

**PENN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Wednesday, February 6, 2008**

The Penn Township Board of Supervisors held their regular meeting on Wednesday, February 6, 2008 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present:	Curtis Mason, Chairman	Jane Finnen, Treasurer
	Harold Bram, Vice-Chairman, Absent	Stan Wolenski, Office Mgr.
	Robin Marcello, Supervisor	Skip Elvin, Road Master
	William Finnen, Supervisor	Tom Sinsheimer, Planning Comm.
	Victor Mantegna, Supervisor	Twp. Residents

1. **Call To Order:** After salute to the flag, Chairman Mason opened the regular meeting at 6:00 p.m.
2. **Public Comment:** Mr. Pedersen where is the joint comprehensive plan as to a yearly report? Bill Finnen stated that the committee did not do any work in 2007, but as changes have occurred, we must start work to update the task force. We have alerted Trish Fagan of New London Twp. on this issue.
3. **Approve Meeting Minutes:** Victor Mantegna made a motion to approve the January 16, 2008 minutes and the January 28, 2008 Special Meeting Minutes. Seconded by Robin Marcello – all in favor.
- 4B. **Planning Commission:** Tom Sinsheimer handed out the January 9, 2008 Planning Commission minutes.
- 4C. **RoadMaster Report:** Skip stated he was looking into the ditching on Ewing Road washouts. Skip will have Gary Clanton do the clean-up were needed. Signs at Ovations was discussed. Stan sent a letter to Ovations in regard to this issue and is waiting for a response. Curtis stated that dedication would be in jeopardy if we were to take the roads as the signs would not meet PennDot specifications. What would happen is the signs need to be replaced? The Township would have to replace with PennDot approved not decorative signs. The residents would then not be happy. If we were to take dedication, we must have PennDot approved signs. Signs need to be consistent throughout township.

At this time, Curtis Mason closed the regular meeting and opened the Special Meeting for the Tibbles Property Tax Parcel #58-1-62. Curtis read the advertisement on Tibbles. He asked if anyone had any questions about the Agricultural Security Area being proposed? There was no response. Curtis then read Resolution 2008-02 for the ASA Adoption addition. Victor Mantegna made a motion to approve Resolution 2008-02. Seconded by Bill Finnen – all in favor. Curtis asked for any public comment. No comments were received. Victor made a motion to close the Agricultural Security Meeting and reopen the Regular Township Meeting.

- 7B. Ross Unruh, Esq. was present to discuss stormwater issues in regard to Jackson Immuno. Curtis then asked the Board of Supervisors to consider the letter from Regester Associates, Inc. from January 14, 2008. Curtis stated that we have been advised to look at all waivers as the MS4 is now a DEP concern and they have advised to use caution in granting waivers. Scott Allen of McCormick Taylor, Township Engineer, did not agree to 415.1. Also, they were marginal on 2 & 3. Also, a letter from January 23, 2008 stated the project overview. This letter needs to be considered. Much discussion followed, the waiver issue will be looked at by both engineers. Tom Sinsheimer asked to have the sidewalk issue looked into. Also, the CCPC letter should comply.

Curtis then suggested that we look into using the Shopping Center side for the sidewalk. A fee in lieu of the construction could be asked for from both the YMCA and Jackson Immuno.

Victor asked the Board of Supervisors to give him the authorization to look into the cost of a street light for Rt. 796 and Lewis Road. This intersection is very dark. The Board of Supervisors stated that it would be an item that the homeowners association should be involved in, but to get the cost together would be ok to bring back to the Board of Supervisors.

- 4D. **Sewer Plant Operations:** Curtis stated that the letter from Becker Engineering on the Shoppes at Jenners Village needed to be reviewed. Also, the proposal for pumping station No. 2 needs to be addressed. He would like to have this issue resolved by the next meeting. Becker, Spence and Sam will be discussing this at the next meeting.
- 6A. **Computer/Copier:** Stan is working with VSS Computer Consulting. Much discussion followed on a color printer versus black/white. It was decided to task for the price of a color printer. Stan and Bill felt one color was necessary. Curtis suggested keeping the one at Stan's work station. Curtis suggested having three copiers; one in hall and the other two to be shared by office staff. Stan will look into.
- 6B. **Sewage Issue:** Procedure Change. On this issue, it was decided to bill the owner, not the tenant. Also, on future building permits, it would be the owner's responsibility. Board of Supervisors will have Sam look into concept.
- 6C. **Verizon Contract:** Stan stated that the Solicitor stated this agreement would be ready for adoption at the February 20<sup>th</sup>, 2008 meeting. Curtis asked Alex Rahn, Verizon Representative what happens when the copper is removed and only fibre exists? The representative said he would ask that question as he did not know.
- 6D. **McCormick Taylor:** Authorization on engineering work. Scott Allen stated he would get a proposal together on this work. This is for the Sunnyside Road Bridge.
- 6E. **Big Elk Road Construction:** Discussion – need to have a meeting with Big Elk and Bartels to see what options are available. Stan will set up meeting.

- 7A. **Resolution 2008-03:** Victor Mantegna made a motion to approve Resolution 2008-03 for Lutheran Senior Services Final Land Development Plan. Seconded by Robin Marcello – all in favor. This was necessary because it has been 90-days since the county approved and they will no longer accept a plan over the ninety-day limit.
- 7C. **Ovations Deck Memo:** The Board discussed the existing street signs throughout Ovations. Having just spent a large sum of taxpayer money on replacing the street signs in the Villages at Penn Ridge, Curtis indicated he wanted to avoid having to spend tax payer dollars to replace the signs in Ovations when the time came for Dedication of the roads. If the Developer would use Township authorized signs and poles from this point onward, the additional taxpayer expense could be minimized. Ovation signage needs to have the same look as the rest of the signs throughout the Township. Styrofoam signs and colored poles would eventually have to be replaced and would need to be custom ordered. Also, a memo was sent to the Supervisors by the Codes Enforcement Officer who has presented an issue with section 1503(A)(2) regarding deck construction in Ovations. Since this issue would involve changing the Zoning Ordinance, Curtis suggested both issues should be sent to the Solicitor for handling with the Developer.
- 7E. **Open Space Referendum:** Curtis suggested this be reviewed and put back onto agenda in March – all agreed.
- 7D. **236 Pennocks Bridge Road:** Victor Mantegna made a motion to send a letter to LTL Consultants to acknowledge that the trailers are grandfathered. Seconded by Robin Marcello – all in favor. Stan will take care of letter.

**PUBLIC COMMENT:** Mike Giacometti asked about Elk Creek Farms on vandal problems. What about a town watch? The Board of Supervisors suggest that the homeowners association be contacted. Also, what about the Verizon Agreement? Stan stated this should be resolved on February 20, 2008, as that is the date the Solicitor has informed the township.

Submitted by William A. Finnen/jmc  
Township Secretary