

**PENN TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MEETING
Wednesday, December 17, 2008**

The Penn Township Board of Supervisors held their Work Session Meeting on Wednesday, December 17, 2008 at the Penn Township Building, 260 Lewis Road, West Grove, PA at 6:00 p.m.

Present: Curtis Mason, Chairman
Harold Bram, Vice-Chair (Absent)
Victor Mantegna, Supervisor
Robin Marcello, Supervisor
Bill Finnen, Supervisor
Harold Walls, Office Mgr.
Jane Finnen, Treasurer
Twp. Residents

1. **Call To Order:** After salute to the flag, Chairman Mason opened the Work Session Meeting. Curtis stated an Executive Session Meeting by the Board of Supervisors was held on December 10th, 2008 at 4:00 p.m. to discuss employee salaries.
2. **Public Comment:** No comments were noted.
3. **Approve Meeting Minutes:** Supervisor Mantegna made a motion to approve the Minutes of December 3, 2008. Seconded by Robin Marcello – all in favor.
- 4A. **Treasurer's Report:** Supervisor Mantegna made a motion to approve the Treasurers Report and pay all invoices. Seconded by Robin Marcello – all in favor.
- 4B. **Planning Commission:** No Report.
- 4C. **RoadMaster's Report:** No Report.
- 4D. **Sewer Plant Operations:** Chairman Mason stated that the Sewer Meeting after the first of the year would be once a month. Testing for the high salt level in the sewer effluent is underway. Results should be available soon.

Also, he stated a design flaw was found in the generator at Estates at LondonBrook at the pump station. A proposal will be available to fix the generator.
- 4E. **PennDot Actual Use Report:** Supervisor Mantegna made a motion to approve the Actual Use Report for 2008. Seconded by Supervisor Marcello – all in favor.
- 6A. **West Grove Fire Company Contract:** Supervisor Mantegna made a motion to approve the West Grove Fire Company Contract. Seconded by Supervisor Marcello – all in favor.
- 6B. **2009 Budget:** Supervisor Mason went over several line items. He also noted that the request by the Avon Grove Library, West Grove Ambulance, Medic 94, Neighborhood Services and West Grove Fire Company were granted as requested. Supervisor Mantegna made a motion to approve the 2009 Budget. Seconded by Supervisor Marcello – all in favor.

- 6C. **Estates at LondonBrook:** The Solicitor will take action to procure the material necessary for Dedication. This will be in a request to the court.
- 6D. **Elk Creek Farms:** Solicitor will proceed to take action to correct the noted improvement deficiencies.
9. **Chairman's Comments:**
- A) Painting of Community Room: Chairman Mason will have a proposal by the next meeting.
- B) LTL Rate Schedule: Chairman Mason met with LTL and has asked that they drop all mileage and miscellaneous charges. LTL agreed to the request.
- C) Review of Resolution for Vendors: Chairman Mason presented the Vendor Resolution to be reviewed. The object is to cut costs and no travel time. Supervisor Mantegna suggested that a letter should be sent to the vendors asking for their acknowledgement on this Resolution. This Resolution will be acted on January 5th, 2009.
- The letter from the Solicitor for Villages at Penn Ridge was discussed. The Secretary will prepare a Resolution for the Tax Abate Request. Supervisor Finnen made a motion to approve Resolution 2008-17 Taxes on Open Space in Villages at Penn Ridge. Seconded by Chairman Mason – all in favor. The Secretary is to forward the Resolution to the County.
10. **Public Comment:** Chris Pedersen was present and stated that he wished to compliment that the Budget process was done in a timely fashion and the Board of Supervisors is to be commended for their efforts in holding the line on spending along with the reductions as shown.

Victor Mantegna made a motion to adjourn the meeting. Seconded by Robin Marcello – all in favor.

Respectfully Submitted,

William A. Finnen
Township Secretary