

**PENN TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MEETING
Wednesday, April 15, 2009**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, April 15, 2009 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present:

Curtis Mason, Chairman	Skip Elvin, RoadMaster
Robin Marcello, Vice-Chairman	Jane Finnen, Treasurer
Victor Mantegna, Supervisor	Scott Allen, Twp. Engineer
Harold Bram, Supervisor (Absent)	Harold Walls, Office Mgr.
William Finnen, Supervisor	

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Work Session Meeting at 6:00 p.m.
2. **Public Comment:** No comments received.
3. **Approve Minutes:** Supervisor Mantegna made a motion to approve the Minutes from April 1, 2009. Seconded by Vice-Chairman Marcello – all in favor.
- 4A. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's Report and pay all invoices outlined. Seconded by Supervisor Finnen – all in favor.
- 4B. **Planning Commission:** No Report.
- 4C. **RoadMaster Report:** Skip Elvin, RoadMaster, stated that the proposals for Baker and Woodview Road needed review as it is a safety concern and should receive action as soon as possible.

Supervisor Mantegna made a motion to approve the proposal from G.A. Clanton for Woodview and Baker Road shoulders as this is a maintenance problem. Seconded by Supervisor Finnen – all in favor. G.A. Clanton already has received the bid for road maintenance.

- 4D. **Sewer Plant Operation:** Chairman Mason stated that SBRs one and two are running smoothly. The plumber has correct the catwalk problem. Grease is still a major problem and the operator is working to find the problem. The holding pond at the sewage plant needs the sludge removed and this process will begin very soon. Also, he stated that a meeting of the Board of Supervisors needed to be held to go over improvements that need to go in place.

- 5A. **Mowing Bids:** Bids were received from McCleary Lawn & Tree, Carter & Son Lawncare, Deerfield Mowing & Property Maintenance, Country Home and Garden, Greenscape Landscapes & Contractor, Inc. Supervisor Finnen made a motion to award the bid to McCleary's Lawn & Tree as low bidder. Seconded by Supervisor Mantegna – all in favor.
- 6A. **R.E. @ Jennersville:** Supervisor Finnen reported that the Preliminary Plan was in to the Penn Township Planning Commission.
- 6B. **Shopping Center Release:** This was already approved.
- 7A. **Stimulus Update (PennVest Grant):** Harold Walls gave a report on the meeting that Vice-Chairman Marcello and he attended. Transportation and Sewer are the two topics addressed.
- 7B. **Escrow Release CCIU #5:** Vice-Chairman Marcello was concerned that the fund balance was large enough to solve the Moore Property run-off problem. Scott Allen, Twp. Engineer, for the Township stated that after the retention pond stabilizes this should help with the problem. Supervisor Mantegna made a motion to approve Release #5 for Chester County Technical College High School. Seconded by Vice-Chairman Marcello – all in favor. Scott Allen will contact the CCIU about the run-off problem, seeking relief for the Moore run-off problem.
- 7C. **Emergency Vehicle Trip Device:** Harold Walls stated that in discussion with Signal Service, they felt that the problem is in the amount of time used to travel the distance from the curve to the light. They suggested adding a pole on the curve with a device to trip the light. Harold and Skip will look into being present when the testing is done.
- 9A. **Luther House Small Pavilion:** Harold Walls will look into with Jackie to see if available.
- 9B. **Ovations Tree:** Ovations Homeowners Association needs to be contacted. This will be turned over to the Code Official.

Chairman Mason stated than an Executive Session would be held following this meeting.

Supervisor Mantegna made a motion to adjourn the meeting. Seconded by Vice-Chairman Marcello – all in favor.

Respectfully Submitted,

William A. Finnen
Township Secretary

