

**PENN TOWNSHIP**  
**Board of Supervisors Meeting**  
**Regular Meeting**  
**Wednesday, May 7, 2008**

The Penn Township Board of Supervisors held their Regular Meeting on Wednesday, May 7, 2008 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

**Present:** Curtis Mason, Chairman  
Harold Bram, Vice-Chairman  
Victor Mantegna, Supervisor  
Robin Marcello, Supervisor  
William Finnen, Supervisor  
Jane Finnen, Treasurer  
Skip Elvin, RoadMaster  
Twp. Residents

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Regular Meeting.
2. **Public Comment:** No Public Comments were received. The Chairman stated an Executive Meeting was held with LTL Consultants regarding contract issues at 5:00 p.m. prior to the Board of Supervisors Meeting.
3. **Approve Minutes:** Victor Mantegna made a motion to approve the April 16, 2008 Minutes. Seconded by Robin Marcello – all in favor.
- 4A. **Treasurer's Report:** Harold Bram made a motion to approve the Treasurer's Report and pay the invoices as outlined. Seconded by Victor Mantegna – all in favor.
- 4B. **Planning Commission:** No Report.
- 4C. **RoadMaster Report:** Skip Elvin read the results from the Road Bids.  
The Bid for Materials was \$163,729 by Independence Materials.  
The Bid for Equipment was \$15,740 by G.A. Clanton.  
The Bid for various Road Work was \$29,560 by Long's Asphalt.  
The Bid for Snow Removal was \$85.00 per hour by G.A. Clanton.  
  
Victor Mantegna made a motion to award the Roadwork Bids to Independence Materials at \$163,729.00 for materials. The various Roadwork to Long's Asphalt \$29,560.00. The Equipment Bid to G.A. Clanton in the amount of \$15,740.00 and the Snow Removal to G.A. Clanton for \$85.00 per hour. Seconded by Harold Bram – all in favor.
- 5A. **Big Elk Road Waiver:** Victor Mantegna made a motion to grant the seven waivers outlined by Jack Wuerstle, Attorney for Big Elk Associates. Seconded by Robin Marcello – all in favor. These waivers are necessary because of the plan change agreed to by the Township. All waivers are all road separation changes.

- Big Elk 90-Day Extension:** Victor Mantegna made a motion to approve the extension request by Big Elk Associates for 90-Days until August 5, 2008. Seconded by Robin Marcello – all in favor.
- 5B. **Just-A-Plain Farm Sub. Plan:** Victor Mantegna made a motion to approve the minor lot line change for Just-A-Plain Farm dated November 14, 2007. Seconded by Bill Finnen – all in favor.
- 6A. **Lewis Road Agreement of Sale:** Victor Mantegna made a motion to approve the Agreement of Sale with the condition that the Solicitor verifies the seller name. Seconded by Harold Bram – all in favor.
- 6B. **Penn Township Day:** Curtis asked for comments in regard to Penn Township Day. No comments were received.
- 7A. **Acquisition of Tractor:** A letter has been sent to Sen. Pileggi's Office in reference to a grant for a tractor.
- 7B. **Financial Statements:** The Planning Commission and Zoning Hearing Board have been notified to complete the financial statements and return to Township.
- 7C. **Road Bank Mowing:** The bid advertisement has been placed into newspaper.
- 7D. **Power Equipment Quotes:** Discussion – Curtis suggested that the Supervisors have the Sewer Operator run the 150 kw portable unit on the single phase pump station under load – all agreed. The proposal in the amount of \$980.00 was denied.
- On the Main Sewer Plant Generator, Curtis will contact New Garden to see who they use for their service. We will table this proposal until a later date.
- 7E. **Avon Grove Library:** Victor Mantegna made a motion to approve the Trustee Approval for the Avon Grove Library Trustees as outlined. Seconded by Robin Marcello – all in favor.
- 7F. **Memo to BOS:** Memo to Board of Supervisors from Winifred Sebastian, Esq. regarding information on unrecorded approved subdivision plans.
- 7G. **Traffic Signal – Pennocks Bridge:** The Secretary to research and get reports for the Board of Supervisors in reference to traffic light.
- 7H. **Monterey Refuse Service, Inc.:** Harold Bram made a motion to approve the service contract with Monterey Refuse Service, Inc. Seconded by Victor Mantegna. Finnen – yes, Bram – yes, Marcello – yes, Mantegna – yes, Mason – abstained.

8. **Postage Meter:** The secretary is to look into a smaller machine and get back to the Board of Supervisor.

Robin Marcello stated that the Website is now live.

9. **Chairman's Comments:** Curtis suggested that the Solicitor be alerted as to the Chester County Review Letter on the Stormwater Ordinance as it has several serious notes to be considered. Victor asked about One Call Billing - Is it mandatory? Curtis stated it was necessary.
10. **Public Comment:** Ken Foley questioned maintenance of stormwater basins. Victor stated the conservation district should be questioned on this issue. The contractor should see to the maintenance.

Robin Marcello asked the status of the Shed Ordinance and Lighting Ordinance? The Secretary will check with the Solicitor on these issues.

Victor Mantegna made a motion to adjourn the meeting. Seconded by Harold Bram – all in favor.

Respectfully Submitted,

William A. Finnen