

**PENN TOWNSHIP
Board of Supervisors
Work Session Minutes
Wednesday, March 19, 2008**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, March 19, 2008 at 6:00 p.m.

Present:	Curtis Mason, Chairman Harold Bram, Vice-Chairman Victor Mantegna, Supervisor Robin Marcello, Supervisor William Finnen, Secretary	Al Federico, McCormick Taylor Jane Finnen, Treasurer Stan Wolenski, Office Manager Tom Sinsheimer, Planning Comm. Township Residents
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1. **CALL TO ORDER:** After salute to the flag, Chairman Mason opened the Work Session Meeting at 6:00 p.m. Curtis stated that he wanted to announce that an Executive Session was held with the Solicitor to go over several legal conditions related to land development and pending legislation.
2. **PUBLIC COMMENT:** There were no public comments.
3. **APPROVE MEETING MINUTES:** Victor Mantegna made a motion to approve the March 5, 2008 meeting minutes. Seconded by Robin Marcello – all in favor.
- 4A. **TREASURER’S REPORT:** Victor Mantegna made a motion to pay the pending invoices and approve the Treasurer’s Report. Seconded by Harold Bram – all in favor.
- 4B. **PLANNING COMMISSION REPORT:** No Planning Commission Report.
- 4C. **ROAD MASTER’S REPORT:** No Road Master Report.
- 4D. **SEWER PLANT:** Consent Order and Agreement. CO & A was discussed by Spence Andress, as he is preparing the Agreement for submission to DEP. Several minor changes were noted and he will get back to the Board of Supervisors with these changes. Discussion followed on the CMP as to paid flow and DEP flow and projected flow. It was noted that this issue needs to be addressed as it will help bring into compliance the average daily flow. Spence will continue to monitor and help address this issue.
- 6A. **BIG ELK:** Jack Wuerstle, Attorney for Big Elk Associates introduced P.J. Close from Kelly Engineers who gave an engineering assessment of the Big Elk Sanitary Sewer low pressure grinder pumps. Option 1 - This is to place (50) grinder pumps on the section near Baltimore Pike, which will not gravity feed. Option 2 - Is to place a 30,000 gallon pump station and control buildings. He explained the pros and cons of each option.

Victor commented that the mobile home park long range planning should be considered at this time.

Spence Address stated that the design would not be a problem with Option 2. P.J. stated they were ready to design the flow, but needed the Board of Supervisors to decide what option to use.

Harold Bram made a motion to approve Option 1. There was no second of the motion. Victor Mantegna made a motion to approve Option 2. Seconded by Curtis Mason. Mason – yes, Mantegna – yes, Marcello – yes, Finnen – yes, Bram – abstained.

- 6B. **WEBSITE:** Robin Marcello stated that the website was underway and she was pleased with the results. She suggested that a training session for the staff be set up. Robin discussed the host for the website and stated it should not be a township responsibility. Al Federico stated a telephone line needs to be installed in the township to control the traffic lights when the new computer system is ready. A Verizon request for installation is necessary.
- 6C. **LUTHER HOUSE:** Curtis Mason will contact McCormick Taylor for site evaluation as requested by Duane Brady of LTL Consultants Code Official.
- 6D. **YMCA:** Park usage for the YMCA for Healthy Kids Day. Stan Wolenski will contact the YMCA to formalize the township position on use of the park.
- 6E. **ROTARY (Easter Egg Hunt):** Jim Boyd will be hired by the Rotary to make sure the affair is kept according to park rules. The Rotary is expecting about 1000 children.
- 6F. **SHED SET BACK:** Robin Marcello gave out a hand-out on Section 1505 Accessory Buildings. Curtis suggested that this be sent to the Planning Commission for feed back before sending to the Solicitor.
- Curtis stated that the Penn Township Community Picnic is being held on September 27, 2008 from 11:00 a.m. to 5:00 p.m.
- 6G. **JOINT COMP PLAN:** Bill Finnen stated that Stan Wolenski and Bill met with Ron Regan on behalf of the New London and Penn Township comprehensive Plan. Ron will try and get the committee reformed and give us a meeting date when they would be available for a joint meeting.
8. **MCCLEARY'S LAWN & TREE SERVICE PROPOSAL:** Bill Finnen stated that down at the Sewer Plant, the area near the service road could not be mowed as it is eroding. Victor Mantegna made a motion to approve the proposal for \$1,650.00. Seconded by Bill Finnen – all in favor.

10. **PUBLIC COMMENTS:** Chris Pedersen asked about the Comprehensive Plan. He stated that a report ongoing about activity on the plan would be a benefit to the Comprehensive Plan itself. Discussion followed and Victor stated that the Comprehensive Plan was updated by several ongoing issues and the Township was now working to get New London and Penn together to start the process of review. Tom Sinsheimer stated he felt that the Comprehensive Plan was being followed and was a good reference to the Planning Commission.

Al Federico from McCormick Taylor gave a hand-out on preliminary cost for the bridge addition on Sunnyside Road. His estimate for the barrel bridge was \$703,675.00. The single span bridge alternative would be cheaper the estimate being \$486,797.00. The Board of Supervisors agreed for Al Federico to put together a proposal for a span bridge.

Victor Mantegna made a motion to adjourn the meeting. Seconded by Harold Bram – all in favor.

Submitted by:

William A. Finnen