

**PENN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
Wednesday, March 4, 2009**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, March 4, 2009 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present:	Curtis Mason, Chairman	Jane Finnen, Treasurer
	Robin Marcello, Vice-Chairman	Harold Walls, Office Mgr.
	Harold Bram, Supervisor	Scott Allen, Twp. Engineer
	Victor Mantegna, Supervisor	Twp. Residents
	William Finnen, Supervisor	

1. **Call To Order:** Chairman Mason opened the Regular Meeting at 6:00 p.m.
2. **Public Comments:** No comments received.
3. **Approve Meeting Minutes:** Victor Mantegna made a motion to approve the February 4, 2009 minutes. Seconded by Vice-Chair Marcello – all in favor.
- 4A. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's Report and pay the invoices as presented. Seconded by Supervisor Finnen – all in favor.
- 4B. **Planning Commission Report:** No Report.
- 4C. **RoadMaster's Report:** Discussion on Villages at Penn Ridge placing snow on road bed after the road is plowed. Supervisor Bram suggested sending a memo to the homeowner's association that they must coordinate this snow removal with the Township Snow Remover so that a condition does not occur after the Township plows the development. Supervisor Finnen gave a report on Quimby Road (T323 - .10 tenths) of the road is dirt. New London would like to ask the County for a grant from the dirt and gravel allocation to stabilize the road bed. They would like our support as Ron Regan, New London Township Engineer will proceed with the grant application. Supervisor Finnen stated that this was a line road and it needed to be upgraded. Chairman Mason would like to know the cost of the project before any agreement was attained. Supervisor Mantegna stated only one person lived on the road. Supervisor Finnen stated it was a public road and did not need residents to be upgraded. Also, the Township is responsible for one half of the road. Also, Supervisor Finnen stated Hipkins Road (Township Road T402) had a dirt portion that needed upgrading as water is running in the road bed.
- 4D. **Sewer Plant Operator:** Supervisor Mason stated that water was now being diverted to the rapid infiltration basins. This is necessary to keep the basins operational. Also, Chairman Mason stated major work needs to be done on the valves to make them be controlled at the plant instead of at the beds.

- 5A. **Ron Woodworth (Engagement Letter):** Supervisor Mantegna made a motion to approve the Engagement Letter to obtain the services of Ron Woodworth, CPA. Seconded by Vice-Chair Marcello – all in favor.
- 5B. **Monterey Trash Agreement:** Supervisor Bram made a motion to approve the Monterey Trash Agreement. For one year the rate must remain the same – including no fuel or mileage charges. Seconded by Vice-Chair Marcello – all in favor.
- 6A. **Codification of Codes:** Chairman Mason stated that we should do the Subdivision Ordinance so that when Codification takes place, we will be in a better position to proceed. Chairman Mason asked the Engineer to have a proposal on the Subdivision Ordinance so that this issue could be updated.
- 6B. **Escrow Fund Procedure:** Harold Walls, Office Manager, will contact Fulton Bank on the escrow procedure. Vice-Chair Marcello asked to have Fulton Bank give an outline of their escrow proposal. She will try and set up a meeting prior to the March 18, 2009 meeting of the Board of Supervisors.
- 6D. **Word of Life Church Enforcement:** Supervisor Mantegna made a motion to proceed with the filing of the Court Documents with the constable for enforcement of the trailer complaint. Seconded by Supervisor Bram – all in favor.
- 6E. **H2O Grant:** Chairman Mason asked the Board of Supervisors to schedule a meeting on this H2O Grant issue for March 11, 2009 at an Executive Session. Supervisor Finnen made a motion to have an Executive Meeting on March 11, 2009 at 4:00 p.m. to discuss the H2O Grant proceedings. Seconded by Vice-Chair Marcello – all in favor.
- 7B. **Sewage Maintenance Ordinance:** A Public Notice has been advertised that a Municipal Management of On-Lot Sewage Disposal Ordinance which is now a DEP Requirement will be in Ordinance form for the March 18th, 2009 Meeting at 6:00 p.m.
- 7C. **CCIU Letter of Exoneration of Taxes:** Chairman Mason requested that a letter be sent to CCIU in regard to the house in question. The Board of Supervisors would like to receive information as to the status of the property in question. Will it be school property and not become a rental? The Board of Supervisors can then proceed on the request.
- 7D. **Replacement Chairs for Community Room:** Supervisor Finnen stated that we had two tables without chairs. After discussion, it was decided to have the Office Manager look into and make a report at the next meeting.
- 7E. **Signal Service Red Light Service:** The Board of Supervisors did not specify the issues to be addressed. Will put back on the agenda for more discussion.

Robin Marcello stated she has attended classes on composting and is available to teach and promote composting and recycling for Penn Township.

Chairman Mason stated that the drawing for the expansion of the shopping center is in his box. Would like board to look at and recommend any changes. This will be to relocate the liquor state store to the west end of the shopping center. Also, he suggested that the old location not be used for a restaurant or a facility that would not adopt to sewage plant control of effluent. Also, he would like to have a contribution for the sidewalk issue. Supervisor Mantegna objected that the presentation was not done by a representative of the shopping center, instead presented by a board member.

Supervisor Mantegna made a motion to adjourn the meeting. Seconded by Supervisor Bram – all in favor.

Respectfully Submitted,

William A. Finnen
Township Secretary