

**PENN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
Wednesday, February 3, 2010**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, February 3, 2010 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present:	Curtis Mason, Chairman	Jane Finnen, Treasurer
	Robin Marcello, Vice-Chair	Skip Elvin, RoadMaster
	Tom Barlow, Supervisor	Scott Allen, Twp. Engineer
	Victor Mantegna, Supervisor	Jackie Combs, Office Mgr.
	William Finnen, Supervisor	John Goodall (Brandywine Con.)
		Tara Tracy (Brandywine Cons.)
		Twp. Residents

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Regular Meeting.
2. **Public Comments:** Bunny Keene, Tax Collector, stated she would be giving a monthly report. However, at this time, she did not have any 2009 records to report on.
3. **Approve Minutes:** Supervisor Mantegna made a motion to approve the January 4, 2010 Minutes. Seconded by Vice-Chair Marcello – all in favor.
- 4A. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurer's Report and pay all invoices presented. Seconded by Supervisor Finnen – all in favor.
- 4B. **Planning Commission:** No Report.
- 4C. **RoadMaster Report:** Skip Elvin, RoadMaster, reported that the Penn Business Park washout work was in progress. He stated the area to be paved on Lot #3 at Capital Specialties off Commerce Blvd. was complete. Scott Allen will review the repair work.
- 5A. **Illicit Stormwater Ordinance:** A sample Ordinance from Avondale is available. Scott & Sam are working on the Ordinance.
- 5C. **Shoppes at Jenners Village Phase 2 Release:** Supervisor Mantegna made a motion to approve Escrow Release Phase 2 Shoppes at Jenners Village in the amount of \$119,429.55. Seconded by Vice-Chair Marcello – all in favor.
- 5D. **Shoppes at Jenners Village Phase BB:** Motion was made by Supervisor Mantegna to grant Preliminary Approval to the Shoppes at Jenners Village BB addition conditioned on McCormick Taylor's letter dated February 3, 2010. Seconded by Supervisor Barlow – all in favor.

- 5E. **Auditor's Engagement Letter:** Supervisor Mantegna made a motion to approve the Auditor's Engagement Letter. Seconded by Vice-Chair Marcello – all in favor.
- 7A. **Complaint – 726 W. State Road:** Statement and argument by Anthony D'Onofrio. Sam McMichael, Esq. suggested that the issue be resolved by the Board of Supervisors. Chairman Mason asked Mr. D'Onofrio what he felt was a fair price to pay. Mr. D'Onofrio agreed to pay \$125.00 for LTL Services. Mr. D'Onofrio was directed to pay LTL directly the \$125.00. Supervisor Mantegna made a motion to accept Mr. D'Onofrio payment of \$125.00 towards LTL Invoice and the Township pay balance of \$198.88. Seconded by Supervisor Barlow – all in favor.
- 7B. **West Grove Fire Company Ordinance:** Board of Supervisors will look into Ordinance along with Solicitor. Maybe have the Fire Company back to explain if necessary.
- 7C. **Tractor Grant:** Board of Supervisors will look into getting proposals on the Bobcat all-wheel steer loader and backhoe for the A300 Bobcat.
- 7D. **Fulton Bank:** Chairman Mason made a motion diverse the escrow fund into a test trial with Fulton Bank starting with the Jennersville Regional Hospital. Seconded by Robin Marcello – all in favor.
- 7E. **Notary License:** Supervisor Mantegna made a motion to have the Office Manager; Jackie Combs apply for a Notary License. Seconded by Supervisor Barlow – all in favor.

Vice-Chair Marcello made a motion to appoint Karen Busby as Events Coordinator, MS4 Stormwater Management, Public Educator Coordinator, Penn Township Public Information Officer and Recycling Coordinator. Seconded by Supervisor Barlow. Barlow: yes; Mason: abstained; Marcello: yes; Mantegna: yes; Finnen: yes.

Motion was made to appoint Skip Elvin as the MS4 Field Inspector. Seconded by Supervisor Barlow – all in favor.

- 7G. **Brandywine Conservancy (John Goodall & Tara Tracy):** Presentation on development rights. John Goodall stated the conservancy would be happy to assist the township with sharing information on development rights and the comprehensive plan. Chairman Mason thanked John Goodall and Tara Tracy for their presentation. Supervisor Finnen asked if John Goodall would meet with the Township Agricultural Advisory Committee. He stated that they would be available to meet with the Agricultural Advisory Committee along with the Supervisors at anytime if necessary.

Chairman Mason stated that the suggested Farmer's Market for the park was in progress and this letter would be turned over to the Park Events Coordinator.

Motion was made by Supervisor Mantegna to adjourn the meeting. Seconded by Vice-Chair Marcello – all in favor.

Respectfully Submitted,

William A. Finnen
Township Secretary