

**PENN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
Wednesday, November 5, 2008**

The Penn Township Board of Supervisors held their regular meeting on Wednesday, November 5, 2008 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present:	Curtis Mason, Chairman	Jane Finnen, Treasurer
	Harold Bram, Vice-Chair (Absent)	Skip Elvin, RoadMaster
	Victor Mantegna, Supervisor	Scott Allen, Twp. Eng.
	Robin Marcello, Supervisor	Twp. Residents
	William Finnen, Supervisor	

Harold Walls attended the meeting at London Grove Twp. for the naming of West Woodview Road, which was held at the same time of Penn Townships Meeting.

1. **Call To Order:** After salute to the flag, Curtis Mason opened the regular meeting.
2. **Public Comment:** No comment.
3. **Approve Minutes:** Victor Mantegna made a motion to approve the October 15, 2008 Minutes. Seconded by Robin Marcello – all in favor.
- 4A. **Treasurer's Report:** Victor Mantegna made a motion to approve the Treasurer's Report and pay all invoices as outlined. Seconded by Robin Marcello – all in favor.
- 4B. **Planning Commission Report:** No report.
- 4C. **RoadMaster Report:** Skip Elvin, RoadMaster, stated that he had to fix the apron on a driveway on Pennocks Bridge Road.

Bill Finnen stated the Township should remove any limbs hanging over the road as box trucks are now using Pennocks Bridge Road to go to the CCIU Complex. The Board of Supervisors disagreed because they felt that they should receive a complaint before trimming trees at a property. The Insurance Carrier is to be questioned on this issue.

- 4D. **Sewer Plant Operations:** Curtis will attend the November 12th, 2008 Meeting of the Sewer Committee to follow-up on items that need to be addressed.
- 5A. **Big Elk Associates:** Tom Sinsheimer asked about the easement for the EMS Service had it been included in the conditions. Jack Wuerstle stated they would make this part of the Homeowners Document and it would state that it would revert

back to the Homeowners Association if not used by the Township and could be used as a trail or bike crossing to the hospital. Tom Sinsheimer thanked PJ Close and Jack Wuerstle for working with the Planning Commission.

Curtis stated that the hospital is very important to the Township and we need to work with them to help in making the facility one of the best.

The Planning Commission approved the plan based on McCormick Taylor letter. The retaining walls were discussed and information will be provided in the Homeowners Association Document.

Resolution 2008-13 was discussed. Victor Mantegna made a motion to approve Resolution 2008-13 Preliminary Subdivision and Land Development Plan for Big Elk Associates, LP Sheets 1-48 with the Conditions A to D and this Resolution 2008-13 may be signed outside of a regular meeting; with the Condition that an allocated sewer use of 3400 gallons be provided. Seconded by Robin Marcello – all in favor.

- 5B. **LTL Consultants:** Proposal for 2008 Rates. Will look at this issue during the Budget Meeting.
- 6A. **West Grove Fire Company (2009 Contract):** Before action, the Township would like an itemized budget to be forwarded to the township.
- 6B. **Library:** No Action.
- 6C. **Estates at LondonBrook:** Bill Finnen to call Sam McMichael to set up a deadline date on Dedication.
- 6D. **Elk Creek Farms (Inlets):** Tabled.
- 6E. **Ordinance 2008-05 Lighting:** This Ordinance was continued from September 25, 2008 to November 5, 2008. Discussion followed on the Ordinance and the changes were not clear on the Ordinance provided. Several complaints were received and Bill Finnen stated he would provide copies of the Ordinance changes and also mail copies to each Planning Commission Member so they will be informed. The Solicitor will need to be included in the mailing. The Zoning portion will be looked at also at the next meeting.
- 6F. **2008-11 Sanitary Sewers:** Victor Mantegna made a motion to approve Resolution 2008-11 as amended to show any other engineering firm. Seconded by Bill Finnen – all in favor.

Curtis Mason closed the Regular Meeting and Opened the Hearing for the Resolution 2008-12 Just-A-Plain Farm Tax Parcel 58-2-1.1 7.7 Acres to be included in the Agricultural Security Area.

Chairman Mason asked for any public comments, there were none. He then read part of the proposal for Just-a-Plain Farm. Victor Mantegna made a motion to adopt Resolution 2008-12 Just-A-Plain Farm 58-2-1.1. Seconded by Robin Marcello - all in favor. Mr. Mason then re-opened the Regular Meeting.

- 6G. **Generator (Contract Issues):** Curtis Mason stated the enclosure on the Generator was rusting out and needed replacement. Curtis is working to have a proposal for this project.
- 6H. **Pre-Treatment Sewer Ordinance:** Curtis Mason will contact Becker Engineering as to using an Ordinance already in place by other Townships.
- 6I. **Budget Meeting:** Bill Finnen is to contact Sam McMichael, Solicitor, for direction as to advertisement for Executive Meeting in reference to Budgets.
- 8. **Report of Secretary: (90-Day Extension)** Victor Mantegna made a motion to have the Office Manager make a calendar with pop-up to alert the Supervisors by email of all dates into regard to the 90-day time limit for all subdivision approvals. Seconded by Robin Marcello – all in favor. Also, to be included with agenda a sheet to be carried to each meeting showing any changes to subdivisions on the Calendar. Victor Mantegna and Robin Marcello also wants this information to be forwarded to the Planning Commission Members.
- 9. **Chairman's Comments: (Singh Operational Overtime)** Curtis Mason has contacted Singh and discussed this issue with him. He thinks that is is under control. We will move forward with the issue.

Chairman's Comments: (Emergency Services) Act 7 was discussed and before the budget approval an itemized list of township funds spent must be received from the emergency responder.

Scott Allen (McCormick Taylor) discussion on Sunnyside Road Bridge. The design is being completed. A new program for funding is being looked into, this program is being promoted by the DVPC. It would be on the Tip Program under liquid fuels and would be a retro-reimbursement through Tip. This has not been approved at this time.

10. **Public Comment:** Mr. Pedersen asked what was the Townships position as to the new park? Chairman Mason stated it was being prepared as a Master Park Plan. This park was one of the Comprehensive Plan Goals. The Recreation Committee has had three meetings and a copy of a proposed plan as to location of activities has been presented.

Victor Mantegna made a motion to adjourn the meeting. Seconded by Robin Marcello – all in favor.

Respectfully Submitted,

William A. Finnen
Township Secretary