer to implement a program.

- 4E. **Sewer Report:** Chairman Mason stated that the polishing pond at the sewer plant was pumped and cleaned. Also, Becker Engineers will be meeting with John Ciccarone on the piping from the Medical Office Building in regard to sewer outfall.
- 4F. **MS4 Report:** Karen Busby gave a hand-out with general accomplishments, MS4, Park and recommendations. She also outlined the upcoming events. She stated that the website is coming into compliance.

Chairman Mason adjourned the Regular Meeting and opened the hearing for Ordinance 2010-02 and 2010-03. Chairman Mason read the summary for Ordinance 2010-02 Article IV Design Standards Section 414 Stormwater Management and Article VIII Section 802 Definitions. He asked for any public comments – none received.

Chairman Mason read the summary for Ordinance 2010-03 Article II, and III and VII Section 200 to 206.11 and 203.4 and Section 700. He asked for any public comments – none received.

Chairman Mason closed the public hearing. Supervisor Mantegna made a motion to open the regular township meeting. Seconded by Vice-Chair Marcello – all in favor. Supervisor Mantegna made a motion to adopt Ordinance 2010-02 to delete from Section 414 Stormwater Management current section 414.20 through 414.29 and replace with Section 414.20 then 414.28. Seconded by Vice-Chair Marcello – all in favor. Supervisor Mantegna made a motion to adopt Ordinance 2010-03 to replace the existing Article II, which references procedures to be followed for all land development applications including general applications submission and review requirements, plan application process, sketch plan requirements, preliminary and final plan requirements, the approval of plats, and the recording of final plans. Seconded by Vice-Chair Marcello – all in favor.

- 5A. **YMCA Tapping Fee:** Supervisor Finnen made a motion to accept the memo from Government Specialists, Inc. setting the allocation after review at 2900 gallons for the overall sewage treatment capacity. Seconded by Tom Barlow – all in favor. The secretary is to notify Ed Foley, Esq.
- 5B. **URS Proposals: Penn View Drive – Low Pressure Sewer System**  
Supervisor Mantegna made a motion to approve the proposal for the Penn View Drive Low Pressure System at a cost not to exceed \$8,500.00. Seconded by Tom Barlow – all in favor.
- URS Proposal – New Storage Lagoon Proposal**  
Supervisor Mantegna made a motion to approve the proposal for geotechnical investigation at the Lewis Road site, which includes the existing rapid infiltration basins. Seconded by Supervisor Barlow – all in favor.

- 5C. **Capital Specialties:** Drainage Complaint Investigation. Scott Allen gave the report. Supervisor Mantegna made a motion to note in the minutes that the Township Engineer did not receive any feedback from Capital Specialties. Seconded by Vice-Chair Marcello – all in favor.

Chairman Mason asked for an Executive Session for five minutes to discuss with the Solicitor the change of uses for RE @ Jennersville. Chairman Mason reopened the Regular Meeting and stated the Executive Session with the Solicitor was complete.

- 5D. **RE @ Jennersville:** Supervisor Mantegna made the following motion. The Preliminary Land Application and Development Plans, Identified as RE @ Jennersville for the development of RE @ Jennersville, L.P. (County Tax Parcel Number 58-4-1.2 Application Filed on April 13, 2009. Application for Preliminary Land Development approval letter with cover letter dated April 15, 2009, Preliminary Land Development/Subdivision Action form dated April 14, 2009. Application for review of Preliminary Plan Review Escrow Agreement dated April 2, 2009 is denied. Seconded by Supervisor Barlow. Mason: abstained; Finnen: yes; Marcello: yes; Barlow: yes; Mantegna: yes.

- 5E. **CCIU Parking Lot Update:** Joe Riper, Esq. asked if the Board would agree to only one plan a Preliminary/Final Plan? Also, would the Board of Supervisors support a waiver in this direction?

Supervisor Mantegna made a motion to support a waiver of the Subdivision Section 203.6 and Section 204 to allow for a Preliminary/Final Plan as only the expansion of the parking lot is being considered. Seconded by Supervisor Barlow – all in favor. Joe Riper stated CCIU would help in the development for the traffic light at the intersection of 796 & Pennocks Bridge Road and give \$50,000.00 toward the light expense.

- 5F. **Jennersville Regional Hospital:** Scott Allen, McCormick Taylor stated that his review is complete and the next step is Planning Commission. Tom Sinsheimer asked about a change in the entrance to the hospital for better alignment. Scott stated this can be looked at the Planning Commission stage.

- 5G. **Winchester Partners:** Sam McMichael gave a report and stated more information will be following.

- 5H. **Bartels Sewer Agreement:** Supervisor Mantegna made a motion to approve the Bartels Sewer Agreement. Seconded by Vice-Chair Marcello – all in favor.

- 5I. **Penn Devco Expansion:** Discussion on sidewalk issue. Joe Riper, Esq. will ask Kevin Lahn to reconsider the sidewalk contribution and see if it could be arranged before recording.

- 7A. **Award Mowing Bid:** Three bids were received. McCleary Lawn & Tree was the low bidder at \$14,500.00. Carter & Sons bid - \$14,800.00 and Tru Green bid was \$20,780.00. Vice-Chair Marcello made a motion to award the bid to McCleary Lawn & Tree for \$14,500.00. Seconded by Supervisor Barlow – all in favor.
- 7B. **Weeds, Inc. Proposal:** Supervisor Mantegna made a motion to approve Program 2 Bagworm & Japanese Beetles for \$803.00. Seconded by Vice-Chair Marcello – all in favor.
- 7C. **Signal Service Contract:** No Action. The RoadMaster to look at the crosswalk pavements markings.
- 7D. **Resolution 2010-02 Multi-Jurisdictional/Hazard Mitigation Plan:** Supervisor Mantegna made a motion to sign the Resolution outside of a meeting when the Resolution is prepared by the Solicitor. Seconded by Vice-Chair Marcello – all in favor.
- 7E. **Resolution 2010-03 through 2010-06 – Municipal Support Services, Inc.:** Vice-Chair Marcello made a motion to approve Resolutions 2010-03 after review of the Solicitor outside of a meeting. Seconded by Supervisor Mantegna – all in favor.
- Vice-Chair Marcello made a motion to adopt 2010-03 Application Fees, 2010-04 Uniform Construction Code Fees, 2010-05 Fees for Applications and Appeals to various boards. Seconded by Supervisor Mantegna – all in favor.
- Vice-Chair Marcello made a motion to adopt Resolution 2010-06 to appoint Municipal Support Services as a third party agency to enact on behalf of Penn Township to administer and enforce the provisions of the UCC. Seconded by Supervisor Mantegna – all in favor.
- 7F. **G & A Clanton Proposal:** Supervisor Barlow made a motion to approve the proposal from G & A Clanton, Inc. to do the test holes at the sewer site near Lewis Road. Seconded by Supervisor Finnen – all in favor.

Supervisor Mantegna made a motion to adjourn the meeting. Seconded by Vice-Chair Marcello – all in favor.

Respectfully Submitted,

William A. Finnen